



## Washoe County Employee Resource Sharing Program

### **Pre-LAT (Logic & Accuracy Testing of ICX Prime Voting Machines)**

Prior to each Primary and General election each ICX Prime Voting Machine undergoes a series of logic and accuracy tests to assure their functional integrity. This testing takes place at the Washoe County Registrar of Voter's equipment/logistics warehouse and is required by Nevada Revised Statute to take place within a very specific timeframe each election cycle. Although IT/Tech Support experience is helpful it is not an absolute requirement in order to help with this process. Basic computer and smart phone skills are a good foundation, along with the ability to meticulously follow verbal and written directions/checklist.

- Must have supervisor approval
- Ability to repeatedly lift 35-70 pounds
- Ability to stand and walk for long periods of time
  - Complete required in-person training (typically takes place on the first day of the assignment and could last from 9:00 am and until 5:00 pm)
- Packing/unpacking ICX Prime Voting Tablets
- Moving ICX Primes from storage cases onto tables
- Setting up and prepping ICX Primes for Logic & Accuracy Testing
  - Insuring ICX Primes power up properly
  - Connecting & testing VVPAT (Verified Voter Paper Audit Trail) Printers and LED indicator lights
- Helping conduct Pre-LAT (Logic & Accuracy Testing)
  - By following a detailed 8 page procedure, volunteers will assist with:
    - Loading ballots onto ICX Primes
    - Running a series of required tests
    - Ensuring ICX Prime, VVPAT Printer, and LED lights are working properly
    - Verifying ballot test totals on voting equipment
- After testing is completed, securing ICX Prime using paper and plastic seals
- Scanning barcoded seals into tracking database
- Removing ICX Primes from tables and loading into appropriate storage case/vault
- Training Time Commitment:
  - 2 hours up to 7 hours
- Time Commitment – (overtime may rarely be required to meet statutory deadline)
  - For Primary
    - Training Date May 8<sup>th</sup>, starting at 9:00 am and can last until 5:00 pm
    - Pre-LAT dates May 9<sup>th</sup> – May 22<sup>nd</sup>, including Saturdays
      - 8:00 am – 5:00 pm each day
  - For General
    - Training Date October 2<sup>nd</sup>, starting at 9am and can last until 5p
    - Pre-LAT dates October 3<sup>rd</sup> – October 16<sup>th</sup>, including Saturdays
- Compensation
  - Employees Department pays employee regular hours worked while working for Registrar of Voters. Employee must obtain prior supervisory approval. Approval for any overtime worked for Registrar of Voters in the form of earned compensation time, overtime or flex time is paid by the employees Department.

