



WASHOE COUNTY

"Dedicated To Excellence in Public Service"

www.washoecounty.us

STAFF REPORT

BOARD MEETING DATE: July 13, 2017

DATE: July 10, 2017
TO: Open Space and Regional Park Commission
FROM: Colleen Wallace Barnum, Parks Operations Superintendent
THROUGH: Dave Solaro, Director
SUBJECT: Review and possible recommendation to the Board of County Commissioners to approve an agreement between Washoe County and the Celtic Celebration, Inc., to hold the Celtic Celebration special event at Bartley Ranch Regional Park on October 7-8, 2017. (Commission District 2)

SUMMARY

This item is a request from Celtic Celebration, Inc., to hold the Celtic Celebration special event on October 7-8, 2017, at Bartley Ranch Regional Park.

BACKGROUND

The special event will focus on the Celtic culture and will offer a variety of events and activities for the general public to enjoy. This event has been held at Bartley Ranch Park annually since 2007 with good success. The event will require a partial day for setup the day before the event with the majority of breakdown scheduled for the final evening of the two-day event, and final clean-up by noon on Monday following the event.

Staff met with Celtic Celebration, Inc. to discuss the schedule, activities and logistics of the event. An agreement (attached) outlines the requirements and responsibilities of the applicant and those of Washoe County. This agreement is similar to those approved and used for other major special events at Washoe County Regional Parks. This agreement details the responsibilities of Celtic Celebration, Inc. which include:

- Access and Parking – Traffic and Parking Plan
- Advertising and Promotion
- Restrooms and Sanitary Facilities
- Park Clean up (during and post event)
- Event Layout and Setup
- Concessions
- Security
- Trash Receptacles and Dumpsters
- Electrical Power
- Sound Monitoring Services
- Dust Abatement

AGENDA ITEM # _____

- Use of Staging and/or Inflatable Equipment

RECOMMENDATION

Staff recommends that the Open Space and Regional Park Commission recommend to the Board of County Commissioners to approve an agreement between Washoe County and the Celtic Celebration, Inc., to hold the Celtic Celebration special event at Bartley Ranch Regional Park on October 7-8, 2017.

POSSIBLE MOTION

Should the Board agree with the staff recommendation, a possible motion would be:

“Move to recommend to the Board of County Commissioners to approve an agreement between Washoe County and the Celtic Celebration, Inc., to hold the Celtic Celebration special event at Bartley Ranch Regional Park on October 7-8, 2017.”