TENTATIVE PARCEL MAP CASE NUMBER:  WTPM19-0015 (Duarte)

BRIEF SUMMARY OF REQUEST:  Divide a ±99.23-acre parcel into three ±10.0-acre parcels and a ±69.21-acre parcel.

STAFF PLANNER:  Planner’s Name:  Julee Olander
                Phone Number:  775.328.3627
                E-mail:  jolander@washoecounty.us

CASE DESCRIPTION
For possible action, hearing, and discussion to approve a tentative parcel map dividing a ± 99.23-acre lot into four parcels; three parcels will be ± 10.0 acres and the fourth will be ± 69.21 acres in size.

Applicant:  Mark Duarte
Property Owner:  Duarte 2001 Trust
Location:  120 Cobalt Lane
APN:  079-371-23
Parcel Size:  99.234 acres
Master Plan:  Rural Residential (RR)
Regulatory Zone:  Low Density Rural (LDR- 1 unit per 10 acres)
Area Plan:  North Valleys
Citizen Advisory Board:  North Valleys
Development Code:  Authorized in Article 606, Parcel Maps
Commission District:  5 – Commissioner Herman

STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

POSSIBLE MOTION
I move that, after giving reasoned consideration to the information contained within the staff report and the information received during the public meeting, that the Washoe County Parcel Map Review Committee approve Parcel Map Case Number WTPM19-0015 for Mark Duarte, subject to the conditions of approval included as Exhibit A with the staff report, and make the determination that the following criteria is or will be adequately provided for pursuant to Washoe County Code, Section 110.606.30
(Motion with Findings on Page 8)
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Parcel Map

The purpose of a parcel map is to allow for the creation of subdivisions, merger and re-subdivision of existing lots, and common-interest communities consisting of four or fewer parcels pursuant to Washoe County Code Chapter 110, Article 606, Parcel Maps. A tentative parcel map must be submitted to the Planning and Building Division for the purpose of review prior to or concurrent with the final parcel map. Every tentative parcel map must be prepared by a professional land surveyor. The parcel map process exists to establish reasonable standards of design and procedures for subdividing in order to further the orderly layout and use of land and insure proper legal descriptions and monumenting of subdivided land. Additionally, the process helps to safeguard the public health, safety and general welfare by establishing minimum standards of design and development for any land division platted in the unincorporated area of Washoe County. If the Washoe County Parcel Map Review Committee grants an approval of the tentative parcel map, that approval is subject to conditions of approval. Conditions of approval are requirements that may need to be completed during different stages of the proposed project. Those stages are typically:

- Prior to recordation of a final map.
- Prior to obtaining a final inspection and/or a certificate of occupancy on a structure.
- Prior to the issuance of a business license or other permits/licenses.
- Some conditions of approval are referred to as “operational conditions.” These conditions must be continually complied with for the life of the project.

Within 22 months from the date of approval of the tentative parcel map, the applicant must file a final parcel map along with any required supporting materials with the Planning and Building Division and the County Engineer showing that all conditions imposed by the Washoe County Parcel Map Review Committee have been met. Approval or conditional approval of a tentative parcel map imposes no obligation on the part of the Director of the Planning and Building Division or the Washoe County Board of County Commissioners to approve the final parcel map or to accept any public dedication shown on the tentative or final parcel map. Failure to submit a complete final parcel map and pay the required fees within the two year time period shall cease any further action on the map and shall render the tentative parcel map as expired.

The conditions of approval for Tentative Parcel Map Case Number WTPM19-0015 is attached to this staff report and will be included with the action order, if approved by the Parcel Map Review Committee.

The subject property has Low Density Rural (LDR). The proposed parcel map conforms to lot size and width requirements.
Site Plan

Tentative Parcel Map Evaluation

Regulatory Zone: Low Density Rural (LDR)

Maximum Lot Potential: 9 lots

Number of Lots on Parcel Map: 4 lots

Minimum Lot Size Required: 8 acres

Minimum Lot Size on Parcel Map: 10 acres

Minimum Lot Width Required: 250 feet

Minimum Lot Width on Parcel Map: 439 feet

The tentative parcel map meets all minimum requirements for the Low Density Rural (LDR) regulatory zone.
Development Suitability Constraints: The North Valleys Development Suitability Map, a part of the North Valleys Area Plan, identifies the subject parcel as partially most suitable and with slopes greater than 15%.

Hydrographic Basin: The subject parcel is within the Bedell Flat and Lemmon Valley Hydrographic Basins.

The subject parcel is outside the Truckee Meadows Service Area (TMSA).

The proposed subdivision is not a second or subsequent division of a parcel map approved within the last five years.

North Valleys Area Plan Modifiers
There are no modifiers within Article 208 (Area Plan Regulations – North Valleys Area) of the Washoe County Code Chapter 110 (Development Code) that effect the evaluation of this proposed parcel map.

Development Information
The applicant is requesting the division of a ±99.234-acre parcel into three (3) parcels of ±10 acres and ±69.21 acres in size. The existing parcel (APN 079-371-23) is developed with a single family dwelling and several detached accessory structures. The required setbacks for the Low Density Rural regulatory zone are 30 feet for front and rear yard setbacks and 50 feet for side yard setbacks. The single family dwelling and accessory structures meet the above-mentioned setbacks.

The newly created lots will be accessed via the same road, Cobalt Lane, as the existing parcel. The roadway easement alignment appears to traverse land that exceeds slope that can support roadway grade to meet Washoe County's requirements and it is not clear whether building sites can be developed. The Engineering Department has required, in the conditions of approval, a preliminary site development/grading plan to be prepared for each lot to verify that each parcel can be developed in conformance to Washoe County Code. The subject site is not located near any municipal, quasi-municipal or private water delivery infrastructure; therefore, the resulting parcels will rely on an individual domestic well for each parcel as the source of domestic water supply.

Reviewing Agencies
The following agencies received a copy of the project application for review and evaluation.

- Washoe County Community Services Department
  - Planning and Building Division
  - Engineering and Capital Projects Division
  - Water Rights Coordinator

- Washoe County Health District
  - Environmental Health Services Division
  - Emergency Medical Services Division

- Truckee Meadows Fire Protection District
- Nevada Department of Water Resources
- Nevada Department of Wildlife
- Regional Transportation Commission (RTC)
- Washoe-Storey Conservation District
Two of the above listed agencies/departments provided comments and/or recommended conditions of approval in response to their evaluation of the project application. A summary of each agency’s comments and/or recommended conditions of approval and their contact information is provided. The Conditions of Approval document is attached to this staff report and will be included with the Action Order, if granted approval.

- **Washoe County Planning and Building Division, Planning Program** requires that the final map be in substantial compliance with all plans and documents submitted with the tentative parcel map.
  
  **Contact:** Julee Olander, 775-328-3627, jolander@washoecounty.us

- **Washoe County Engineering and Capital Projects Division** provided comments related to the technical map requirements, roadway improvements, and access.
  
  **Contact:** Wayne Handrock, 775.328.2318, whandrock@washoecounty.us

**Staff Comment on Required Findings**

WCC Section 110.606.30 (i) requires that all of the following findings be made to the satisfaction of the Washoe County Parcel Map Review Committee before granting approval of the request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

1) General improvement considerations for all parcel maps including, but not limited to:

   a) Environmental and health laws and regulations concerning water and air pollution, the disposal of solid waste, facilities to supply water, community or public sewage disposal and, where applicable, individual systems for sewage disposal.

      **Staff Comment:** Compliance with all applicable environmental and health laws and regulations concerning water and air pollution, the disposal of solid waste, facilities to supply water, and sewage disposal will be ensured prior to recordation of the final map or prior to approval of a development permit on the subject site. The application was reviewed by the appropriate agencies and no recommendation for denial was received.

   b) The availability of water which meets applicable health standards and is sufficient for the reasonably foreseeable needs of the subdivision.

      **Staff Comment:** Documents have been recorded that demonstrate that the statutory relinquishment process has been fully completed.

   c) The availability and accessibility of utilities.

      **Staff Comment:** The parcels will serviced by wells for water and septic for sanitation. The property owner will need to provide utilities when applying for building permits.

   d) The availability and accessibility of public services such as schools, police and fire protection, transportation, recreation and parks.

      **Staff Comment:** The application was reviewed by the appropriate agencies and no recommendation for denial was received.

   e) Conformity with the zoning ordinances and master plan.

      **Staff Comment:** The proposed division of land is in conformity with the existing regulatory zone and the applicable provisions of the Washoe County Development Code and Master Plan.

   f) General conformity with the governing body’s master plan of streets and highways.

      **Staff Comment:** The application is in conformance with the area plan and master plans for streets and highways.
g) The effect of the proposed subdivision on existing public streets and the need for new streets or highways to serve the subdivision.

   Staff Comment: The application was reviewed by the appropriate agencies, including Washoe County Engineering and Capital Projects Division, and no recommendation for denial was received, no recommendation for new streets or highways to serve the subdivision was received.

h) Physical characteristics of the land such as floodplain, slope and soil.

   Staff Comment: The application was reviewed by the appropriate agencies, including Washoe County Engineering and Capital Projects Division, and no recommendation for denial was received.

i) The recommendations and comments of those entities reviewing the tentative parcel map pursuant to NRS 278.330 and 278.348, inclusive.

   Staff Comment: All these provisions of statute refer to the preparation of tentative maps. All recommend conditions of approval from the reviewing agencies have been included in the conditions of approval.

j) The availability and accessibility of fire protection including, but not limited to, the availability and accessibility of water and services for the prevention and containment of fires including fires in wild lands.

   Staff Comment: The application was reviewed by the fire district and appropriate agencies and no recommendation for denial was received.

k) Community antenna television (CATV) conduit and pull wire.

   Staff Comment: All appropriate easements shall be provided prior to approval of the final map.

l) Recreation and trail easements.

   Staff Comment: No recreation or trail easements were identified by the applicant and the application was reviewed by the appropriate agencies and no recommendation for denial was received.

Recommendation

After a thorough analysis and review, Parcel Map Case Number WTPM19-0015 is being recommended for approval with conditions. Staff offers the following motion for the Parcel Map Review Committee’s consideration.

Motion

I move that, after giving reasoned consideration to the information contained within the staff report and the information received during the public meeting, that the Washoe County Parcel Map Review Committee approve Parcel Map Case Number WTPM19-0015 for Mark Duarte, subject to the conditions of approval included as Exhibit A with the staff report, and make the determination that the following criteria is or will be adequately provided for pursuant to Washoe County Code, Section 110.606.30:

1) General improvement considerations for all parcel maps including, but not limited to:

   a) Environmental and health laws and regulations concerning water and air pollution, the disposal of solid waste, facilities to supply water, community or public sewage disposal and, where applicable, individual systems for sewage disposal;

   b) The availability of water which meets applicable health standards and is sufficient for the reasonably foreseeable needs of the subdivision;

   c) The availability and accessibility of utilities;
d) The availability and accessibility of public services such as schools, police and fire protection, transportation, recreation and parks;

e) Conformity with the zoning ordinances and master plan;

f) General conformity with the governing body’s master plan of streets and highways;

g) The effect of the proposed subdivision on existing public streets and the need for new streets or highways to serve the subdivision;

h) Physical characteristics of the land such as floodplain, slope and soil;

i) The recommendations and comments of those entities reviewing the tentative parcel map pursuant to NRS 278.330 and 278.348, inclusive;

j) The availability and accessibility of fire protection including, but not limited to, the availability and accessibility of water and services for the prevention and containment of fires including fires in wild lands;

k) Community antenna television (CATV) conduit and pull wire; and

l) Recreation and trail easements.

**Appeal Process**

Parcel Map Review Committee action will be effective 10 calendar days after the written decision is filed with the Secretary to the Parcel Map Review Committee, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Board of County Commissioners. Any appeal must be filed in writing within 10 calendar days from the date the written decision is filed with and signed by the Secretary of the Parcel Map Review Committee and mailed to the applicant.

**Applicant:** Mark Duarte  
120 Cobalt Lane  
Reno, NV 89508  
email: momentsfromnow@aol.com

**Owner:** Zondra Rose Duarte  
14044 Shotgun Creek  
Jamestown, CA 95327

**Representatives:** Manhard Consulting  
241 Ridge Street  
Reno, NV 89501  
email: jjuarez@manhard.com
Conditions of Approval
Tentative Parcel Map Case Number WTPM19-0015

The tentative parcel map approved under Parcel Map Case Number WTPM19-0015 shall be carried out in accordance with the conditions of approval granted by the Washoe County Parcel Map Review Committee on December 12, 2019. Conditions of approval are requirements placed on a permit or development by each reviewing agency. These conditions of approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

Unless otherwise specified, all conditions related to the approval of this tentative parcel map shall be met or financial assurance must be provided to satisfy the conditions of approval prior to the recordation of a final parcel map. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this tentative parcel map is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the tentative parcel map may result in the institution of revocation procedures.

Washoe County reserves the right to review and revise the conditions of approval related to this tentative parcel map should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, “may” is permissive and “shall” or “must” is mandatory.

Conditions of approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to recordation of a final map.
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some “conditions of approval” are referred to as “operational conditions.” These conditions must be continually complied with for the life of the project.

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.
Washoe County Parcel Map Review Committee
Conditions of Approval

Washoe County Planning and Building Division

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

Contact: Julee Olander, Planner, 775.328.3627, jolander@washoecounty.us

a. The applicant shall attach a copy of the action order approving this project to all administrative permit applications (including building permits) applied for as part of this Tentative Parcel Map.

b. The final map shall be in substantial compliance with all plans and documents submitted as part of this tentative parcel map application, and with any amendments imposed by the Parcel Map Review Committee. All documentation necessary to satisfy the conditions noted below shall accompany the final map when submitted to the County Engineer and the Planning and Building Division.

c. The applicant shall comply with all the conditions of approval and shall submit a final map for signature by the Director of the Planning and Building Division within 22 months from the date of approval by the Parcel Map Review Committee. Each agency responsible for imposing conditions may determine whether its conditions must be fully completed or whether the applicant shall be offered the option of providing financial assurances as a means of assuring compliance.

d. The final map shall contain the following jurat:

DIRECTOR OF PLANNING AND BUILDING CERTIFICATE

THE FINAL PARCEL MAP CASE NO. WTPM19-0015 MEETS ALL APPLICABLE STATUTES, ORDINANCES AND CODE PROVISIONS; IS IN SUBSTANTIAL CONFORMANCE WITH THE TENTATIVE MAP AND ITS CONDITIONS, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE, AND THOSE CONDITIONS HAVE BEEN SATISFIED FOR RECORDATION OF THIS MAP. THE OFFER(S) OF DEDICATION IS (ARE) REJECTED AT THIS TIME, BUT WILL REMAIN OPEN IN ACCORDANCE WITH NEVADA REVISED STATUTES CHAPTER 278.

THIS FINAL MAP IS APPROVED AND ACCEPTED THIS ______ DAY OF ______________, 20_____, BY THE DIRECTOR OF PLANNING AND BUILDING OF WASHOE COUNTY, NEVADA, IN ACCORDANCE WITH NEVADA REVISED STATUTES 278.471 THROUGH 278.4725.

____________________________________________________________
MOJRA HAUSENSTEIN, DIRECTOR, PLANNING AND BUILDING DIVISION

e. The applicant has indicated that the proposed improvements will not exceed the major grading thresholds that require a special use permit. If the final construction drawings for the map include grading that exceeds the Major Grading Permit Thresholds listed in Article 438 Grading Standards, the applicant shall apply for a special use permit for grading; this approval may take up to three months to process. In addition, all related standards within the Washoe County Development Code shall be met on the construction drawings.

f. The approval for this tentative parcel map does not include improvements for driveways to building pads. Grading for access to building pads, if they exceed the criteria stated in the previous condition, shall require a special use permit.
**Washoe County Engineering and Capital Projects**

2. The following conditions are requirements of the Engineering and Capital Projects, which shall be responsible for determining compliance with these conditions.

   **Contact:** Wayne Handrock, PLS, 775.328.2318, whandrock@washoecounty.us

   a. Comply with the conditions of the Washoe County technical check for this map.

   b. Add a graphic border around the proposed division.

   c. Add the names of the adjacent property owners.

   d. Remove structures, trees, poles and hydrants from the map.

   e. The applicant shall submit a letter from a PLS certifying that the roadway improvements are within the documented access and do not exceed a 14% gradient.

   f. Add a note to the map stating: A surface drainage easement is hereby granted across all parcels created by this map.

   g. Place a note on the map stating that the natural drainage will not be impeded.

   h. Prior to the recordation of the final map, access roadway improvements to the new parcels shall be constructed. Engineered design drawings meeting the requirements of Washoe County Development Code to include plan and profile sheets and details prepared by a licensed engineer shall be submitted to Washoe County for Grading Permit review and approval prior to construction. The roadway shall be designed to support emergency vehicle travel with a minimum 20-foot wide travel way, 6-inch thick aggregate base and associated roadway drainage improvements. Should the thresholds for major grading be met per County Code 110.438.35, the applicant shall submit for and obtain approval of a Special Use Permit.

   i. Prior to the recordation of the final parcel map, the applicant shall provide preliminary site improvement/grading plot plan for each lot to verify the lots can be improved in accordance with Washoe County Development Code.

   j. Prepare a drainage report to accompany the roadway design to appropriately size drainage facilities.

   k. Add a note to the map stating: No habitable structures shall be located on a fault that was active during the Holocene Epoch of geological time.

   l. Add a Security Interest Holder’s Certificate to the map if applicable.

   m. Add the following note to the map; “All properties, regardless if they are located within or outside of a FEMA designated flood zone, may be subject to flooding. The property owner is required to maintain all drainage easements and natural drainages and not perform or allow unpermitted and unapproved modifications to the property that may have detrimental impacts to surrounding properties.”

   *** End of Conditions ***
INTEROFFICE MEMORANDUM

PARCEL MAP REVIEW

DATE: October 23, 2019
TO: Julee Olander, Planner - Department of Community Services
FROM: Wayne Handrock, PLS, Engineering and Capital Projects Division
SUBJECT: Parcel Map for: Duarte 2001 Revocable Trust
Parcel Map Case No.: WTPM19-0015
APN: 079-371-23
Review Date: October 1, 2019

The Engineering and Capital Projects Division has reviewed the subject parcel map and the following conditions must be successfully completed prior to final approval of this application by the Division.

Please note that based on the limited topographical information available to staff, a portion of the alignment of the access road through Parcel 2 is unbuildable as the access easement along the east boundary of Parcel 2 is located on a slope of 30%+. Maximum driveway slope permitted is 14%

1. Comply with the conditions of the Washoe County technical check for this map.
2. Add a graphic border around the proposed division.
3. Add the names of the adjacent property owners.
4. Remove structures, trees, poles and hydrants from the map.
5. The applicant shall submit a letter from a PLS certifying that the roadway improvements are within the documented access and do not exceed a 14% gradient.
6. Add a note to the map stating: A surface drainage easement is hereby granted across all parcels created by this map.
7. Place a note on the map stating that the natural drainage will not be impeded.
8. Prior to the recordation of the final map, access roadway improvements to the new parcels shall be constructed. Engineered design drawings meeting the requirements of...
Washoe County Development Code to include plan and profile sheets and details prepared by a licensed engineer shall be submitted to Washoe County for Grading Permit review and approval prior to construction. The roadway shall be designed to support emergency vehicle travel with a minimum 20-foot wide travel way, 6-inch thick aggregate base and associated roadway drainage improvements. Should the thresholds for major grading be met per County Code 110.438.35, the applicant shall submit for and obtain approval of a Special Use Permit.

9. Prior to the recordation of the final parcel map, the applicant shall provide preliminary site improvement/grading plot plan for each lot to verify the lots can be improved in accordance with Washoe County Development Code.

10. Prepare a drainage report to accompany the roadway design to appropriately size drainage facilities.

11. Add a note to the map stating: No habitable structures shall be located on a fault that was active during the Holocene Epoch of geological time.

12. Add a Security Interest Holder’s Certificate to the map if applicable.

13. Add the following note to the map; “All properties, regardless if they are located within or outside of a FEMA designated flood zone, may be subject to flooding. The property owner is required to maintain all drainage easements and natural drainages and not perform or allow unpermitted and unapproved modifications to the property that may have detrimental impacts to surrounding properties.”
Julee: I have reviewed the above referenced application on behalf Building and have no comments at this time. Thank You,
Julee,

The Washoe County Sheriff’s Office Patrol Division has no issues or concerns with item #1 and #2, which you are listed on.

Thank you,

Don

Don Gil
Captain – Patrol Division
911 Parr Blvd. Reno, NV 89512
Desk: 775-328-3354
Email: dgil@washoecounty.us
Web: www.WashoeSheriff.com

From: Fagan, Donna
Sent: Thursday, September 19, 2019 5:57 PM
To: Gil, Donald <DGil@washoecounty.us>
Subject: September Agency Review Memo III

Captain Gil,

Please find the attached Agency Review Memo with a case received this month by CSD, Planning and Building.

You’ve been asked to review items #1, #2, #3, and #4. Click on the highlighted item descriptions for a link to the application.

Please send any comments or conditions to the planner for that item.
September 20, 2019

TO: Julee Olander, Planner, CSD, Planning & Development Division

FROM: Vahid Behmaram, Water Management Planner Coordinator, CSD

SUBJECT: Tentative Parcel Map Case Number WTPM19-0015 (Duarte)

**Project description:**

The applicant is proposing to approve a tentative parcel map dividing a ± 99.23-acre lot into four parcels; three parcels will be ± 10.0 acres and the fourth will be ± 69.21 acres in size.

Location: 120 Cobalt Lane, Assessor’s Parcel Number: 079-371-23.

*The Community Services Department (CSD) recommends approval of this project with the following Water Rights conditions:*

1) The subject parcel is not near any municipal, quasi-municipal or private water delivery infrastructure; therefore, resulting parcels will rely on Individual Domestic wells as their source of domestic water supply.

2) Washoe County code requires that the applicant for a parcel map with parcels served by an individual domestic well, to bring forth an approved and recorded “Affidavit of Relinquishment for Domestic Wells” by the Nevada State Engineer’s office. The applicant shall complete the relinquishment process with the State Engineer’s office and record the approved form with the County Recorder’s office and submit a recorded copy to Washoe County as a prerequisite to approval of their parcel map.

3) Washoe County retains the authority to impose its own review and reject water rights which do not comply with Washoe County code and area plans. Therefore, a preview of water rights intended to support the project (prior to relinquishment process) will be helpful for both the applicant and Washoe County staff.

4) The ground water rights subject to relinquishment MAY NOT be supplemental ground water which supplement primary surface water rights.

5) The amount of water rights necessary is 2.00 acre-feet of ground water rights per newly created parcel. The original parcel is deemed exempt from the relinquishment process. In the way of an example, if one parcel is subdivided into a total of 4, there are 3 newly created parcels and one existing or remains thereof. The Duarte parcel map will create 3 newly created parcel which will require the relinquishment of 6.00 acre-feet of ground water rights.

6) The water rights must be in good standing with the State of Nevada, with current title. The water rights must be from the same hydrographic basin as the lands subject to the parcel
map and comply with the appropriate area plan.

_Recorded documents 4797504 and 4806378 submitted to this office demonstrate that the applicant has already complied with the requirements above._
Washoe County Development Application

Your entire application is a public record. If you have a concern about releasing personal information, please contact Planning and Building staff at 775.328.6100.

<table>
<thead>
<tr>
<th>Project Information</th>
<th>Staff Assigned Case No.:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name:</td>
<td>Duarte 2001 Trust - Parcel Map</td>
</tr>
<tr>
<td>Project Description:</td>
<td>Prepare 3 parcels and a remainder for sale</td>
</tr>
<tr>
<td>Project Address:</td>
<td>120 Cobalt Lane</td>
</tr>
<tr>
<td>Project Area (acres or square feet):</td>
<td>99.21 acres</td>
</tr>
<tr>
<td>Project Location (with point of reference to major cross streets AND area locator):</td>
<td>Red Rock Road/Cobalt Lane - Red Rock, Washoe County, Nevada</td>
</tr>
<tr>
<td>Assessor’s Parcel No.(s):</td>
<td>Parcel Acreage:</td>
</tr>
<tr>
<td>079-371-253</td>
<td>99.23 acres</td>
</tr>
<tr>
<td>Section(s)/Township/Range:</td>
<td>SE 1/4 Sec. 12 &amp; NE 1/4 Sec. 13, T22N, R18E, MDM</td>
</tr>
</tbody>
</table>

Indicate any previous Washoe County approvals associated with this application: Case No.(s).

Applicant Information (attach additional sheets if necessary)

<table>
<thead>
<tr>
<th>Property Owner:</th>
<th>Professional Consultant:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Zondra Rose Duarte</td>
<td>Name: Manhard Consulting</td>
</tr>
<tr>
<td>Address: 14044 Shotgun Creek</td>
<td>Address: 241 Ridge Street, Suite 241</td>
</tr>
<tr>
<td>Jamestown, CA</td>
<td>Reno, Nevada 89501</td>
</tr>
<tr>
<td>Zip: 95327</td>
<td>Zip:</td>
</tr>
<tr>
<td>Phone: n/a</td>
<td>Phone: 775-321-6528</td>
</tr>
<tr>
<td>Fax: n/a</td>
<td>Fax: N/A</td>
</tr>
<tr>
<td>Email: <a href="mailto:momentsfromnow@aol.com">momentsfromnow@aol.com</a></td>
<td>Email: <a href="mailto:jjuarez@manhard.com">jjuarez@manhard.com</a></td>
</tr>
<tr>
<td>Cell: 209-770-3887</td>
<td>Cell: 775-313-3357</td>
</tr>
<tr>
<td>Contact Person: Mark Duarte</td>
<td>Contact Person: Jerry Juarez, PLS</td>
</tr>
</tbody>
</table>

Applicant/Developer:  Other Persons to be Contacted:

<table>
<thead>
<tr>
<th>Name: Mark Duarte</th>
<th>Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address: 120 Cobalt Lane</td>
<td>Address:</td>
</tr>
<tr>
<td>Reno, Nevada</td>
<td>Zip: 89508</td>
</tr>
<tr>
<td>Phone: n/a</td>
<td>Phone:</td>
</tr>
<tr>
<td>Fax: n/a</td>
<td>Fax:</td>
</tr>
<tr>
<td>Email: <a href="mailto:momentsfromnow@aol.com">momentsfromnow@aol.com</a></td>
<td>Email:</td>
</tr>
<tr>
<td>Cell: 209-770-3887</td>
<td>Cell:</td>
</tr>
<tr>
<td>Contact Person: Mark Duarte</td>
<td>Contact Person:</td>
</tr>
</tbody>
</table>

For Office Use Only

Date Received: Initial: Planning Area:

County Commission District: Master Plan Designation(s):

CAB(s): Regulatory Zoning(s):
Property Owner Affidavit

Applicant Name: ___________________________________________

The receipt of this application at the time of submittal does not guarantee the application complies with all requirements of the Washoe County Development Code, the Washoe County Master Plan or the applicable area plan, the applicable regulatory zoning, or that the application is deemed complete and will be processed.

STATE OF NEVADA )
COUNTY OF WASHOE )

[Signature]

I, ____________________________________________, (please print name)

being duly sworn, depose and say that I am the owner* of the property or properties involved in this application as listed below and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects complete, true, and correct to the best of my knowledge and belief. I understand that no assurance or guarantee can be given by members of Planning and Building.

(A separate Affidavit must be provided by each property owner named in the title report.)

Assessor Parcel Number(s):

Printed Name ________________________________

Signed ________________________________

Address 14044 Shotgun Creek

Subscribed and sworn to before me this _____ day of _________________, ______. (Notary Stamp)

Notary Public in and for said county and state

My commission expires: _____________________

*Owner refers to the following: (Please mark appropriate box.)

☑ Owner
☑ Corporate Officer/Partner (Provide copy of record document indicating authority to sign.)
☑ Power of Attorney (Provide copy of Power of Attorney.)
☑ Owner Agent (Provide notarized letter from property owner giving legal authority to agent.)
☑ Property Agent (Provide copy of record document indicating authority to sign.)
☑ Letter from Government Agency with Stewardship
Chapter 110 of the Washoe County Code is commonly known as the Development Code. Specific references to tentative parcel maps may be found in Article 606, Parcel Maps.

1. What is the location (address or distance and direction from nearest intersection)?

   120 Cobalt Lane
   1,850' from intersection of Red Rock Road and Cobalt Lane.

   a. Please list the following:

<table>
<thead>
<tr>
<th>APN of Parcel</th>
<th>Land Use Designation</th>
<th>Existing Acres</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Please describe the existing conditions, structures, and uses located at the site:

   One structure (residence) exists on the subject property which is on a septic and well system.

3. What are the proposed lot standards?

<table>
<thead>
<tr>
<th>Minimum Lot Area</th>
<th>Parcel 1</th>
<th>Parcel 2</th>
<th>Parcel 3</th>
<th>Parcel 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Lot Width</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4. Was the parcel or lot that is proposed for division created (recorded) within the last 5 years? (If yes, public review of the parcel map will be required. See Planning and Building staff for additional materials that are required to be submitted.)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Yes</td>
<td>☐ No</td>
</tr>
</tbody>
</table>

5. Utilities:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Sewer Service</td>
<td>septic</td>
</tr>
<tr>
<td>b. Electrical Service/Generator</td>
<td>NV Energy</td>
</tr>
<tr>
<td>c. Water Service</td>
<td>well</td>
</tr>
</tbody>
</table>

6. Please describe the source of the water facilities necessary to serve the proposed tentative parcel map:

   a. Water System Type:
      |   |
      | ☐ Individual wells |
      | ☐ Private water Provider: |
      | ☐ Public water Provider: |

   b. Available:
      |   |
      | ☐ Now | ☐ 1-3 years | ☐ 3-5 years | ☐ 5+ years |

   c. Washoe County Capital Improvements Program project?
      |   |
      | ☐ Yes | ☐ No |

7. What sewer services are necessary to accommodate the proposed tentative parcel map?

   a. Sewage System Type:
      |   |
      | ☐ Individual septic |
      | ☐ Public system Provider: |

   b. Available:
      |   |
      | ☐ Now | ☐ 1-3 years | ☐ 3-5 years | ☐ 5+ years |

   c. Washoe County Capital Improvements Program project?
      |   |
      | ☐ Yes | ☐ No |

8. For most uses, the Washoe County Code, Chapter 110, Article 422, Water and Sewer Resource Requirements, requires the dedication of water rights to Washoe County when creating new parcels. Please indicate the type and quantity of water rights you have available should dedication be required:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Permit #</td>
<td>73048R01</td>
</tr>
<tr>
<td>b. Certificate #</td>
<td></td>
</tr>
<tr>
<td>c. Surface Claim #</td>
<td></td>
</tr>
<tr>
<td>d. Other, #</td>
<td></td>
</tr>
</tbody>
</table>
9. Does the property contain wetlands? (If yes, please attach a preliminary delineation map and describe the impact the proposal will have on the wetlands. Impacts to the wetlands may require a permit issued from the U.S. Army Corps of Engineers.)

☐ Yes  ☐ No  If yes, include a separate set of attachments and maps.

10. Does property contain slopes or hillsides in excess of 15 percent and/or significant ridgelines? (If yes, and this is the second parcel map dividing this property, Article 424, Hillside Development of the Washoe County Development Code will apply.)

☐ Yes  ☐ No  If yes, include a separate set of attachments and maps.

11. Does property contain geologic hazards such as active faults; hillside or mountainous areas; is it subject to avalanches, landslides, or flash floods; is it near a water body, stream, Significant Hydrologic Resource as defined in Article 418, or riparian area such as the Truckee River, and/or an area of groundwater recharge

☐ Yes  ☐ No  If yes, include a separate set of attachments and maps.

12. Does the tentative parcel map involve common open space as defined in Article 408 of the Washoe County Development Code? (If so, please identify all proposed non-residential uses and all the open space parcels.)

☐ Yes  ☐ No  If yes, include a separate set of attachments and maps.

13. If private roads are proposed, will the community be gated? If so, is a public trail system easement provided through the subdivision?

☐ Yes  ☐ No
14. Are there any applicable policies of the adopted area plan in which the project is located that require compliance? If so, which policies and how does the project comply?

☐ Yes ☐ No If yes, include a separate set of attachments and maps.

15. Are there any applicable area plan modifiers in the Development Code in which the project is located that require compliance? If so, which modifiers and how does the project comply?

☐ Yes ☐ No

16. Is the project subject to Article 418, Significant Hydrologic Resources? If yes, please address Special Review Considerations within Section 110.418.30 in a separate attachment.

☐ Yes ☐ No If yes, include a separate set of attachments and maps.

Grading

Please complete the following additional questions if the project anticipates grading that involves:
(1) Disturbed area exceeding twenty-five thousand (25,000) square feet not covered by streets, buildings and landscaping; (2) More than one thousand (1,000) cubic yards of earth to be imported and placed as fill in a special flood hazard area; (3) More than five thousand (5,000) cubic yards of earth to be imported and placed as fill; (4) More than one thousand (1,000) cubic yards to be excavated, whether or not the earth will be exported from the property; or (5) If a permanent earthen structure will be established over four and one-half (4.5) feet high. If your project exceeds any of the above criteria, you shall either provide a preliminary grading and roadway design plan for review OR if these criteria are exceeded with the final construction drawings and not disclosed at the Tentative Parcel Map Application, you shall be required to apply for a special use permit for grading and you will be delayed up to three months, if approved.

17. How many cubic yards of material are you proposing to excavate on site?

☐ Yes ☐ No
18. How many cubic yards of material are you exporting or importing? If exporting of material is anticipated, where will the material be sent? If the disposal site is within unincorporated Washoe County, what measures will be taken for erosion control and revegetation at the site? If none, how are you balancing the work on-site?

N/A

19. Can the disturbed area be seen from off-site? If yes, from which directions, and which properties or roadways? What measures will be taken to mitigate their impacts?

N/A

20. What is the slope (Horizontal/Vertical) of the cut and fill areas proposed to be? What methods will be used to prevent erosion until the revegetation is established?

N/A
21. Are you planning any berms and, if so, how tall is the berm at its highest? How will it be stabilized and/or revegetated?

| N/A |

22. Are retaining walls going to be required? If so, how high will the walls be, will there be multiple walls with intervening terracing, and what is the wall construction (i.e. rockery, concrete, timber, manufactured block)? How will the visual impacts be mitigated?

| N/A |

23. Will the grading proposed require removal of any trees? If so, what species, how many, and of what size?

| N/A |

24. What type of revegetation seed mix are you planning to use and how many pounds per acre do you intend to broadcast? Will you use mulch and, if so, what type?

| N/A |
25. How are you providing temporary irrigation to the disturbed area?

N/A

26. Have you reviewed the revegetation plan with the Washoe Storey Conservation District? If yes, have you incorporated their suggestions?

N/A

27. Surveyor:

<table>
<thead>
<tr>
<th>Name</th>
<th>Gerald D. Juarez</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>241 Ridge Street, Ste. 400 Reno, NV 89501</td>
</tr>
<tr>
<td>Phone</td>
<td>775-313-3357</td>
</tr>
<tr>
<td>Cell</td>
<td>Same</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:JJuarez@Manhard.com">JJuarez@Manhard.com</a></td>
</tr>
<tr>
<td>Fax</td>
<td></td>
</tr>
<tr>
<td>Nevada PLS #</td>
<td>12140</td>
</tr>
</tbody>
</table>
Tentative Parcel Map
Development Application Submittal Requirements

This sheet must accompany the original application and be signed by the Professional Land Surveyor.

1. **Fees:** See Master Fee Schedule. **Bring payment with your application to Community Services Department (CSD). Make check payable to Washoe County.**

2. **Development Application:** A completed Washoe County Development Application form.

3. **Owner Affidavit:** The Owner Affidavit must be signed and notarized by all owners of the property subject to the application request.

4. **Proof of Property Tax Payment:** The applicant must provide a written statement from the Washoe County Treasurer’s Office indicating all property taxes for the current quarter of the fiscal year on the land have been paid.

5. **Application Materials:** The completed Tentative Parcel Map Application materials.

6. **Title Report:** A preliminary title report, with an effective date of no more than one hundred twenty (120) days of the submittal date, by a title company which provides the following information:
   - Name and address of property owners.
   - Legal description of property.
   - Description of all easements and/or deed restrictions.
   - Description of all liens against property.
   - Any covenants, conditions and restrictions (CC&Rs) that apply.

   **Submit Title Report with “Original Packet” only. You may be requested to provide additional copies, but do not include Title Report in other copies of the packet.**

7. **Development Plan Specifications:** (If the requirement is “Not Applicable,” please check the box proceeding the requirement)
   - **a.** Map to be drawn using engineering scales (e.g. scale 1” = 100’, 1” = 200’, or 1” = 500’ unless a prior approval is granted by the County Surveyor) showing all streets and ingress/egress to the property and must meet NRS standards as specified in NRS 278.466.
   - **b.** Property boundary lines, distances and bearings.
   - **c.** Contours at five (5) foot intervals or two (2) foot intervals where, in the opinion of the County Engineer, topography is a major factor in the development.
   - **d.** The cross sections of all right-of-ways, streets, alleys or private access ways within the proposed development, proposed name and approximate grade of each, and approximate radius of all curves and diameter of each cul-de-sac.
   - **e.** The width and approximate location of all existing or proposed easements, whether public or private, for roads, drainage, sewers, irrigation, or public utility purposes.
   - **f.** If any portion of the land within the boundary of the development is subject to inundation or storm water overflow, as shown on the adopted Federal Emergency Management Agency’s Flood Boundary and Floodway Maps, that fact and the land so affected shall be clearly shown on the map by a prominent note on each sheet, as well as width and direction of flow of each water course within the boundaries of the development.
   - **g.** The location and outline to scale of each existing building or structure that is not to be moved in the development.
h. Existing roads, trails or rights-of-way within the development shall be designated on the map.

i. Vicinity map showing the proposed development in relation to the surrounding area.

j. Date, north arrow, scale, and number of each sheet in relation to the total number of sheets.

k. Location of snow storage areas sufficient to handle snow removed from public and private streets, if applicable.

l. All known areas of potential hazard including, but not limited to, earth slide areas, avalanche areas or otherwise hazardous slopes, shall be clearly designated on the map. Additionally, active fault lines (post-Holocene) shall be delineated on the map.

8. **Street Names**: A completed “Request to Reserve New Street Name(s)” form (included in application packet). Please print all street names on the Tentative Map. Note whether they are existing or proposed.

9. **Packets**: Four (4) packets and flash drive or DVD. One (1) packet must be labeled “Original” and must include the fee schedule (including the appropriate fees) and the original signed and notarized Owner Affidavit. Each packet shall include an 8.5” x 11” reduction of any large format sheets included in the application. These materials must be readable. Labeling on these reproductions should be no smaller than 8 point on the 8½ x 11” display. Each packet shall include: one (1) 8.5” x 11” reduction of any applicable site plan, development plan, and/or application map. Large format sheets should be included in a slide pocket(s). Any specialized reports identified above shall be included as attachments or appendices and be annotated as such.

**Notes:**

(i) Application and map submittals must comply with all specific criteria as established in the Washoe County Development Code and/or the Nevada Revised Statutes.

(ii) Based on the specific nature of the development request, Washoe County reserves the right to specify additional submittal packets, additional information and/or specialized studies to clarify the potential impacts and potential conditions of development to minimize or mitigate impacts resulting from the project. No application shall be processed until the information necessary to review and evaluate the proposed project is deemed complete by the Director of Planning and Building.

(iii) All oversized maps and plans must be folded to a 9” x 12” size.

I hereby certify, to the best of my knowledge, all information contained in this application is correct and meets all Washoe County Development Code requirements.

_____________________________

Professional Land Surveyor
### Request to Reserve New Street Name(s)

The Applicant is responsible for all sign costs.

#### Applicant Information

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td></td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>% Private Citizen</td>
<td>% Agency/Organization</td>
</tr>
</tbody>
</table>

#### Street Name Requests

(No more than 14 letters or 15 if there is an “i” in the name. Attach extra sheet if necessary.)

<table>
<thead>
<tr>
<th>Name</th>
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</table>

If final recordation has not occurred within one (1) year, it is necessary to submit a written request for extension to the coordinator prior to the expiration date of the original

#### Location

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name:</td>
<td></td>
</tr>
<tr>
<td>% Reno</td>
<td>% Sparks</td>
</tr>
<tr>
<td>% Washoe County</td>
<td></td>
</tr>
<tr>
<td>Parcel Numbers:</td>
<td></td>
</tr>
<tr>
<td>% Subdivision</td>
<td>% Parcelization</td>
</tr>
<tr>
<td>% Private Street</td>
<td></td>
</tr>
</tbody>
</table>

Please attach maps, petitions and supplementary information.

#### Approved

<table>
<thead>
<tr>
<th>Date:</th>
<th>Requested by:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Regional Street Naming Coordinator</td>
</tr>
</tbody>
</table>

% Except where noted

#### Denied

<table>
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<tr>
<th>Date:</th>
<th>Requested by:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Regional Street Naming Coordinator</td>
</tr>
</tbody>
</table>

Washoe County Geographic Information Services

Post Office Box 11130 - 1001 E. Ninth Street
Reno, NV 89520-0027
Phone: (775) 328-2325 - Fax: (775) 328-6133
Parcel Map Waiver Application  
Supplemental Information  

(All required information may be separately attached)

Chapter 110 of the Washoe County Code is commonly known as the Development Code. Specific references to parcel maps may be found in Article 606, Parcel Maps.

1. Identify the public agency or utility for which the parcel is being created:

2. What is the location (address or distance and direction from nearest intersection)?

3. Please describe:
   a. The existing conditions and uses located at the site:
b. The existing conditions and uses in the vicinity to the north, south, east and west (i.e. vacant land, roadways, buildings, etc.):

<table>
<thead>
<tr>
<th>North</th>
<th>South</th>
<th>East</th>
<th>West</th>
</tr>
</thead>
</table>

4. What are the proposed lot standards?

<table>
<thead>
<tr>
<th>Parcel 1</th>
<th>Parcel 2</th>
<th>Parcel 3</th>
<th>Parcel 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Lot Area</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum Lot Width</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5. Utilities:

a. Sewer Service

b. Electrical Service/Generator

c. Water Service

6. Please describe the source and timing of the water facilities necessary to serve the proposed waiver.

a. Water System Type:

- Individual wells
- Private water Provider:
- Public water Provider:

b. Available:

- Now
- 1-3 years
- 3-5 years
- 5+ years

c. If a public facility is proposed and is currently not listed in the Washoe County Capital Improvements Program and not available, please describe the funding mechanism for ensuring availability of water service:
7. What is the nature and timing of sewer services necessary to accommodate the proposed waiver?
   a. Sewage System Type:
      - Individual septic
      - Public system Provider:
   b. Available:
      - Now
      - 1-3 years
      - 3-5 years
      - 5+ years
   c. Washoe County Capital Improvements Program project?
      - Yes
      - No
   d. If a public facility is proposed and is currently not listed in the Washoe County Capital Improvements Program and not available, please describe the funding mechanism for ensuring availability of sewer service. If a private system is proposed, please describe the system and the recommended location(s) for the proposed facility:

8. Please describe whether any of the following natural resources are related to the proposed waiver:
   a. Property located in the FEMA 100-year floodplain?
      - Yes
      - No
      Explanation:
b. Does property contain wetlands? (If yes, please attach a preliminary delineation map and describe the impact the proposal will have on the wetlands. Impacts to the wetlands may require a permit issued from the U.S. Army Corps of Engineers.)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Explanation:

<table>
<thead>
<tr>
<th>Yes, the Hillside Ordinance applies.</th>
<th>No, it does not.</th>
</tr>
</thead>
</table>

c. Does property contain slopes or hillsides in excess of 15 percent and/or significant ridgelines? (If yes, and this is the second parcel map dividing this property, Article 424, Hillside Development of the Washoe County Development Code will apply.)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Explanation:

<table>
<thead>
<tr>
<th>Name</th>
<th>Manhard Consulting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>241 Ridge Street, Suite 241</td>
</tr>
<tr>
<td>Phone</td>
<td></td>
</tr>
<tr>
<td>Fax</td>
<td></td>
</tr>
<tr>
<td>Nevada PLS #</td>
<td></td>
</tr>
</tbody>
</table>
COMPANY'S CERTIFICATE

The property shown on the following parcel map is in the form of a revocable trust and is subject to the following conditions and restrictions:

1. The property is subject to all applicable laws and regulations and is located within the NE 1/4 of Sec. 12, T22N, R18E, MDM.
2. The property is subject to all applicable laws and regulations and is located in the NE 1/4 of Sec. 12, T22N, R18E, MDM.
3. The property is subject to all applicable laws and regulations and is located in the NE 1/4 of Sec. 12, T22N, R18E, MDM.
4. The property is subject to all applicable laws and regulations and is located in the NE 1/4 of Sec. 12, T22N, R18E, MDM.