The Washoe County Parcel Map Review Committee met in regular session on Thursday, January 10, 2019, at 2:00 p.m., in the Washoe County Mt. Rose Conference Room, 1001 East Ninth Street, Reno, Nevada.

1. *Determination of Quorum

Eric Young called the meeting to order at 2:03 p.m. The following members and staff were present:

Departments represented:
- Community Services Department (CSD)
- Health District

Members Absent:
- Community Services Department (CSD)
- Truckee Meadows Fire Protection District

Staff present:
- Jacob Parker, Planner, Planning and Building
- Donna Fagan, Recording Secretary

2. *Ethics Law Announcement

Deputy District Attorney Nathan Edwards recited the Ethics Law standards.

3. *Appeal Procedure

Mr. Young recited the appeal procedure for items heard before the Parcel Map Review Committee.
4. **General Public Comment**
   
   There was no request for public comment. Mr. Young introduced Jacob Parker, a new Planner.

5. **Possible action to approve Agenda**
   
   Mr. Young noted item 7B has been withdrawn. So, in accordance with the Open Meeting Law, Larry Chesney moved to approve the agenda of January 10, 2019, with item 7B being withdrawn. The motion, seconded by Wes Rubio, passed unanimously.

6. **Possible action to approve December 13, 2018 Draft Minutes**
   
   Tim Simpson moved to approve the December 13, 2018 draft minutes, as written. The motion was seconded by Wes Rubio and passed unanimously.

7. **Project Review Items**

   A. **Tentative Parcel Map Case Number WTPM18-0014 (Smith)** – For possible action, hearing, and discussion to approve a tentative parcel map for the creation of three new lots, and one remainder lot. The sizes of the newly created lots will consist of one 29,562 square-foot lot, one 28,619 square-foot lot, one 20,392 square-foot lot, and one 86,646 square-foot remainder lot.

   • Applicant: Cherise Benetti-Smith
   • Property Owner: Cherise Benetti-Smith
   • Location: 0 Sun Valley Blvd.
   • APN: 035-120-28
   • Parcel Size: 3.79 acres
   • Master Plan: Suburban Residential
   • Regulatory Zone: Medium Density Suburban
   • Area Plan: Sun Valley
   • Citizen Advisory Board: Sun Valley
   • Development Code: Authorized in Article 606 Parcel Maps
   • Commission District: 5 - Herman
   • Staff: Eric Young, Senior Planner
     Washoe County Community Services Department
     Planning and Building Division
   • Phone: 775-328-3613
   • Email: eyoung@washoeCounty.us

   Eric Young opened the public hearing and reviewed his staff report dated December 18, 2018. Mr. Young noted he had a concern about a large Sierra Pacific easement going through the property but spoke with Mark Sullivan with NVEnergy, who indicated they are not concerned with it.

   Chris Baker, Manhard Consulting, said there is drainage at the back of the lot resulting in the odd shaped remainder lot which will be used for access and drainage. He also commented that although Washoe County GIS identified it as in the Sun Valley GID, it is actually not in the GID.

   Wes Rubio asked, if they are not in the Sun Valley GID area, who is going to provide water and sewer. Mr. Baker said they would connect to TMWA water and said he believes they would install septic systems. Tim Simpson said there are sewer lines that traverse the property and along the road, so he believes it would be a requirement for the tentative parcels to connect to municipal sewer. Mr. Rubio said the tentative map could not move forward unless it is going to be connected to sewer. There is no other option. The parcels are too small. Mr. Baker agreed they would connect to sewer.

   With no response to the call for public comment, the public comment period was closed.

   Larry Chesney moved that, after giving reasoned consideration to the information contained within the staff report and the information received during the public meeting, that the Washoe County
Parcel Map Review Committee approve Parcel Map Case Number WTPM18-0014 for Cherise Benetti-Smith, subject to the conditions of approval included as Exhibit A with the staff report, and make the determination that the following criteria is or will be adequately provided for pursuant to Washoe County Code, Section 110.606.30. Wes Rubio seconded the motion which carried unanimously.

The motion carried and considered the following criteria:

1) General improvement considerations for all parcel maps including, but not limited to:
   a) Environmental and health laws and regulations concerning water and air pollution, the
disposal of solid waste, facilities to supply water, community or public sewage disposal
and, where applicable, individual systems for sewage disposal;
   b) The availability of water which meets applicable health standards and is sufficient for the
reasonably foreseeable needs of the subdivision;
   c) The availability and accessibility of utilities;
   d) The availability and accessibility of public services such as schools, police and fire
protection, transportation, recreation and parks;
   e) Conformity with the zoning ordinances and master plan;
   f) General conformity with the governing body’s master plan of streets and highways;
   g) The effect of the proposed subdivision on existing public streets and the need for new
streets or highways to serve the subdivision;
   h) Physical characteristics of the land such as floodplain, slope and soil;
   i) The recommendations and comments of those entities reviewing the tentative parcel
map pursuant to NRS 278.330 and 278.348, inclusive;
   j) The availability and accessibility of fire protection including, but not limited to, the
availability and accessibility of water and services for the prevention and containment of
fires including fires in wild lands;
   k) Community antenna television (CATV) conduit and pull wire; and
   l) Recreation and trail easements.

B. Tentative Parcel Map Case Number WTPM18-0010 (Lepire) – For possible action,
hearing, and discussion to approve a parcel map dividing one parcel of ±43,561 sq. ft. into
two parcels of ±21,780 sq. ft. and ±21,781 sq. ft. The proposed division is considered a
subsequent parcel map, as the subject property was created as part of Parcel Map 5343,
recorded March 30, 2018.

- Applicant/Owner: Matthew Lepire
- Location: 15370 Sylvestor Rd.
- APN: 017-110-92
- Parcel Size: ±1-acre
- Master Plan: Suburban Residential
- Regulatory Zone: Medium Density Suburban
- Area Plan: Southeast Truckee Meadows
- Citizen Advisory Board: South Truckee Meadows/Washoe Valley
- Development Code: Authorized in Article 606, Parcel Maps
- Commission District: 2 – Commissioner Lucey
- Staff: Kelly Mullin, AICP, Senior Planner
- Washoe County Community Services Department
- Planning and Building Division
- Phone: 775.328.3608

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Item 7B was withdrawn by the applicant.

8. **Reports and Future Agenda Items**
   
   A. **Legal Information and Updates**
   
   Tim Simpson said that Mike Gump will be retiring soon and asked if the process of changing the Engineering representative is in the works. Eric Young will contact Dwayne Smith about a replacement.
   
9. **General Public Comment**
   
   As there was no response to the call for public comment, the comment period was closed.

10. **Adjournment**

    Eric Young made the motion to adjourn at 2:21 p.m.

    Respectfully submitted,

    ![Signature]
    Donna Fagan, Recording Secretary

Approved by Committee in session on April 11, 2019

    ![Signature]
    Eric Young, Chair
    Senior Planner