Subject: Parcel Map Case Number PM15-012 REVISED
Applicant: Washoe Vineyards and Estates, LLC
Agenda Item Number: 7B
Project Summary: Second parcel map in a series to divide a 20 acre property into four parcels of 5 acres each.
Recommendation: Approval with Conditions
Prepared by: Roger D. Pelham, MPA, Senior Planner
Washoe County Community Services Department
Division of Planning and Development
Phone: 775.328.3622
E-Mail: rpelham@washoecounty.us

Description

Parcel Map Case Number PM15-012 (Steidley and Levie REVISED) – Hearing, discussion, and possible approval of a second parcel map, in a series, to divide a 20 acre property into four parcels of 5 acres each.

- Applicant: Washoe Vineyards and Estates LLC
- Property Owner: Duane Steidley and Mary Ann Levie
- Location: 2150 Rhodes Road, Washoe Valley, NV
- Assessor’s Parcel Number: 017-390-15
- Parcel Size: 20 acres
- Master Plan Category: Rural (R), Rural Residential (RR), and Suburban Residential (SR)
- Regulatory Zone: General Rural (GR), Low Density Suburban (LDS), and Medium Density Rural (MDR)
- Area Plan: South Valleys
- Citizen Advisory Board: South Truckee Meadows/Washoe Valley
- Development Code: Authorized in Article 606, Parcel Map
- Commission District: 2 – Commissioner Lucey
- Section/Township/Range: Section 03, T17N, R20E, MDM, Washoe County, NV
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Parcel Map

The purpose of a parcel map is to allow for the creation of subdivisions, merger and re-subdivision of existing lots, and common-interest communities consisting of four or fewer parcels pursuant to Article 606, Parcel Maps, of the Washoe County Development Code. A tentative parcel map must be submitted to the Planning and Development Division for the purpose of review prior to or concurrent with the final parcel map. Every tentative parcel map must be prepared by a professional land surveyor. The parcel map process exists to establish reasonable standards of design and procedures for subdividing in order to further the orderly layout and use of land and insure proper legal descriptions and monumenting of subdivided land. Additionally, the process helps to safeguard the public health, safety and general welfare by establishing minimum standards of design and development for any land division platted in the unincorporated area of Washoe County. If the Washoe County Parcel Map Review Committee grants an approval of the tentative parcel map, that approval is subject to Conditions of Approval. Conditions of Approval are requirements that may need to be completed during different stages of the proposed project. Those stages are typically:

- Prior to recordation of a final map.
- Prior to obtaining a final inspection and/or a certificate of occupancy on a structure.
- Prior to the issuance of a business license or other permits/licenses.
- Some Conditions of Approval are referred to as “Operational Conditions.” These conditions must be continually complied with for the life of the project.
- Within 22 months from the date of approval of the tentative parcel map, the applicant must file a final parcel map along with any required supporting materials with the Planning and Development Division and the County Engineer showing that all conditions imposed by the Washoe County Parcel Map Review Committee have been met. Approval or conditional approval of a tentative parcel map imposes no obligation on the part of the Director of Planning and Development Division or the Board of County Commissioners to approve the final parcel map or to accept any public dedication shown on the tentative or final parcel map. Failure to submit a complete final parcel map and pay the required fees within the two year time period shall cease any further action on the map and shall render the tentative parcel map as expired.

The Conditions of Approval for Tentative Parcel Map Case Number PM15-012 are attached to this staff report and will be included with the Action Order.
Site Plan
Tentative Parcel Map Evaluation

Zonings: General Rural (GR), Medium Density Rural (MDR) and Low Density Suburban (LDS)

Maximum Lot Potential: 16
Number of Lots on Parcel Maps: 7
Minimum Lot Size Required: 35,000 square feet (LDS)
Minimum Lot Size on Parcel Map: 5 acres (191,968 square feet)
Minimum Lot Width Required: 120 feet
Minimum Lot Width on Parcel Map: 202 feet

The tentative parcel map meets all minimum requirements for the Low Density Suburban regulatory zone.

Development Suitability Constraints: The South Valleys Development Suitability Map, a part of the South Valleys Area Plan, identifies the subject parcel as containing slopes greater than 15 and 30%.

The subject parcel is within the Truckee Meadows Service Area (TMSA).

Development Information: The subject parcel is undeveloped. The required setbacks for the Low Density Suburban zone are 30 feet for front and rear yard setbacks and 12 feet for the side yard setbacks.

Reviewing Agencies

The following agencies received a copy of the project application for review and evaluation:

- Washoe County Planning and Development Division
  - Planning and Development
  - Engineering and Capitol Projects
  - Parks and Open Spaces
  - Utilities
  - Surveyor
- Truckee Meadows Water Authority (TMWA)
- Washoe County Health District
  - Vector-Borne Diseases Program
  - Air Quality Management Division
  - Environmental Health Services
- Truckee Meadows Fire Protection District
- Nevada Department of Environmental Protection (NDEP)
- Regional Transportation Commission (RTC)
- South Truckee Meadows / South Valleys Citizen Advisory Board
- Washoe County School District
Five out of the fourteen above listed agencies/departments provided comments and/or recommended conditions of approval in response to their evaluation of the project application. A summary of each agency’s comments and/or recommended conditions of approval and their contact information is provided. The Conditions of Approval document is attached to this staff report and will be included with the Action Order if granted approval.

Washoe County Planning and Development requires that the final maps be in substantial compliance with all plans and documents submitted with the tentative parcel map, and with Development Code standards for subdivisions.

Contact: Roger Pelham, 328-3622, rpelham@washoecounty.us
  - Washoe Water Management requires that appropriate water rights be provided to serve the new parcels.

Contact: Vahid Behmaram, 954-4647, vbehmaram@washoecounty.us
  - Truckee Meadows Fire Protection requires that the final maps be in compliance with Chapter 60 of the Washoe County Code.

Contact: Amy Ray, 326-6005, aray@tmfpd.us
  - Washoe County Health District required certain standards to ensure that mosquito habitat is minimized and that septic systems will function properly.

Contact: Chris Anderson, 328-2434, canderson@washoecounty.us
  - Washoe County Engineering required certain technical corrections and provisions for appropriate access.

Contact: Mike Gump, 775.328.2041, mgump@washoecounty.us

Staff Comment on Required Findings

Section 110.606.30 (i) of Article 606, Parcel Maps, within the Washoe County Development Code, requires that all of the following findings be made to the satisfaction of the Washoe County Parcel Map Review Committee before granting approval of the request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

1) General improvement considerations for all parcel maps including, but not limited to:
   a) Environmental and health laws and regulations concerning water and air pollution, the disposal of solid waste, facilities to supply water, community or public sewage disposal and, where applicable, individual systems for sewage disposal.

   Staff Comment: The proposed maps have been reviewed by the relevant agencies and no recommendations for denial were received.

   b) The availability of water which meets applicable health standards and is sufficient for the reasonably foreseeable needs of the subdivision.

   Staff Comment: The proposed maps have been reviewed by the relevant agencies and appropriate conditions of approval have been included with the recommendation for approval.

   c) The availability and accessibility of utilities.

   Staff Comment: The proposed maps have been reviewed by the relevant agencies and no recommendations for denial were received.

   d) The availability and accessibility of public services such as schools, police and fire protection, transportation, recreation and parks.
**Staff Comment:** The proposed maps have been reviewed by the relevant agencies and no recommendations for denial were received.

e) Conformity with the zoning ordinances and master plan.

**Staff Comment:** The proposed density and lot size meet all applicable standards.

f) General conformity with the governing body’s master plan of streets and highways.

**Staff Comment:** The proposed maps have been reviewed by the relevant agencies and no recommendations for denial were received.

g) The effect of the proposed subdivision on existing public streets and the need for new streets or highways to serve the subdivision.

**Staff Comment:** The proposed maps have been reviewed by the relevant agencies and no recommendations for denial were received.

h) Physical characteristics of the land such as floodplain, slope and soil.

**Staff Comment:** Evaluation of the physical characteristics of the land has been done and conditions of approval to limit disturbance on steep slopes have been included in the recommendation for approval.

i) The recommendations and comments of those entities reviewing the tentative parcel map pursuant to NRS 278.330 and 278.348, inclusive.

**Staff Comment:** The proposed maps have been reviewed by the relevant agencies and no recommendations for denial were received.

j) The availability and accessibility of fire protection including, but not limited to, the availability and accessibility of water and services for the prevention and containment of fires including fires in wild lands.

**Staff Comment:** The proposed maps have been reviewed by the relevant fire agency and recommended conditions of approval have been included with the recommendations for approval.

k) Community antenna television (CATV) conduit and pull wire.

**Staff Comment:** Appropriate utility easements are proposed.

l) Recreation and trail easements.

**Staff Comment:** No recreation or trail easements are proposed.

2) Subdivision improvement considerations for second or subsequent parcel maps pursuant to Section 110.606.30(d) and which are in addition to the criteria listed above.

**Staff Comment:** The proposed maps have been reviewed by the relevant agencies and no recommendations for denial were received.

**Recommendation**

Those agencies which reviewed the application, recommended conditions in support of approval of the tentative parcel map. Therefore, after a thorough analysis and review, Parcel Map Case Numbers PM15-012 is being recommended for approval with conditions. Staff offers the following motion for the Parcel Map Review Committee’s consideration.

**Motions**

I move that, after giving reasoned consideration to the information contained within the staff report and the information received during the public meeting, that the Washoe County Parcel Map Case Numbers: PM15-012 (revised)
Map Review Committee approve Parcel Map Case Number PM15-012 for Duane Stidley et al, having determined that the following criteria is or will be adequately provided for pursuant to Washoe County Development Code, Section 110.606.30: General improvement considerations for all parcel maps including, but not limited to:

a) Environmental and health laws and regulations concerning water and air pollution, the disposal of solid waste, facilities to supply water, community or public sewage disposal and, where applicable, individual systems for sewage disposal;

b) The availability of water which meets applicable health standards and is sufficient for the reasonably foreseeable needs of the subdivision;

c) The availability and accessibility of utilities;

d) The availability and accessibility of public services such as schools, police and fire protection, transportation, recreation and parks;

e) Conformity with the zoning ordinances and master plan;

f) General conformity with the governing body’s master plan of streets and highways;

g) The effect of the proposed subdivision on existing public streets and the need for new streets or highways to serve the subdivision;

h) Physical characteristics of the land such as floodplain, slope and soil;

i) The recommendations and comments of those entities reviewing the tentative parcel map pursuant to NRS 278.330 and 278.348, inclusive;

j) The availability and accessibility of fire protection including, but not limited to, the availability and accessibility of water and services for the prevention and containment of fires including fires in wild lands;

k) Community antenna television (CATV) conduit and pull wire; and

l) Recreation and trail easements.

2) Subdivision improvement considerations for second or subsequent parcel maps pursuant to Section 110.606.30(d) and which are in addition to the criteria listed above.

Appeal Process

Parcel Map Review Committee action will be effective 10 calendar days after the written decision is filed with the Secretary to the Parcel Map Review Committee, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Development Division within 10 calendar days after the written decision is filed with the Secretary to the Parcel Map Review Committee.

xc: Applicant: Washoe Vineyards and Estates, LLC
    3636 Mayberry Drive
    Reno, NV 89509

Property Owner: Duane Steidley, st. al
    2205 J S Bar Ranch Road
    Washoe Valley, NV 89704

Representatives: Wood Rodgers
    Attn: Kevin Almeter
    5440 Reno Corporate Drive
    Reno, NV 89511
Conditions of Approval
Parcel Map Case Number PM15-012 REVISED

The tentative parcel map approved under Parcel Map Case Number PM15-012 shall be carried out in accordance with the Conditions of Approval granted by the Washoe County Parcel Map Review Committee on October 8, 2015. Conditions of Approval are requirements placed on a permit or development by each reviewing agency. These Conditions of Approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable Codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

Unless otherwise specified, all conditions related to the approval of this tentative parcel map shall be met or financial assurance must be provided to satisfy the conditions of approval prior to the recordation of a final parcel map. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Development Division.

Compliance with the conditions of approval related to this tentative parcel map is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the tentative parcel map may result in the institution of revocation procedures.

Washoe County reserves the right to review and revise the Conditions of Approval related to this tentative parcel map should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, “may” is permissive and “shall” or “must” is mandatory.

Conditions of Approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to recordation of a final map.
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some “Conditions of Approval” are referred to as “Operational Conditions.” These conditions must be continually complied with for the life of the project.

The Washoe County Commission oversees many of the reviewing agencies/departments with the exception of the following agencies.

- The DISTRICT BOARD OF HEALTH, through the Washoe County Health District, has jurisdiction over all public health matters in the Health District.
Any conditions set by the Health District must be appealed to the District Board of Health.

- The RENO-TAHOE AIRPORT AUTHORITY is directed and governed by its own Board. Therefore, any conditions set by the Reno-Tahoe Airport Authority must be appealed to their Board of Trustees.

- The REGIONAL TRANSPORTATION COMMISSION (RTC) is directed and governed by its own Board. Conditions recommended by the RTC may be required, at the discretion of Washoe County.

- The NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) is directed and governed by its own board. Therefore, any conditions set by the Nevada Department of Transportation must be appealed to that Board.

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

Washoe County Planning and Development

1. The following conditions are requirements of the Planning and Development Division, which shall be responsible for determining compliance with these conditions.

   Contact: Roger Pelham, Senior Planner, 775.328.3622, rpelham@washoecounty.us

   a. The final map shall be in substantial compliance with all plans and documents submitted as part of this tentative parcel map application, and with any amendments imposed by the Parcel Map Review Committee. All documentation necessary to satisfy the conditions noted below shall accompany the final map when submitted to the County Engineer and the Planning and Development Division.

   b. The applicant shall comply with all the conditions of approval and shall submit a final map for signature by the Director of the Planning and Development Division within 22 months from the date of approval by the Parcel Map Review Committee. Each agency responsible for imposing conditions may determine whether its conditions must be fully completed or whether the applicant shall be offered the option of providing financial assurances as a means of assuring compliance.

   c. The final map shall contain the following jurat:

   DIRECTOR OF PLANNING AND DEVELOPMENT CERTIFICATE

   THE FINAL PARCEL MAP CASE NO. PM15-011 MEETS ALL APPLICABLE STATUTES, ORDINANCES AND CODE PROVISIONS; IS IN SUBSTANTIAL CONFORMANCE WITH THE TENTATIVE MAP AND ITS CONDITIONS, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE, AND THOSE CONDITIONS HAVE BEEN SATISFIED FOR RECORDEATION OF THIS MAP. THE OFFER(S) OF DEDICATION IS (ARE) REJECTED AT THIS TIME, BUT WILL REMAIN OPEN IN ACCORDANCE WITH NEVADA REVISED STATUTES CHAPTER 278.
THIS FINAL MAP IS APPROVED AND ACCEPTED THIS _____ DAY OF ____________, 20____, BY THE DIRECTOR OF PLANNING AND DEVELOPMENT OF WASHOE COUNTY, NEVADA, IN ACCORDANCE WITH NEVADA REVISED STATUTES 278.471 THROUGH 278.4725.

_____________________________________________________________
WILLIAM WHITNEY, DIRECTOR, PLANNING AND DEVELOPMENT DIVISION

d. Any regulations, procedures, and conditions adopted by the Washoe County Health District must be met prior to recordation of a final map.

e. The applicant shall provide verification to the Planning and Development Division that all conditions from the Truckee Meadows Fire Protection District have been satisfied.

f. The applicant has indicated that the proposed improvements will not exceed the major grading thresholds that require a special use permit. If the final construction drawings for the map include grading that exceeds the Major Grading Permit Thresholds listed in Article 438 Grading Standards, the applicant shall apply for a special use permit for grading; and if approved, may be delayed up to three months processing time. In addition, all related standards within the Washoe County Development Code shall be met on the construction drawings. Compliance shall be determined by the Planning and Development Division.

g. The approval for this tentative parcel map does not include improvements for driveways to building pads. Grading for access to building pads, if they exceed the criteria stated in the previous condition, shall require a special use permit. Compliance shall be determined by the Planning and Development Division.

h. The final map shall indicate building envelopes for each parcel. Building envelopes shall not include any area that is zoned General Rural (GR).

i. Building setbacks shall be noted on the final map. Building setbacks shall be a minimum of 30 feet in the front and rear and 15 feet on the sides, which are standard setbacks for the Medium Density Rural Zone.

2. The following conditions are requirements of the Washoe County Water Management, which shall be responsible for determining compliance with these conditions.

Contact: Vahid Behmaram, 775.954.4647, vbehemaram@washoecounty.us

a. The subject parcel is not near any municipal, quasi-municipal or private water delivery infrastructure; therefore, resulting parcels will rely on Individual Domestic wells as their source of domestic water supply.

b. Washoe County policy requires that the applicant for a parcel map with parcels served by an individual domestic well, to bring forth an approved and recorded “Affidavit of Relinquishment for Domestic Wells” by the Nevada State Engineer’s office. The applicant shall complete the relinquishment process with the State Engineer’s office; and record with the County Recorder’s office and submit a recorded copy to Washoe County as a pre-requisite to approval of their parcel map.
c. Washoe County retains the authority to impose its own review and reject water rights which do not comply with Washoe County code and area plans. Therefore, a preview of water rights intended to support the project (prior to relinquishment process) will be helpful for both the applicant and Washoe County staff.

d. The ground water rights subject to relinquishment MAY NOT be supplemental ground water which supplement primary surface water rights.

e. The amount of water rights necessary is 2.00 acre-feet of ground water rights per newly created parcel. The original parcel is deemed exempt from the relinquishment process. In the way of an example, if one parcel is subdivided into a total of 4, there are 3 newly created parcels and one existing or remains thereof.

f. The water rights must be in good standing with the State of Nevada, with current title. The water rights must be from the same hydrographic basin as the lands subject to the parcel map and comply with the appropriate area plan.

3. The following conditions are requirements of Truckee Meadows Fire Protection District, which shall be responsible for determining compliance with these conditions.

   Contact: Amy Ray, 775.326.6005, aray@tmfpd.us

   a. Plans and/or permits for all structures shall be obtained and approved prior to construction in accordance with Washoe County Code 60.

   b. Use on the property shall be in accordance with Washoe County Code 60.

   c. Access shall be provided to the parcels and shall be in accordance with WCC 60 for the use of each parcel.

4. The following conditions are requirements of the Washoe County Health District, which shall be responsible for determining compliance with these conditions.

   Contact: Chris Anderson, 775.328.2434, canderson@washoecounty.us

   a. If a road side ditch system is proposed the Health District will require 4-6 inch cobble rock in the flow line of the channel and ditches to reduce the transport of sediment (Vector 040.0211).

   b. Prior to the sign off of the building plans the above detail designs are required on the plans and a scheduled compliance inspection with the Vector-Borne Diseases Program is required for the above condition(s).

   c. Each proposed parcel must be assessed for the suitability of onsite sewage disposal systems (OSDS). Test trench permit(s) must be obtained from this Division to determine the suitability of the proposed Parcels for OSDS.

      i. The test trenches performed by this Division on March 13, 2008 for PM07-002 shall be plotted on the proposed 1st and 2nd parcel maps for PM15-011.

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1 District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases.
ii. Additional test trenches shall be performed for proposed parcels where prior test trenches are not on the same parcel being created.

d. The Final Parcel Map shall have the following note included:

e. Parcels 1-A through 1-D shall not be further divided until such time as they are connected to public water and/or public sewer.

f. Prior to and as a requirement for recordation, Washoe County District Board of Health shall be a signatory and have a jurat block for said signature on the Final Parcel Map.

g. The above conditions do not preclude nor supersede any future administrative review requirements per District Board of Health Regulations.

5. The following conditions are requirements of the Washoe County Engineering Division, which shall be responsible for determining compliance with these conditions.

Contact: Mike Gump, 775.328.2041, mgump@washoecounty.us

a. Road improvement is a condition of this map. Prior to final approval and recordation provide construction drawings, including profile grades, street cross-sections, cut and fill limits, culvert locations, drainage patterns, and improvements. Street sign must be installed. An asphalt roadway shall be constructed (per Standard Details for Public Works Construction under "Washoe Drawing No. W-1.4") and provide for two way traffic. The plans shall include sufficient drainage improvements to provide for runoff. Upon approval of the aforementioned construction drawings, a bond or letter of credit for 120% of the estimated cost must be submitted to Washoe County to insure the completion of the proposed plans. The applicant must also complete a Parcel Map Improvement Agreement (Subdivision Improvement Agreement) with Washoe County prior to final approval and recordation of the map.

b. The drainage easements, house setbacks, and difference in elevation across some of these parcels appear inappropriate for proposed density on this proposed division. The applicant must submit a two-foot (2') contoured topographical map that will allow appropriate decisions to be made concerning location and density of this proposed division. Construct or bond to construct buildable sites before approval or recordation of this map.

c. Comply with the conditions of the Washoe County technical check for this map.

d. Dedicate easements for snow storage and signage along Rhodes Road to the map and grant easement in the owner’s certificate.

e. The applicant shall submit a letter from a PLS certifying that the roadway improvements are within the documented access and do not exceed a 14% gradient.

*** End of Conditions ***
INTEROFFICE MEMORANDUM

PARCEL MAP REVIEW

DATE: September 8, 2015
TO: Department of Community Services, Roger Pelham
FROM: Mike Gump, PLS, Engineering Division
SUBJECT: 2nd Parcel Map for: Steidley, Duane and Levie, Mary
Parcel Map Case No.: PM15-012
APN: 017-390-15
Review Date: 9/8/2015
Existing Zoning/Land Use Designation:

The Engineering Division has reviewed the subject parcel map and the following conditions must be successfully completed prior to final approval of this application by the Engineering Division.

1. Road improvement is a condition of this map. Prior to final approval and recordation provide construction drawings, including profile grades, street cross-sections, cut and fill limits, culvert locations, drainage patterns and improvements. Street sign must be installed. An asphalt roadway shall be constructed (per Standard Details for Public Works Construction under “Washoe Drawing No. W-1.4”) and provide for two way traffic. The plans shall include sufficient drainage improvements to provide for runoff. Upon approval of the aforementioned construction drawings, a bond or letter of credit for 120% of the estimated cost must be submitted to Washoe County to insure the completion of the proposed plans. The applicant must also complete a Parcel Map Improvement Agreement (Subdivision Improvement Agreement) with Washoe County prior to final approval and recordation of the map.

2. The drainage easements, house setbacks and difference in elevation across some of these parcels appear inappropriate for proposed density on this proposed division. The applicant must submit a two-foot (2') contoured topographical map that will allow appropriate decisions to be made concerning location and density of this proposed division. Construct or bond to construct buildable sites before approval or recordation of this map.

3. Comply with the conditions of the Washoe County technical check for this map.

4. Dedicate easements for snow storage and signage along Rhodes Road to the map and grant easement in the owner’s certificate.

5. The applicant shall submit a letter from a PLS certifying that the roadway improvements are within the documented access and do not exceed a 14% gradiant.
September 16, 2015

Roger Pelham MPA, Senior Planner
Washoe County Community Services
Planning and Development Division
PO Box 11130
Reno, NV 89520-0027

RE: Steidley and Levie REVISED; 2150 Rhodes Road, WCTY, APN 017-390-15
2nd Parcel Map; PM15-012 REVISED

Dear Mr. Pelham:

The Washoe County Health District, Environmental Health Services Division (Division) Engineering and Vector have reviewed the above referenced project. This 2nd Parcel Map proposes to create four (4) parcels, Parcels 1-A through 1-D, of 5.0 acres each with no remainder. The proposed parcels are to be served by individual wells and onsite sewage disposal systems. The existing parcel has previously had five (5) test trenches inspected by this Division with regards to PM07-002. These test trenches were located with respect to the proposed division per PM07-002.

Approval by Vector of this Division is subject to the following conditions:

1. If a road side ditch system is proposed the Health District will require 4-6 inch cobble rock in the flow line of the channel and ditches to reduce the transport of sediment (Vector 040.021).  
2. Prior to the sign off of the building plans the above detail designs are required on the plans and a scheduled compliance inspection with the Vector-Borne Diseases Program is required for the above condition(s).

Prior to approval of a Final Parcel Map, consent by Engineering of this Division is dependent to the following conditions being performed and re-submitted for review:

1. Each proposed parcel must be assessed for the suitability of onsite sewage disposal systems (OSDS). Test trench permit(s) must be obtained from this Division to determine the suitability of the proposed Parcels for OSDS.
   a. The test trenches performed by this Division on March 13, 2008 for PM07-002 shall be plotted on the proposed 1st Parcel Map PM15-011 and 2nd Parcel Map for PM15-012.
   b. Additional test trenches shall be performed for proposed parcels where prior test trenches are not on the same parcel being created.

2. The Final Parcel Map shall have the following note included:
   a. Parcels 1-A through 1-D shall not be further divided until such time as they are connected to public water and/or public sewer.

District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases.
September 16, 2015
Steidley and Levie REVISED: 2150 Rhodes Road, WCTY, APN 017-390-15
2nd Parcel Map; PM15-012 REVISED
Page 2

3. Prior to and as a requirement for recordation, Washoe County District Board of Health shall be a signatory and have a jurat block for said signature on the Final Parcel Map.

The above conditions do not preclude nor supersede any future administrative review requirements per District Board of Health Regulations.

If you have any questions regarding the foregoing, please call Chris Anderson at 328-2632 or Jim Shaffer 785-4599 regarding engineering or vector comments, respectively.

Sincerely,

Chris Anderson, P.E.  J.L. Shaffer
Registered Engineer  Program Coordinator/Planner
Land Development Program  Vector-Borne Diseases Program
Environmental Health Services  Environmental Health Services

CAJS:ca

Cc: File - Washoe County Health District
From: Behmaram, Vahid  
Sent: Tuesday, September 15, 2015 1:52 PM  
To: Pelham, Roger  
Subject: PM Case # 15-011 & 012

Roger: the conditions of approval provided previously for the above cases are still valid with no change necessary.

Thank you,

Vahid Behmaram  
Water Management Planner Coordinator  
Washoe County Community Services Department  
P.O. Box 11130, Reno NV 89520-0027  
1001 East Ninth Street, Reno NV 89512  
Telephone (775)954-4647, Fax (775)328-6133  
vbehmaram@washoeCounty.us
July 7, 2015

Washoe County Community Services Department
1001 East Ninth Street
Reno, NV 89512

Re: Parcel Map Case Number PM 15-011 (Steidley and Levie)

The Truckee Meadows Fire Protection District (TMFPD) will approve the above Parcel Map with the following conditions:

- Plans and/or permits for all structures shall be obtained and approved prior to construction in accordance with Washoe County Code 60.
- Use on the property shall be in accordance with Washoe County Code 60.
- Access shall be provided to the parcels and shall be in accordance with WCC 60 for the use of each parcel.

Please contact me with any questions at (775) 326-6005.

Thank you,

Amy Ray
Fire Marshal
Tentative Parcel Map Application
2nd Parcel Map for Duane Steidley & Mary Ann Levie

Resubmitted to Washoe County
September 3, 2015

PM15-012 Exhibit D

Prepared for
Duane Steidley et al
2205 J S Bar Ranch Road
Washoe Valley, NV 89704
**Washoe County Development Application**

Your entire application is a public record. If you have a concern about releasing personal information, please contact Planning and Development staff at 775.328.3600.

### Project Information

<table>
<thead>
<tr>
<th>Project Name:</th>
<th>2nd Parcel Map for Duane Steidley and Mary Ann Levie</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description:</td>
<td>A 2nd Parcel Map application to create four, five acre parcels from a 20 acre portion of land remaining from a previous parcel map involving APN 017-390-15</td>
</tr>
<tr>
<td>Project Address:</td>
<td>2150 Rhodes Road</td>
</tr>
<tr>
<td>Project Area (acres or square feet):</td>
<td>20.00 acre portion</td>
</tr>
<tr>
<td>Project Location (with point of reference to major cross streets AND area locator):</td>
<td>East of Rhodes Road; South of Chance Lane in Pleasant Valley</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Assessor's Parcel No.(s):</th>
<th>Parcel Acreage:</th>
<th>Assessor's Parcel No(s):</th>
<th>Parcel Acreage:</th>
</tr>
</thead>
<tbody>
<tr>
<td>017-390-15</td>
<td>20.00 (portion)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Section(s)/Township/Range: NW 1/4 of Section 3, Township 17N, Range 20 East

Indicate any previous Washoe County approvals associated with this application: Case No.(s).

### Applicant Information (attach additional sheets if necessary)

<table>
<thead>
<tr>
<th>Property Owner:</th>
<th>Professional Consultant:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Duane Steidley et al</td>
<td>Name: Wood Rodgers, Inc.</td>
</tr>
<tr>
<td>Address: 2205 J S Bar Ranch Road</td>
<td>Address: 5440 Reno Corporate Drive</td>
</tr>
<tr>
<td>Washoe Valley, NV Zip: 89704</td>
<td>Reno, NV Zip: 89511</td>
</tr>
<tr>
<td>Phone:</td>
<td>Fax:</td>
</tr>
<tr>
<td>Email:</td>
<td>Email: <a href="mailto:mindell@woodrodgers.com">mindell@woodrodgers.com</a></td>
</tr>
<tr>
<td>Cell: 775-771-9607 Other:</td>
<td>Cell: (775) 690-1047 Other:</td>
</tr>
<tr>
<td>Contact Person: Duane Steidley</td>
<td>Contact Person: Melissa Lindell, AICP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Applicant/Developer:</th>
<th>Other Persons to be Contacted:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Washoe Vineyards &amp; Estates, LLC</td>
<td>Name: Wood Rodgers, Inc.</td>
</tr>
<tr>
<td>Address: 3636 Mayberry Drive</td>
<td>Address: 5440 Reno Corporate Drive</td>
</tr>
<tr>
<td>Reno, NV Zip: 89509</td>
<td>Reno, NV Zip: 89511</td>
</tr>
<tr>
<td>Phone: (775)303-3789 Fax: 448-6200</td>
<td>Phone: (775) 828-5687 Fax: 823-4066</td>
</tr>
<tr>
<td>Email: <a href="mailto:ron@salmonpoint.net">ron@salmonpoint.net</a></td>
<td>Email: <a href="mailto:kalmeter@woodrodgers.com">kalmeter@woodrodgers.com</a></td>
</tr>
<tr>
<td>Cell:</td>
<td>Cell: (775) 690-0452 Other:</td>
</tr>
<tr>
<td>Contact Person: Ron Bath</td>
<td>Contact Person: Kevin Almeter, PLS</td>
</tr>
</tbody>
</table>

### For Office Use Only

<table>
<thead>
<tr>
<th>Date Received:</th>
<th>Initial:</th>
<th>Planning Area:</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Commission District:</td>
<td>Master Plan Designation(s):</td>
<td></td>
</tr>
<tr>
<td>CAB(s):</td>
<td>Regulatory Zoning(s):</td>
<td></td>
</tr>
</tbody>
</table>

*February 2014*
Tentative Parcel Map Application
Supplemental Information

(All required information may be separately attached)

Chapter 110 of the Washoe County Code is commonly known as the Development Code. Specific references to tentative parcel maps may be found in Article 606, Parcel Maps.

1. What is the location (address or distance and direction from nearest intersection)?

The property is located at the southeast intersection of Rhodes Road and Chance Lane in the Steamboat Valley Rural Transition Mixed Use Character Management Area in the South Valleys Plan Area.

a. Please list the following:

<table>
<thead>
<tr>
<th>APN of Parcel</th>
<th>Land Use Designation</th>
<th>Existing Acres</th>
</tr>
</thead>
<tbody>
<tr>
<td>017-390-15</td>
<td>ZONING: LDS, MDR, GR</td>
<td>20 +/-</td>
</tr>
</tbody>
</table>

2. Please describe the existing conditions, structures, and uses located at the site:

The site is undeveloped and is characterized by native vegetation and varied topography. Numerous informal dirt roads and disturbed areas exist on the property.

3. What are the proposed lot standards?

<table>
<thead>
<tr>
<th></th>
<th>Parcel 1</th>
<th>Parcel 2</th>
<th>Parcel 3</th>
<th>Parcel 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Lot Area</td>
<td>5.00 acres</td>
<td>5.00 acres</td>
<td>5.00 acres</td>
<td>5.00 acres</td>
</tr>
<tr>
<td>Minimum Lot Width</td>
<td>413 feet</td>
<td>500 feet</td>
<td>517.5 feet</td>
<td>85 feet</td>
</tr>
</tbody>
</table>
4. Was the parcel or lot that is proposed for division created (recorded) within the last 5 years? (If yes, public review of the parcel map will be required. See Community Development staff for additional materials that are required to be submitted.)

- Yes
- No

5. Utilities:

a. Sewer Service: None
b. Electrical Service/Generator: NV Energy
c. Water Service: None

6. Please describe the source of the water facilities necessary to serve the proposed tentative parcel map:

a. Water System Type:

- Individual wells
- Private water Provider:
- Public water Provider:

b. Available:

- Now
- 1-3 years
- 3-5 years
- 5+ years

c. Washoe County Capital Improvements Program project?

- Yes
- No

7. What sewer services are necessary to accommodate the proposed tentative parcel map?

a. Sewage System Type:

- Individual septic
- Public system Provider:

b. Available:

- Now
- 1-3 years
- 3-5 years
- 5+ years

c. Washoe County Capital Improvements Program project?

- Yes
- No

8. For most uses, the Washoe County Code, Chapter 110, Article 422, Water and Sewer Resource Requirements, requires the dedication of water rights to Washoe County when creating new parcels. Please indicate the type and quantity of water rights you have available should dedication be required:

<table>
<thead>
<tr>
<th>a. Permit #</th>
<th>acre-feet per year</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Certificate #</td>
<td>acre-feet per year</td>
</tr>
<tr>
<td>c. Surface Claim #</td>
<td>acre-feet per year</td>
</tr>
<tr>
<td>d. Other, #</td>
<td>TBD</td>
</tr>
</tbody>
</table>
e. Title of those rights (as filed with the State Engineer in the Division of Water Resources of the Department of Conservation and Natural Resources):

   Water rights to serve the newly created parcels will be dedicated to the appropriate entity as required.

9. Does the property contain wetlands? (If yes, please attach a preliminary delineation map and describe the impact the proposal will have on the wetlands. Impacts to the wetlands may require a permit issued from the U.S. Army Corps of Engineers.)

   Yes   No   If yes, include a separate set of attachments and maps.

10. Does property contain slopes or hillsides in excess of 15 percent and/or significant ridgelines? (If yes, and this is the second parcel map dividing this property, Article 424, Hillside Development of the Washoe County Development Code will apply.)

   Yes   No   If yes, include a separate set of attachments and maps.

11. Does property contain geologic hazards such as active faults; hillside or mountainous areas; is it subject to avalanches, landslides, or flash floods; is it near a water body, stream, Significant Hydrologic Resource as defined in Article 418, or riparian area such as the Truckee River, and/or an area of groundwater recharge

   Yes   No   If yes, include a separate set of attachments and maps.

12. Does the tentative parcel map involve common open space as defined in Article 408 of the Washoe County Development Code? (If so, please identify all proposed non-residential uses and all the open space parcels.)

   Yes   No   If yes, include a separate set of attachments and maps.

13. If private roads are proposed, will the community be gated? If so, is a public trail system easement provided through the subdivision?

   No
14. Is the subject property located adjacent to an existing residential subdivision? If so, describe how the tentative map complies with each additional adopted policy and code requirement of Article 434, Regional Development Standards within Cooperative Planning Areas and all of Washoe County, in particular, grading within 50 and 200 feet of the adjacent developed properties under 5 acres and parcel matching criteria:

No

15. Are there any applicable policies of the adopted area plan in which the project is located that require compliance? If so, which policies and how does the project comply

☐ Yes  ☑ No  If yes, include a separate set of attachments and maps.

16. Are there any applicable area plan modifiers in the Development Code in which the project is located that require compliance? If so, which modifiers and how does the project comply?

No

17. Is the project subject to Article 418, Significant Hydrologic Resources? If yes, please address Special Review Considerations within Section 110.418.30 in a separate attachment.

☐ Yes  ☑ No  If yes, include a separate set of attachments and maps.
Grading

Please complete the following additional questions if the project anticipates grading that involves:
(1) Disturbed area exceeding twenty-five thousand (25,000) square feet not covered by streets, buildings and landscaping; (2) More than one thousand (1,000) cubic yards of earth to be imported and placed as fill in a special flood hazard area; (3) More than five thousand (5,000) cubic yards of earth to be imported and placed as fill; (4) More than one thousand (1,000) cubic yards to be excavated, whether or not the earth will be exported from the property; or (5) If a permanent earthen structure will be established over four and one-half (4.5) feet high. **If your project exceeds any of the above criteria, you shall either provide a preliminary grading and roadway design plan for review OR if these criteria are exceeded with the final construction drawings and not disclosed at the Tentative Parcel Map Application, you shall be required to apply for a special use permit for grading and you will be delayed up to three months, if approved.**

18. How many cubic yards of material are you proposing to excavate on site?

N/A

19. How many cubic yards of material are you exporting or importing? If exporting of material is anticipated, where will the material be sent? If the disposal site is within unincorporated Washoe County, what measures will be taken for erosion control and revegetation at the site? If none, how are you balancing the work on-site?

N/A

20. Can the disturbed area be seen from off-site? If yes, from which directions, and which properties or roadways? What measures will be taken to mitigate their impacts?

N/A
21. What is the slope (Horizontal:Vertical) of the cut and fill areas proposed to be? What methods will be used to prevent erosion until the revegetation is established?

N/A

22. Are you planning any berms and, if so, how tall is the berm at its highest? How will it be stabilized and/or revegetated?

N/A

23. Are retaining walls going to be required? If so, how high will the walls be, will there be multiple walls with intervening terracing, and what is the wall construction (i.e. rockery, concrete, timber, manufactured block)? How will the visual impacts be mitigated?

N/A

24. Will the grading proposed require removal of any trees? If so, what species, how many, and of what size?

No, there are no trees located on the property.
25. What type of revegetation seed mix are you planning to use and how many pounds per acre do you intend to broadcast? Will you use mulch and, if so, what type?

N/A.

26. How are you providing temporary irrigation to the disturbed area?

N/A

27. Have you reviewed the revegetation plan with the Washoe Storey Conservation District? If yes, have you incorporated their suggestions?

N/A

28. Surveyor:

<table>
<thead>
<tr>
<th>Name</th>
<th>Kevin M. Almeter, PLS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Wood Rodgers 5440 Reno Corporate Drive Reno, NV 89511</td>
</tr>
<tr>
<td>Phone</td>
<td>(775) 828-5687</td>
</tr>
<tr>
<td>Cell</td>
<td>(775) 690-0452</td>
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<tr>
<td>E-mail</td>
<td><a href="mailto:kalmeter@woodrodgers.com">kalmeter@woodrodgers.com</a></td>
</tr>
<tr>
<td>Fax</td>
<td>(775) 823-4066</td>
</tr>
<tr>
<td>Nevada PLS #</td>
<td>19052</td>
</tr>
</tbody>
</table>
Parcel 2 Slope Map
Duane Steidley and Mary Ann Levie
Washoe County, NV
September, 2015

Legend

<table>
<thead>
<tr>
<th>Slope (%)</th>
<th>Area (ac.)</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-15</td>
<td>10.1</td>
<td>50.7</td>
</tr>
<tr>
<td>15.1-20</td>
<td>3.2</td>
<td>16.2</td>
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<tr>
<td>20.1-25</td>
<td>2.5</td>
<td>12.5</td>
</tr>
<tr>
<td>25.1-30</td>
<td>1.8</td>
<td>8.8</td>
</tr>
<tr>
<td>30+</td>
<td>2.4</td>
<td>11.8</td>
</tr>
<tr>
<td>TOTAL</td>
<td>20</td>
<td>100</td>
</tr>
</tbody>
</table>
NOTARY'S CERTIFICATE:

STATE OF NEVADA
COUNTY OF MINARA

This instrument was acknowledged before me on the day of ________________, 2015, by Duane Steedly, a single man and Mary Ann Lee, a single woman, as joint tenants.

[Signature]
NOTARY PUBLIC

TITLE COMPANY CERTIFICATE:

The undersigned hereby certifies that this plat has been examined and that Duane Steedly, a single man and Mary Ann Lee, a single woman, as joint tenants, have been examined as to their interests in the land described herein and that they are the only owners of record of the land described herein. For the purposes of conveying the land described herein, the undersigned hereby certifies that the title to the land described herein is free and clear of all encumbrances, liens, and other defects.

[Signature]
TOOK TITLE OF NEVADA, INC.

SECURITY INTEREST HOLDER'S CERTIFICATE:

This is to certify that the following have consented to the preparation and recording of this plat by separate document.

[Signatures and details of consent]

WATER RIGHTS DEDICATION CERTIFICATE:

The water and water right reservations set forth in Article III of the Washoe County Water Right Dedication Code related to the dedication of water resources have been satisfied.

[Signature]
WASOKE COUNTY COMMUNITY SERVICES DEPARTMENT

DIRECTOR OF PLANNING AND DEVELOPMENT CERTIFICATE:

The final plat, map case no. 16-02-315 meets all applicable statutes, ordinances and code proceedings, is in conformance with the Washoe County and its conditions, which are incorporated herein by this reference, and these conditions have been satisfied in accordance with the regulations of Washoe County. The plat, map case no. 16-02-315, is approved and accepted this day of __________, 2015, by the Director of Planning and Development of Washoe County, Nevada, in accordance with Nevada Revised Statutes 278-471 through 278-473.

[Signature]
WILLIAM WYATT, DIRECTOR OF PLANNING AND DEVELOPMENT

NOTES:

1. A PUBLIC UTILITY EASEMENT IS HEREBY GRANTED WITHIN EACH PARCEL FOR THE EXCLUSIVE PURPOSE OF PROVIDING AND MAINTAINING UTILITY SERVICE TO THAT PARCEL AND THE EXCLUSIVE RIGHT TO EXTEND THAT EASEMENT WITH SUCH UTILITY SERVICES FOR THE PURPOSE OF SERVING OTHER PARCELS IN THE DEVELOPMENT OPENED BY THE OWNER OF RECORD AT THE TIME OF ORIGINAL EASEMENT. THE EASEMENT RIGHTS ARE APPLICABLE TO ALL USES OF THE LAND AND NOT LIMITED TO ANY SPECIFIC USE OF THE LAND. THE EASEMENT RIGHTS ARE TO BE APPROVED BY THE PUBLIC UTILITY PROVIDER AND THE OWNER OF RECORD. EASEMENT RIGHTS ARE SUBJECT TO ALL LIMITATIONS, CONDITIONS, AND RESTRICTIONS SET FORTH IN NEVADA REVISED STATUTES 278-471 THROUGH 278-473.

2. PUBLIC UTILITY EASEMENTS AND PRIVATE DRAINAGE EASEMENTS ARE HEREBY GRANTED IF IN CONFORMITY WITH ALL OTHER EXISTING REQUIREMENTS, AND IF IN CONFORMITY WITH ANY FUTURE EXISTING REQUIREMENTS, AND IF IN CONFORMITY WITH ANY FUTURE PERMITTING, OF ALL PROPERTY OWNERS, UNLESS OTHERWISE AGreed.

3. PUBLIC UTILITY EASEMENTS SHALL INCLUDE CUSTOM TELEVISION.

4. THE SUBURBAN PARCELS ARE LOCATED WITHIN THE FLOOD ZONE B (AREAS DETERMINED TO BE SUBJECT TO THE OCCURRENCE OF FLOODING DURING THE DESIGN FLOOD.) MARCH 12, 2002. THE FLOOD ZONE B AS SHOWN HEREIN ARE APPROXIMATE LOCATIONS ONLY AS OBTAINED FROM THE NARAL FLOOD HAZARDSTATEMENT ISSUED BY THE FLOOD.

5. ANY STRUCTURES WITHIN THE FLOOD ZONE MUST COMPLY WITH THE WASHOE COUNTY DEVELOPMENT CODE ARTICLE IV.

6. THE NARAL FLOOD HAZARD STATEMENT IS APPROVED UNLESS OTHERWISE AGREED.

7. WITH THE DEVELOPMENT OF EACH PARCEL, AND PRIOR TO Placing OF ANY EMBANKMENT PERMANENTLY IN THE FLOOD ZONE B, ALL WATER EMBANKMENTS TIERED TO BE EMBANKED AND ANY OTHER PROPOSALS TO CHANGE THE FLOOD ZONE B MUST BE IN CONFORMITY WITH THE WATER EMBANKMENTS.

8. PARKS EMBANKMENTS SHALT BE REMOVED WITHIN THE FLOOD ZONE B, AND ANY OTHER PROPOSALS TO CHANGE THE FLOOD ZONE B MUST BE IN CONFORMITY WITH THE WATER EMBANKMENTS.

9. PARCELS 1-6, THROUGH 1-12, SHALL NOT BE SUBDIVIDED UNTIL SUCH TIME AS THEY ARE CONNECTED TO PUBLIC WATER AND SEWER SYSTEMS.

SURVEYOR'S CERTIFICATE:

KAREN M. ALBERTS, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF NEVADA, CERTIFY THAT:

1. THE PLOT PLAT REPRESENTS THE RESULTS OF A SURVEY CONDUCTED UNDER MY DIRECT SUPERVISION AT THE MEASUREMENT OF DIANE STEEDLEY, A SINGLE MAN AND MARLY ANN LEE, A SINGLE WOMAN, AS JOINT TENANTS.

2. THE LAND SUBDIVISION LIES WITHIN THE NORTHWEST 1/4 OF SECTION 3, TOWNSHIP 13 NORTH, RANGE 20 EAST, SEC. 8, WASHOE COUNTY, NEVADA, AND THE SURVEY WAS COMPLETED ON __________, __________.

3. THE PLOT PLAT COMPLIES WITH THE APPLICABLE STATE STATUTES AND ANY LOCAL STATE STATUTES AND ORDINANCES IN EFFECT ON THE DATE THAT THE GOVERNING BODY GAVE ITS FINAL APPROVAL.

4. THE INDEXED POINTS ON THE PLOT PLAT OF THE TRANSPORTATION SYSTEMS OCCUPY THE POSITIONS INDICATED, AND ARE OF SUFFICIENT NUMBER AND VARIETY.

KAREN M. ALBERTS, P.L.S.
NEVADA CERTIFICATE NO. 16602

FILE NO: [X]

4-1-2

1ST PARCEL MAP

WASHOE COUNTY TREASURER

2ND PARCEL MAP

DIANE STEEDLEY & MARY ANN LEVR

A DIVISION OF PARCEL 3 OF PARCEL MAP NO. EXHIBITED WITHIN A PORTION OF THE LAND IN 1/4 OF SEC. 19, TOWNSHIP 13 NORTH, RANGE 20 EAST, NEVADA COUNTY, NEVADA.

COUNTY RECORDS

COUNTY RECORDED ON __________, 2015

[Signature]
WILLIAM WYATT, DIRECTOR OF PLANNING AND DEVELOPMENT

[Signature]
KAREN M. ALBERTS, P.L.S.

[Signature]
WILLIAM WYATT, DIRECTOR OF PLANNING AND DEVELOPMENT

[Signature]
KAREN M. ALBERTS, P.L.S.