



# DESIGN REVIEW COMMITTEE MEETING MINUTES

## Design Review Committee Members

### Principals:

Leonard G. Martinez, AIA, Chair  
Robert Wideman  
Roger Edwards

### Alternates:

Mercedes de la Garza, AIA  
Kim Toulouse  
Donald Naquin

### Alternate Reserves:

Dan Kovach, ASLA  
Richard Wood, ASLA  
Michael Harper, FAICP

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## WASHOE COUNTY DESIGN REVIEW COMMITTEE

### Minutes

June 13, 2013

The regular meeting of the Washoe County Design Review Committee was scheduled for Thursday, June 13, 2013 at 9:00 p.m., in the Washoe County Community Development Large Conference Room.

### 1. \*Determination of Quorum

Acting Chair Rogers called the meeting to order at 9:00 a.m. The following members and staff were present:

Principal members present: Roger Edwards

Alternate members present: None

Alternate Reserve members present: Dan Kovach  
Michael Harper

Staff present: Trevor Lloyd, Senior Planner, Planning & Development  
Roger Pelham, Senior Planner, Planning & Development  
Greg Salter, Deputy District Attorney, District Attorney's Office  
Dawn Spinola, Recording Secretary, Planning & Development

### 2. \*Public Comment

As there was no response to the call for public comment, Acting Chair Edwards closed the public comment period.

### 3. Approval of Agenda

Mr. Lloyd recommended removal of Item 5 regarding election of a Chair and Vice Chair until there was a larger attendance. Additionally he recommended Item 4 regarding DRC membership positions be reworded to remove the phrase "...take action..."

In accordance with the Open Meeting Law, Member Harper moved to approve the agenda of June 13, 2013 with amendments as proposed. The motion, seconded by Member Kovach, passed unanimously.

#### 4. Discuss and ~~take action~~ on changes to the DRC membership positions.

Mr. Lloyd explained it would be necessary to recruit new Principal Members in the areas of Landscape Architecture, Planning and Architecture. Mr. Harper offered to take the Planning seat. Mr. Lloyd then noted Alternates must be chosen for the Planning Commission and Planning seats.

#### 5. ~~Election of a Chair and a Vice Chair~~

#### 6. Design Review Committee Items

Special Use Permit Case No. SW05-025 (Taco Bell at Eagle Landing) - The committee will review and make recommendations on the type and color of building materials; mechanical and equipment; location and design of truck loading docks; trash enclosures; bicycle rack placement; and landscaping.

- Location: At the northwest corner of Eagle Canyon Drive and Pyramid Highway (SR445)
- Assessor's Parcel No: 532-131-02
- Parcel Size: ±40,371 square feet
- Regulatory Zone(s): Neighborhood Commercial (NC)
- Area Plan: Spanish Springs
- Citizen Advisory Board: Spanish Springs
- Development Code: Authorized in Article:810, Special Use Permits
- Commission District: 4 – Commissioner Hartung
- Section/Township/Range: Within Section 35, T21N, R20E, MDM Washoe County, NV

Mr. Pelham explained the Spanish Springs Area Plan recommended a list of practices be followed to ease visual impact and reviewed an abbreviated version.

Member Harper noted an absence of a required sloped roof. After reviewing the plans for another building approved for the center, the applicant agreed to minor alterations that satisfied the committee.

Member Harper made a motion to approve the following conditions and recommendations. Member Kovach seconded the motion, and the Board voted unanimously to approve the motion:

#### CONDITIONS

- 1) Replicate the "swoop" on the signage proposed for the east side of the building on the north side of the building.
- 2) Include the canopies on the north and south sides as shown on the revised plans submitted at the DRC meeting.
- 3) Include stone facing on the northeast corner of the building in addition to the southeast corner of the building.
- 4) Replicate the "chimney top" treatment as shown on the revised plans submitted at the DRC meeting for the southeast corner on the northwest corner of the building.
- 5) Plants taller than 18 inches should be reviewed and set back as much as possible from driveways and walkways.

**5. \*Public Comment**

As there was no response to the call for public comment, Acting Chair Edwards closed the public comment period.

**6. Adjournment**

There being no further business to come before the Design Review Committee, the meeting adjourned at 10:00 a.m.

Respectfully submitted,

  
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Dawn Spinola, Recording Secretary

Approved by Board in session on April 14, 2016

  
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Trevor Lloyd, Senior Planner  
Secretary to the Design Review Committee