

[PROPERTY/BUSINESS OWNER NAME]

[MAILING STREET ADDRESS]

[CITY, STATE]

April 15, 2015

Subject: Hazardous Materials Use on Your Property or at Your Place of Business

Dear [property/business owner name]:

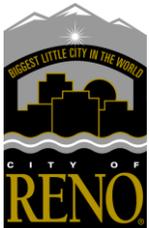
This letter is intended to remind business and/or property owners of important information concerning the storage, use, and disposal of hazardous materials. As a business owner, if you use or generate hazardous materials, you are required to follow state and federal laws.

If you are the owner of property where businesses use hazardous materials, you are ultimately responsible for any environmental impacts that may occur from improper use, storage or disposal practices. You are also responsible for proper disposal of any hazardous waste that may be abandoned on your property by previous occupants. Therefore, it is important to be familiar with businesses operating on your property and any applicable hazardous materials regulations.

Because of potential health and safety risks posed by hazardous materials, there are strict requirements for use, storage, and disposal. These requirements are administered at federal, state, and local levels by a variety of entities, including the U.S. Environmental Protection Agency, Nevada Division of Environmental Protection, Washoe County Health District, City of Reno, and City of Sparks.

Applicable local and state regulations can be accessed online at the following locations:

- Nevada Administrative Code regulations on Disposal of Hazardous Waste (starting at Section 444.850)
www.leg.state.nv.us/nac/nac-444.html#NAC444Sec850
- Washoe County Health District regulations related to Source Permitting and Operation (Section 030.000) and Prohibited Emissions (Section 040.000)
www.washoecounty.us/health/regulations.php
- Washoe County sewer discharge regulations (Ordinance 1536)
www.washoecounty.us/clerks/cco/ordinances/1536.pdf
- City of Sparks water and sewage regulations (Title 13)
www.municode.com/library/nv/sparks/codes/code_of_ordinances?nodeId=TIT13WASE
- City of Reno requirements regarding wastewater discharge (Click through to Title 12, Chapter 12.16, Article III, Division 2-Wastewater Regulations)
reno.gov/env



There are reporting requirements for releases (or “spills”) of hazardous materials, including past releases of hazardous materials discovered as part of environmental investigations. Releases that meet reporting limits in Nevada Administrative Code (online at www.leg.state.nv.us/nac/NAC-445A.html, under Section 445A.345 to 445A.348) must be reported to the NDEP Spill Line at 1-888-331-6337. For further information on hazardous materials release and discovery reporting requirements, please visit ndep.nv.gov/bca/spil_rpt.htm. Both property owners and business operators have the responsibility for assessing, and, if necessary, cleaning up releases of hazardous materials.

The Business Environmental Program (BEP) at the University of Nevada, Reno, provides **free and confidential** help with hazardous waste to businesses in Nevada. Call the BEP at 1-800-882-3233 or visit them online at unrbiz.org. The BEP website includes several helpful fact sheets on reducing use and storage of hazardous materials, and handling and disposal of hazardous waste.

In the greater Reno/Sparks area, improper use, storage, and disposal of the chlorinated solvent PCE (also called tetrachloroethene, tetrachloroethylene, or Perc) has contaminated groundwater. The Central Truckee Meadows Remediation District (CTMRD) program was created in 1995 to address the PCE groundwater contamination problem. PCE poses a significant risk to human health and the environment. As a property or business owner where PCE, other chlorinated solvents, or other hazardous materials are being used, we encourage you to take the appropriate action to ensure that use, storage, and disposal regulations are being followed. For more information about the CTMRD program, please visit us online at <http://www.washoecounty.us/ctmrd>.

If you have questions about the regulations that apply to your property or business, or about the history of compliance of your property, please contact:

- City of Reno - Environmental Control Section at (775) 334-2168
- City of Sparks - Environmental Control Section at (775) 861-4152
- Washoe County Health District at (775) 328-2481
- Nevada Division of Environmental Protection’s Bureau of Waste Management at (775) 684-9462

Please note this letter does not require specific action nor does it indicate there are hazardous materials in use at your address. It is intended to remind business and property owners that there are regulations governing the use, storage, and disposal of hazardous materials; that individuals have certain responsibilities regarding such activities; and that assistance is available to ensure compliance with these regulations.