



South Truckee Meadows/Washoe Valley Citizens Advisory Board

DRAFT: Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the regular meeting of the South Truckee Meadows Citizen Advisory Board held August 8, 2013 at the South Valleys Library at 15650A Wedge Parkway, Reno, Nevada

1. ***CALL TO ORDER/PLEDGE OF ALLEGIANCE-** The meeting was called to order at 6:00 p.m. by Sarah Tone, County Liaison. Chief Leighton led the Salute to the Flag.
2. ***ROLL CALL/DETERMINATION OF QUORUM OF SEVEN CAB MEMBERS WERE PRESENT**
MEMBERS PRESENT – Thomas Daly, Malachy Horan, Tom Judy, Kathie Roberts, Jim Rummings, Eric Sheetz and Dennis Wilson.
MEMBERS ABSENT – Brad Stanley, excused and Patricia Phillips, excused.
3. ***PUBLIC COMMENT**
 - Sarah Tone asked for public comment and hearing none, closed this agenda item.
4. **APPROVAL OF THE AGENDA FOR THE MEETING OF AUGUST 8, 2013 – MOTION:** Dennis Wilson moved to approve the August 8, 2013 agenda as posted. Thomas Daly seconded the motion. The motion carried unanimously.
5. **ELECTION OF OFFICERS** – Elections were held to elect a Chair and Vice Chair to serve for the 2013-2014 term of office which will be effective from time of election through June 30, 2014 or until a successor is elected.
MOTION: Kathie Roberts moved to elect Malachy Horan as Chair. Thomas Daly seconded the motion. Eric Sheetz moved to elect Tom Judy, Chair. Dennis Wilson seconded the motion. Each candidate introduced themselves. Malachy Horan was elected to serve as Chair with a vote of four in favor and three opposed. Following election of the Chair, Mr. Horan took the gavel for the remainder of the meeting. **MOTION:** Eric Sheetz nominated Tom Judy as Vice Chair. Dennis Wilson seconded the motion. The motion carried unanimously.
6. ***PUBLIC OFFICIAL REPORTS**
 - A. Washoe County Commissioner David Humke congratulated Mr. Horan and Mr. Judy for being elected to serve and welcomed each CAB member and thanked them for volunteering to serve on the South Truckee Meadows/Washoe Valley Citizen Advisory Board (STM/WVCAB). Commissioner Humke reviewed some of the historic background of the CAB program and discussed the reasoning for forming one CAB to serve Commission District 2. Commissioner Humke stated that he plans to attend this CAB each month in order to bring information on what is going on at the County level as well as to address questions from CAB members and members of the community. Commissioner Humke discussed two major initiatives that the BCC will be addressing. Assembly Bill 46, will deal with funding for Washoe County School District (WCSD) maintenance, rehabilitation and capital improvements. Action on AB46 is scheduled to be taken by January 2014. The WCSD will be presenting information to the Board of County Commissioners (BCC) and public on the what is being proposed. Public tours and meetings regarding AB46 will be announced. The BCC is looking at what measures may be taken to reduce the amount of time staff spent waiting to make presentations to the BCC. The BCC is currently looking for a County Manager. Candidate interviews will be held for approximately 30 days. The BCC will welcome recommendations on possible candidates and volunteers to serve on the selection committee. Commissioner Humke supported the job that the Fire Services have done for the community.
Comments and Concerns
 - In response to questions raised, Commissioner Humke stated that John Berkich, Interim County Manager has stated that he chosen not to be a candidate for County Manager.
 - Commissioner Humke was asked to provide detailed maps of Commission District 2.
 - Tom Judy thanked Commissioner Humke and the BCC for their efforts regarding fire service.
 - Commissioner Humke addressed issues that were addressed during the fire services discussions particularly covering Washoe Valley and Hidden Valley. Commissioner Humke stated that there has been some discussion about locating fire department emergency medical vehicles similar to the way that REMSA has ambulances placed throughout the community.
 - In response to questions raised, Commissioner Humke stated concern regarding the continuing battle of having to deal with taxpayer money used to provide social services. Parks and recreation funding was cut substantially and Washoe County is concerned with sustainability of services and not raising taxes.
 - In response to questions raised, Commissioner Humke discussed efforts by Washoe County to represent Washoe County and City of Reno citizens. Commissioner Humke stated his support for including City of Reno representatives on Washoe County CAB's. The BCC will agendize discussions on Sphere of Influence issues and concerns in the future.
 - Eric Sheetz recommended holding a joint CAB and Neighborhood Advisory Board (NAB) meeting quarterly or twice a year.

- Sarah Tone reported that the NAB's are going through updating their program.
 - Malachy Horan thanked Commissioner Humke for attending this CAB meeting.
7. ***CITIZEN ADVISORY BOARD MEETING LOCATIONS** – Sarah Tone reported that Commissioner Humke has suggested that this CAB could rotate the meetings to other locations. The suggested alternate locations would be at the Hidden Valley Elementary School or the Bowers Fire Station.

Comments and Concerns

- Jim Rummings stated that in his opinion, the public would get confused if the meeting were held in various locations. Mr. Rummings supported holding all of the meetings at the South Valleys Library.
- Tom Judy supported holding the CAB meetings at the South Valleys Library since it is a central location and the room accommodates larger numbers of people. It is important to be consistent with meeting dates and locations.
- Kathie Roberts stated her agreement for holding the meeting at this location.
- Eric Sheetz suggested that the CAB needs to establish the program at this location and possibly bring this question back on a future STM/WV agenda for consideration.
- Tom Daly agreed that this facility is central. Should there be a hot issue on an agenda that is specific to a location that the meeting could be held in that community.
- Dennis Wilson supported maintaining the consistency.
- Malachy Horan supported the consistency of holding the CAB meetings at this facility at this time and agendize this question in approximately three months.

8. ***PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES**

- A. **Washoe County Sheriff Office** – Brook Howard, Programs Coordinator, Washoe County Sheriff's Office (WCSCO), provided information on the Graffiti Abatement Program. Ms. Howard provided information on how the community can get involved in cleaning up graffiti. There is a WCSCO inmate crew that is working with the City of Reno, five days a week working on abatement of the graffiti incidents. Ms. Howard provided an informative handout with what citizens can do to help the community. Contact the Washoe County Sheriffs Office at www.washoesherriff.com and on a WCSCO Graffiti Abatement application on your Ipad or smart phone. To report tagging in progress, call 775-785-4629 or after the fact, report tagging at www.washoesherriff.com/graffiti.htm. There currently is not a Deputy assigned to the graffiti abatement program. (This item was for information only and no action was taken by the CAB).

Comments and Concerns

- In response to questions raised, Ms. Howard stated that the inmate crews do not get a lesser incarceration time for working on the cleanup crews.
 - In response to questions raised, Ms. Howard stated that the team can only clean up private property with a waiver from the owner. Tom Judy stated that there is a rock with graffiti on it in the Cleanwater Way adjacent to the location of the Southeast Connector that needs cleaning up.
 - In response to a question from Kathie Roberts, Ms. Howard stated that graffiti within the City of Reno can be reported by calling RENODirect at 775-334-2262 or on-line at www.renodirect@reno.gov.
 - In response to questions raised, Ms. Howard discussed the types of paints and the cleanup process as well as the issues of trying to keep up with repeat graffiti at certain locations.
 - Ms. Howard stated that Sheriffs inmate crews have been available to clean up graffiti. They are usually in the custody of the WCSCO for a limited time.
 - In response to questions raised, Ms. Howard stated that three to four days response time is normal once a report is filed with the WCSCO.
 - Concerns were raised regarding graffiti on overpasses. Ms. Howard stated that all graffiti vandalism on overpasses is handled by Nevada Department of Transportation (NDOT). Washoe County Parks takes responsibility for clean up of the parks areas.
 - Ms. Howard stated that the crews clean up from three to four days from the time the graffiti is reported.
 - Support was stated for funding this effort throughout Washoe County.
 - In response to questions raised, Ms. Howard stated that she would be happy to make this presentation to other public organizations and boards.
- B. ***Truckee Meadows Fire Protection District** – Division Chief of Operations, Tim Leighton, Truckee Meadows Fire Department introduced himself and provided an update on fire services in the STM/WVCAB area, including recent calls for service and information related to residential fire safety. Chief Leighton reported that Chief Charles Moore was unable to attend this meeting, however, Chief Moore is looking forward to meeting everyone on the STM/WVCAB in the near future. Chief Leighton reported that the department is planning on having a new engine company in Hidden Valley by the January 2014. The department is still in the process of hiring including personnel providing Intermediate Life Support (ILS) and Advanced Life Support (ALS) and will be transitioning over to full ALS. There was a merger of the Washoe Valley Volunteers and Pleasant Valley Volunteers to form the South Valley Volunteer Fire Department. Chief Emmett Tracey is the Chief of the Volunteer Fire Department. Call volumes for July 2012 through July 2013 were 7878 calls for service. There were 347 fire calls and 54

structure fires. A grant of approximately \$100,000 from the Nevada Division of Forestry (NDF) has been awarded for the curb side chipping program which is scheduled to start this October 1st. Call the chipping line at 775 326-6076 or Email – chipping@tmfpd.us Chipping will be on a first come first serve basis. The chips stay on the site for use as landscape or for the owner to haul them off. Chief Leighton reported that there are currently seven paramedic stations. They are located in Sun Valley, Spanish Springs, Cold Springs, West Washoe Valley, Verdi, ArrowCreek and Galena Forest Estates. Four more stations are planned to be ALS stations to serve the communities. Incline Fire provides ALS as well as ambulance service. Chief Leighton reported that more than 50% of the wildfires have been caused by shooting of firearms. Everyone is cautioned to be aware of winter weather conditions that will be coming soon and to maintain chimneys, carbon monoxide detectors and smoke detectors. Sarah Tone stated that there is a film showing how rapidly a wildfire can spread which is available on the TMFD website. Ms. Tone urged everyone to sign up for c-mail. At www.washoecounty.us/cmail (This item was for information only and no action was taken by the CAB).

Comments and Concerns

- In response to questions raised, Chief Leighton discussed the mastication program offered by the NDF.
- Thomas Daly and Malachy Horan supported that mastication program and urged getting the program information scheduled on a future STM/WVCAB meeting agenda.
- Chief Leighton stated that the department does not currently have a hand crew, however there is an NDF hand crew available upon request. Chief Leighton stated that he would have someone attend the September CAB meeting to address this program.
- In response to questions raised, Chief Leighton stated that the chipping could not be located at one central collection site. Citizens would be responsible for removing the chips from the site. The homeowner needs to provide materials for chipping at a location that is accessible by the chipper.
- In response to questions raised, Chief Leighton reported that there is not an automatic aid agreement with the City of Reno. Truckee Meadows Fire District will respond only to a request for mutual aid. The City of Reno declined the offer of automatic aid by the TMFD. TMFD does have an automatic aid agreement with the City of Sparks, Incline Village, North Lion County and Carson City.

9. ***UPDATE ON CITIZEN ADVISORY BOARD PROGRAM** – Sarah Tone, Washoe County Liaison provided an update on the Washoe County Citizen Advisory Board Program. Ms. Tone provided packets of information for each CAB member and discussed scheduling agenda items and confirmation of speakers on the Citizen Advisory Board Reservation form. Ms. Tone stressed that any agenda item requests need to be confirmed attendance. Included in the packet was the schedule of all of the CAB meetings throughout 2013 – 2014 fiscal year. Ms. Tone announced that the District Newsletter should be published and available to each CAB member. Ms. Tone urged each CAB member to talk with members of their community to let them know when the CAB meets and what will be scheduled on the agenda. Each CAB member should be signed up to receive c-mail. Contact Ms. Tone at: stone@washoecounty.us and 775.328.2721.

Comments and Concerns

- In response to questions raised, Ms. Tone stated that each CAB member will be getting name plates and name tags would be helpful until the plates are available.

10. *CHAIRMAN/BOARD MEMBER ITEMS

- Eric Sheetz asked if a representative of the Nevada Division of Wildlife (NDOW) can provide an updated during the September CAB agenda regarding the Bear Ordinance. Information could include an update from the BCC first hearing on bears.
- Malachy Horan asked that follow-up information on AB46 be scheduled on the September CBA agenda. Mr. Horan also suggested that information be presented regarding the Southeast Connector.
- **Additional Next Agenda Items:** Michael Moreno, Regional Transportation Commission (RTC) update. Thor Dyson, Nevada Department of Transportation (NDOT) Update,
- Commissioner Humke stated that he has concerns regarding safety issues for bicycles, pedestrians and vehicles sharing the same roadways.

11. PUBLIC COMMENT

Comments and Concerns

- Malachy Horan cautioned everyone to watch for children starting school next week.
- Mr. Horan asked for additional public comment, hearing none, closed this agenda item.

12. **ADJOURNMENT** – Dennis Wilson moved to adjourn the meeting at 8:15 p.m. Thomas Daly seconded the motion. The motion carried unanimously.

Respectfully submitted by: Allayne Donnelly-Everett, Administrative Recorder Services

Those in Attendance: Commissioner David Humke, Chief Tim Leighton, Truckee Meadows Fire Department, Brooke Howard, Washoe County Sheriffs Department and Sarah Tone County Washoe Liaison