



## South Truckee Meadows/Washoe Valley Citizens Advisory Board

**DRAFT:** Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the regular meeting of the South Truckee Meadows Citizen Advisory Board held November 14, 2013 at the South Valleys Library at 15650A Wedge Parkway, Reno, Nevada

1. **\*CALL TO ORDER/PLEDGE OF ALLEGIANCE-** The meeting was called to order at 6:02 p.m. by Malachy Horan, Chair. Malachy Horan led the Salute to the Flag.
2. **\*ROLL CALL/DETERMINATION OF QUORUM OF SEVEN CAB MEMBERS.**  
**MEMBERS PRESENT** – Thomas Daly, At-Large, Malachy Horan, At-Large, Chair., Tom Judy, Vice Chair., At-Large, Steven Miles, At-Large Alternate, Patricia Phillips, At-Large, Kathie Roberts, At-Large, Kimberly Rossiter At-Large Alternate, (sat in for Eric Scheetz), Brad Stanley, At-Large, and, Patrick Ty Whittaker, At-Large Alternate (sat in for Jim Rummings) and Dennis Wilson, At-Large  
**MEMBERS ABSENT** – Jim Rummings, At-Large, excused and Eric Scheetz, At-Large, excused.
3. **\*PUBLIC COMMENT**
  - Brian Starbuck, Boy Scout Troop 150 introduced himself and announced that the scouts are considering a recycling project with Keep Truckee Meadows Beautiful collecting Christmas Trees and getting the trees to Bartley Ranch recycling from Andrew Lane. They are looking for volunteers to move the trees. Chief Charlie Moore offered the chipper to the Andrew Lane location.
  - Shannon Windle, President, Hidden Valley Wild Horse Protection Fund stated that they have been in discussions with Garth Oksol, Project Manager, RTC regarding construction of the bridge at Clean Water Way and wild horses that are accessing the UNR fields. Ms. Windle stated concern that the State of Nevada could have the horses removed. Also, for the safety of the wild horses. Patricia Phillips offered to provide contact information to assist in protecting the horses. Ms. Windle. stated concern that some people may treat the horses as domesticated and not wild animals. Ms. Windle stated concern that wildlife need safe passage under the South East Connector. Another concern is that the connector would prohibit the wild horses from reaching their water sources. Ms. Windle provided comments in writing. (Written comments are attached to the approved minutes and held at Washoe County for, available for public review.)
  - Malachy Horan asked for further public comment and hearing none, closed this agenda item.
4. **APPROVAL OF THE AGENDA FOR THE MEETING OF NOVEMBER 14, 2013. – MOTION:** Tom Judy moved to approve the November 14, 2013 agenda as posted Tom Daly seconded the motion. The motion carried unanimously.
5. **APPROVAL OF THE MINUTES FOR THE MEETING OF OCTOBER 10, 2013. –** Patricia Phillips moved to approve the minutes of the November 14, 2013 meeting as corrected. Tom Daly seconded the motion. The motion carried unanimously. Malachy Horan provided a copy of his grammatical edits to the Administrative Recorder. None of the edits were made a part of the public record during the meeting.
6. **\*COMMISSIONER UPDATE**
  - A. **Washoe County Commissioner Update** – Commissioner David Humke was not able to attend this meeting. Contact Commissioner Humke at (775) 328-2005 or [dhumke@washoecounty.us](mailto:dhumke@washoecounty.us) (This item was for information only and no action was taken by the CAB.)
7. **\*PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES**
  - A. **\*Washoe County Sheriff's Department (WCSD)** –Lieutenant. Eric Spratley, Washoe County Sheriff's Department was available to address public safety questions and concerns. Lt. Spratley reported that the Sheriff's Department has targeted the Saddlehorn neighborhood due to the recent increase in home burglaries. Citizens are urged to keep doors and windows locked and lock their vehicles and keep valuables out of sight. Citizens are also urged to report suspicious or illegal activity in their neighborhoods. For more information call (775) 328-3001 or via the webpage at [www.washoesherriff.com](http://www.washoesherriff.com) (This item was for information only and no action was taken by the CAB.)  
**Comments and Concerns**
    - Citizens are urged to be cautious when shopping during the holiday season and keep valuables out of sight.
    - Concerns were raised regarding the amount of calls for service that are reported on AlertID.
    - Citizens are urged to sign up for AlertID and also encourage their friends to also sign up.
  - B. **\*Washoe County Road Engineering** - Dwayne Smith, Community Services Department, Engineering and Capital Projects Division provided a PowerPoint presentation on the Pavement Preservation Program. Mr. Smith also discussed current and future services and projects provided by the division. Mr. Smith also include a review of maintenance issues associated with "wide cracks" and other issues in the STM/WVCAB planning area as well as throughout Washoe County. Washoe County has approximately 2.5 million dollars allocated to preventative

maintenance. Following his presentation, Mr. Smith was available to address questions from the audience and the CAB. Contact Mr. Smith at [DESmith@washoecounty.us](mailto:DESmith@washoecounty.us) and 775-328-2043. (This item was for information only and no action was taken by the CAB.)

**Comments and Concerns**

- In response to questions raised, Mr. Smith stated that the oils are water based and they need approximately forty eight hours of temperatures above forty degrees to put down the product.
- Concerns were raised regarding roadway cracks that result from local earthquake faults.
- In response to questions raised, Mr. Smith urged citizens to contact him either by e-mail or phone to discuss complaints regarding the condition of their residential roads. Mr. Smith stated that his department is responsible for Washoe County roadways.

- C. Nevada Division of Forestry Hazardous Fuels Reduction Grant Program** – Tom Daly introduced this item for discussion and possible recommendations to request support from Washoe County Commissioner David Humke for an evaluation of the potential for Truckee Meadows Fire Protection District (TMFPD) to seek a Nevada Division of Forestry (NDF) fuels reduction grant dedicated to hazardous fuels reduction on County owned properties as identified as high or extreme fire danger. Mr. Daly reported that there is a problem whether it is private land, federal land or county land where a fuel situation exists that creates a serious fire hazard for the neighbor. There is no funding in the Washoe County budget to address the issue. Mr. Daly suggested that applying for a \$100,000.00 grant from the state would be for the fiscal year 2014/2015. This would give Washoe County time to match funds in the amount of \$50,000.00. For \$150,000.00, hand crews could clear approximately 30 acres and double that with machine mastication of the higher priority areas. Mr. Daly recommended that the STM/WVCAB request that this item be scheduled on the December 17, 2013 Board of County Commissioners agenda asking for support for application to Nevada Division of Forestry (NDF) for a grant of \$100,000.00 and that Washoe County budget \$50,000.00 for FY 2014/2015. **MOTION:** Tom Daly moved to recommend that the STM/WVCAB send a request to Commissioner David Humke to schedule a fuels reduction grant funding request on the December 17, 2013 Board of County Commissioners agenda. The actual request for grant funding would be authored by Washoe County and that per Chief Charles Moore, the TMFPD would assist with technical grant writing. The request would be for grant funding in the amount of \$100,000.00 and match funding by Washoe County in the amount of \$50,000.00 for fiscal year 2014/2015. Malachy Horan seconded the motion. The motion carried unanimously. Malachy Horan seconded the motion. The motion carried unanimously.

**Comments and Concerns**

- Malachy Horan stated that per Kacey KC that there are funds available that have not been allocated as of this date. The grant process will be reopened from December 1, 2013 through January 15, 2014.
- Chief Charles Moore, Truckee Meadows Fire Protection District (TMFPD) recommended that Washoe County should apply for the grant since they are the land owner. Chief Moore stated that the TMFPD can assist Washoe County with the technical grant writing. Chief Moore stated that TMFPD may also apply for grant funding for fuels reduction. Chief Moore stated that as a fire district, they need to evaluate, prioritize and execute the fuels reduction program. Chief Moore stated concern regarding hazardous conditions in the Toll Road area. Amy Ray, District Fire Marshall, TMFPD was also available to address questions and concerns.
- Brad Stanley asked if this request is appropriate for this CAB. It was explained that the request is for fuels reduction on all of Washoe County land as prioritized by the fire agencies.

- D.\* US Forest Service (USFS) Fuels Reduction Update** - Steve Howell, Fuels Specialist, Humboldt-Toiyabe Nation Forest, Carson Ranger District, provided a PowerPoint Presentation of an overview of the fuel reduction efforts for the Truckee Meadows/Washoe Valley for the last several years (2010 -2013) and provided information on the 2014 plans. Anabel Moati, USFS was available to address questions and concerns. Following his presentation, Mr. Howell was available to address questions from the CAB and the audience. Contact Steve Howell at [srhowell@FS.Fed.US](mailto:srhowell@FS.Fed.US), or phone (775) 884-8114. (This item was for information only and no action was taken by the CAB.)

**Comments and Concerns**

- In response to questions raised, Mr. Howell reviewed what procedure the USFS uses to prioritize fuels reduction projects.
- In response to questions raised, Mr. Howell stated that in his opinion, one of the highest risks are ArrowCreek and Washoe Valley. Neither area has seen recent wildfires. The USFS is encouraged to do fuels reductions adjacent to other fuels reduction sites. Mr. Howell stated that there will be a burn along Whites Creek in the spring of 2014.

- E. Possible Cancellation of the December STM/WVCAB Meeting** – Discussion was held regarding the cancellation of the December STM/WVCAB meeting unless there is an item that needs to be addressed prior of the January CAB meeting. **MOTION:** Patricia Phillips moved to cancel the December STM/WVCAB meeting unless there is an item that needs immediate attention. Brad Stanley seconded the motion. The motion carried unanimously.

**Comments and Concerns**

- Tom Judy asked that the meeting be held should something need immediate consideration.

**F. Proposed Change of Meeting Location** – Discussion and possible recommendations to the Board of County Commissioners to either change the regular meeting location of the STMWVCAB or to permanently keep the meetings at the South Valleys Library. **MOTION:** Tom Daly moved to continue meeting at the South Valleys Library at this time unless there is a request to meet at another location in the future. Brad Stanley seconded the motion. The motion carried unanimously.

**Comments and Concerns**

- Malachy Horan received phone calls from Debbie Sheltra and Jane Countryman, Washoe Valley residents supporting continuing holding the meetings at the South Valleys Library.

**8. \*CHAIRMAN/BOARD MEMBER ITEMS**

- Patricia Phillips stated that she has had calls from concerned citizens regarding new sales of marijuana distribution stores. Washoe County is allowed to have seven stores. Ms. Phillips urged everyone to track the applications that are submitted. .
- Tom Judy asked that Regional Transportation Commission (RTC) to send a representative to the STM/WVCAB January meeting to discuss the connector and the wild horse protection issue.
- Tom Daly and Malachy Horan volunteered to attend the BCC meeting to address the fuels reduction grant.
- Brad Stanley asked that a representative from the Dept of Agriculture to address the wild horse issues.
- Patrick Whittaker stated concern that an application was not submitted in time for the CAB to discuss the application. Comments were due by November 11, 2013.
- Tom Judy stated that the reason for the CAB is to bring applications before the community to hear their comments and concerns.
- **Next Agenda Items:** Invite a representative from RTC and a representative from the Dept. of Agriculture to address questions and concerns pertaining to the SE Connector and wild horse issues, CAB representative for the Steamboat/Pleasant Valley area.

**9. \*PUBLIC COMMENT**

- Shannon Windle stated that it was her impression that RTC would install safety fencing
- Marge Frandsen stated that she serves on the community working group with RTC dealing with the SE Connector and wild horses. Safety fencing has been discussed from the beginning and RTC has continued to set that issue aside. Members of the committee have continually pushed this issue to protect the quality of life for people and horses.
- Ginger Pierce asked which CAB member represents the Steamboat and Pleasant Valley neighborhoods?
- Tom Judy stated that the members of the CAB are appointed by the County Commissioner.
- Kathie Roberts asked when area maps and name plates will be available. Malachy Horan stated that the name plates and the area maps are supplied by Washoe County.
- Malachy Horan asked further for public comment and hearing none, closed this agenda item.

**10. ADJOURNMENT** – Dennis Wilson moved to adjourn the meeting at 8:00 p.m. Patricia Phillips seconded the motion. The motion carried unanimously.

Respectfully submitted by: Allayne Donnelly-Everett, Administrative Recorder Services

Those in Attendance:- Eight CAB members, Six members of the audience, seven presenters and two Administrative Recorder personnel.