

SOUTHWEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD



DRAFT

Minutes of the regular meeting of the Southwest Truckee Meadows Citizen Advisory Board held September 16, 2010 at the South Valleys Library at 15650A Wedge Parkway, Reno, Nevada

1. **CALL TO ORDER** – The meeting was called to order at 6:05 p.m. by Patricia Phillips, Chair.
2. **MEMBERS PRESENT** – Matt Hansen, At-Large, Secretary, Raymond Hebert, At-Large, James Johns, South Hills, Vice Chair, Patricia Phillips, Chair, and Richard Wood, At-Large.
MEMBERS ABSENT - Brian Wheeler, At-Large, Alternate, excused, Beverly Osowski, Zolezzi/Spring Valley/Westridge, excused and Jess Traver, At-Large, unexcused.
3. **APPROVAL OF THE AGENDA** – Richard Wood moved to approve the September 16, 2010 agenda as posted. Matt Hansen seconded the motion. The motion carried unanimously.
4. **APPROVAL OF THE MINUTES OF MEETING** – Raymond Hebert moved to approve the minutes of the July 15, 2010 meeting as submitted. Richard Wood seconded the motion. The motion carried unanimously.
5. **UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** – (CAB files and correspondence which are part of the public record are on file in the Washoe County Department of Community Development and are available for public review. Written correspondence and testimony will be included in the public record when a request is made to make the document a part of the public record and when a copy is provided to the CAB Chair, who forwards the document to the County. Copies of correspondence should be on file in the Washoe County Department of Community Development and are available for public review).
 - There were no updates, announcements or correspondence presented.
6. **PUBLIC COMMENT** - Comment heard under this item will be limited to items not on the agenda and will also be limited to three minutes per person. This three-minute rule shall also apply to public testimony given during an agenda item. The Chair may modify this time limit for all public comment and testimony at the beginning of the meeting, but the time limit per person shall be no less than three minutes. Testimony during an agenda item shall be limited to the subject of the agenda item. Comments are to be made to the CAB as a whole.
 - Patricia Phillips asked for public comment and hearing none, closed this item.
- 7.* **FIRE SAFETY ITEMS** – Chief Michael Greene, Sierra Fire Protection District was available to address fire safety issues and recent calls for service. Chief Greene stated that he will bring site plans to the November SWTM CAB meeting for review and discussion. Chief Greene discussed some of the staffing issues and the goal to limit response times to eight minutes from any fire station. Public discussions will be scheduled to hear community opinions on staffing and funding the fire stations. Chief Greene will be requesting public opinions on installation of wind power generators located at the new fire station. Chief Greene was asked to bring updated information back to the SWTM CAB in November regarding mutual aide and shared funding agreements. Chief Greene confirmed that this year's wildfire season has been low. Battalion Chief Michael Heikka, Sierra Fire Protection District was available to address fire safety issues. Chief Heikka stated that the conditions are there for wildfires, and citizens are urged to be cautious with flammables. Chief Heikka reported that there are plans for a controlled burn at Galena Park later this year. Chief Heikka reported that the fire departments have rules and regulations regarding limiting negative impacts to flora and fauna pertaining to controlled burns.
- 8.* **WASHOE COUNTY SHERIFF'S DEPARTMENT** – Lieutenant Tom Hebb, Washoe County Sheriff's Department was available to report on area law enforcement topics/issues, recent calls for service. Lt. Hebb stated that any door to door peddlers or solicitors must have a license issued by the Washoe County Sheriff's Department. Lt. Hebb stated that they must have business licenses. Lt. Hebb cautioned citizens to keep their homes and vehicles locked and valuables kept out of sight. Citizens are also urged to use their exterior lights to deter trespassers from easy access to their homes. Lt. Hebb announced that Sheriff Haley has formed a new operations team to enhance public awareness of the services the Sheriff's Department offers to the community. Lt. Hebb reported on staffing issues due to budget concerns. Questions were raised regarding what appeared to be the bomb squad in a residential area. Concerns were raised regarding patrols to watch abandoned houses. Call the Sheriff's Department to request patrols. Lt. Hebb discussed the staffing vacancies and overtime issues.
- 9.* **COUNTY COMMISSIONER UPDATES:** Sarah Tone, County Liaison for Districts 1, 2, and 3 is available to answer questions and concerns. Please feel free to contact her at stone@washoecounty.us or (775) 328-2721. To sign up to receive email updates from the County visit www.washoecounty.us/cmail. The written County updates are available online at www.washoecounty.us/cab (follow the link to your CAB).
10. **NEW BUSINESS** - (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.) -There were no New Business items scheduled for presentation.
11. **OLD BUSINESS**

- A. Building Permits Update** – Don Jeppson, Building and Safety was not available to hear discussion and possible recommendations to the Board of County Commissioners regarding proposed changes to the current building code permit requirements. This item was a follow-up from the permits presentation made during the July SWTM CAB meeting. Patricia Phillips stated for the record that some of the required permits are ‘overkill’.
- B. Request from Washoe County Public Works for CAB Input for Potential Pedestrian and Bike Projects** – Discussion was held on the request by Washoe County for input from the CABs to develop a list of potential pedestrian and bicycle projects to be located within public right-of-way of County maintained public streets. Washoe County has the opportunity to apply for Transportation Equity Act (TEA) enhancement funds later this year. Projects for this funding source are transportation related and not recreational. As TEA enhancement project funding is limited to \$650,000 per project, a relatively small amount for construction, it is recommended that projects be segmented in sections of ½ mile (2640 feet). In the past, Washoe County has been granted one project on a 2-year funding cycle. Although County staff will not be at the CAB meeting, questions can be directed to Clara Lawson, P.E., P.T.O.E., with Washoe County Public Works, by emailing her at Clawson@washoecounty.us or calling her at 775.328.3603. Currently, the SWTM CAB has two previously recommended pedestrian and bike path projects on Foothill Road from S. Virginia to Caribou and Lakeside Drive from Sierra Vista to Bartley Ranch. During the July CAB meeting, the CAB discussed possible areas for future pedestrian and bike paths. During this CAB meeting, the CAB will continue discussion on this topic and the CAB may take action to either recommend: (A) the top three community ranked priority pedestrian and bike path projects or (B) forward all suggested projects for consideration. **MOTION:** James Johns moved to recommend that the existing proposed projects be considered for TEA funding. Matt Hansen seconded the motion. The motion carried unanimously.

Comments and concerns

- Patricia Phillips stated concern that bicycle riders occasionally ride side by side along Lakeside Drive creating traffic hazards.

- C.* Sierra Fire Protection District (SFPD) Second Fire Station** – In Mark Regan, SFPD’s absence, Chief Michael Greene and Battalion Chief Mike Heikka provided updated information on the status of a second fire station to be constructed at ArrowCreek and Thomas Creek and review the proposed site plans for the new fire station. The information was presented during item 7. (This item was information only and no action was taken.)

12.*CHAIRMAN/BOARD MEMBER ITEMS

- James Johns announced that he did accept the position of SWTM CAB, Vice Chair.
- **Next Agenda Items:** There were no items submitted for a future agenda.

- 13. ADJOURNMENT** – With no further business, Patricia Phillips adjourned the meeting at 7:12: p.m.

Respectfully submitted By: Allayne Donnelly-Everett, Recording Secretary