

SPANISH SPRINGS CITIZEN ADVISORY BOARD



NOTICE OF MEETING AND AMENDED AGENDA

SEPTEMBER 14, 2011
7:00 p.m.

COMMUNITY CENTER AT LAZY 5 REGIONAL PARK
7100 PYRAMID LAKE HIGHWAY
SPANISH SPRINGS, NEVADA

Items for possible action. All numbered or lettered items on this agenda are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020), except for items marked with an asterisk (*). Those items marked with an asterisk (*) may be discussed but action will not be taken on them.

Possible changes to the agenda order and timing. Discussion may be delayed on any item on this agenda, and items on this agenda may be taken out of order, combined with other items and discussed or voted on as a block, removed from the agenda, moved to the agenda of another later meeting, and/or moved to or from the consent section. Items designated for a specified time will not be heard before that time, but may be delayed beyond the specified time.

Public Comment; disrupting of meeting. During the "Public Comment" periods listed below, anyone may speak pertaining to any matter either on or off the agenda. Additionally, during action items (those not marked with an asterisk), public testimony will be heard on that particular item before action is taken. In either event, each speaker must fill out a "Request to Speak and/or Submit Comments for the Record" and give it to the Chair. Public comment is limited to three minutes per person unless extended by questions or actions of the CAB. Unused time may not be reserved or transferred. Comments are to be directed to the CAB as a whole and not to one individual. The presiding officer may (with or without advance warning) order the removal of a person whose conduct willfully disrupts the meeting to the extent that its orderly conduct is made impractical.

Public comment by email. If you are unable to attend this meeting, you may provide your comments and thoughts to the CAB by email at SSCAB@washoecounty.us. The Nevada Open Meeting Law precludes CAB members from responding to your email, but your comments may be read and/or entered into the record at the meeting by the CAB members.

Special accommodations. Facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language, interpreters, or assisted listening devices) at the meeting should notify Washoe County Community Development, at 775.328.3600, two working days prior to the meeting.

County Liaison. Your County Liaison is available to answer your question and concerns. Please contact Lorrie Adams at LAdams@washoecounty.us or 775.328.2720.

Posting of agenda; website location. Pursuant to NRS 241.020, this notice has been posted at the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada; and the following locations: Community Center at Lazy 5 Regional Park; 7100 Pyramid Lake Hwy.; Save Mart Market, 9750 Pyramid Lake Hwy.; Pack N Post, 9732 Pyramid Lake Hwy.; Lake Bar & Grill, 9715 Pyramid Lake Hwy.; and Manny & Olgas Pizza, 9725 Pyramid Lake Hwy, Ste 801, Sparks, Nevada. The agenda may be accessed on the County's website at www.washoecounty.us/cab, then choose this CAB's Home Page link.

1.* CALL TO ORDER/PLEDGE OF ALLEGIANCE

2.* ROLL CALL/DETERMINATION OF QUORUM

3.* PUBLIC COMMENT – Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item. Comment under this item will be limited to three minutes per person.

4. APPROVAL OF AGENDA FOR THE REGULAR MEETING OF SEPTEMBER 14, 2011 – Any modifications to the three minute per person time limits for public comment and/or public testimony will be set by the Chair during this item, but will be not less than two minutes per person.

5. APPROVAL OF MINUTES FOR SPECIAL MEETING OF AUGUST 4, 2011.

6.* REPORTS AND UPDATES – **The following reports and updates will be limited to five minutes each.** (These items are informational only and no action will be taken by the CAB.)

A.* Updates/Announcements/Correspondence – This item is limited to updates and announcements from CAB members, or review of correspondence received by the CAB. The CAB will not discuss or take action on matters raised during this item. CAB files and correspondence, which are part of the public record, are on file in the Washoe County Community Development Department and are available for public review. Written correspondence and testimony will be included in the public record when a request is made to make the document a part of the public record and when a copy is provided to the CAB Chair, who forwards the document to the County.

B.* Washoe County Sheriff's Office Items – A representative from the Washoe County Sheriff's Office may be present to report on public safety issues within the CAB area, including recent calls for service.

C.* Washoe County Update:

- Commissioner Robert Larkin may be present to provide an update on County issues.
- Lorrie Adams, County Liaison for Districts 4 and 5, is available to answer your questions and concerns. Please feel free to contact her at LAdams@washoecounty.us 775.328.2720. To sign up to receive email updates from the County, visit www.washoecounty.us/cmail. The written County updates are available online at www.washoecounty.us/cab (follow the link to your CAB).

D.* Action Plan Committee Reports:

- **Search and Rescue** – Report on any recent activities by the search and rescue team operating out of the Spanish Springs Airport – Max Bartmess or a CAB member.
- **Citizens Advisory Committee (CAC)** – Report on matters discussed by the City of Sparks CAC at their most recent meeting

7. NEW BUSINESS – (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)

A. Special Use Permit Case No. SB11-010 for Sugarloaf Substation Telecommunications Monopole/Antenna – Review and recommendations on the request to add a ±93 foot slim-line monopole, with a commercial antenna to an existing NV Energy substation as a component of Nevada's Advanced Service Delivery (ASD) project, a part of the Smart Grid program for Nevada. The parcel is located at 1150 Sha Neva Road in Spanish Springs (APN 530-931-01), and is 2.56 acres in size, zoned industrial (I), and is located within the Spanish Springs Area Plan. This request is authorized in Article 324, Communications Facilities and Article 810 Special Use Permits in the Washoe County Development Code, is in Commission District 4, within the Truckee Meadows Service Area (TMSA), and within Section 14, T21N, R20E, MDM Washoe County, NV. Staff Representative: Sandra Monsalve, AICP, Senior Planner 775.328.3608 Email: SMonsalve@washoecounty.us. The application is tentatively scheduled for review by the Board of Adjustment on October 6, 2011.

B.* Truckee Meadows Fire Protection District (TMFPD) Update – Kurt Latipow, EFO, Washoe County Fire Services Coordinator, will provide information on the District's plan to transition operational responsibility for the District back to the District Board of Fire Commissioners. Following his presentation, Mr. Latipow will respond to questions from the CAB members and citizens. To view the TMFPD Transition Plan, go to www.washoecounty.us/cab, choose the **Spanish Springs CAB Home Page** link under the **Links to Washoe County's 14 Active CABs**: heading, and then choose the **TMFPD Transition Plan** link at the top of the page. (This item is for information only and no action will be taken by the CAB.)

8. OLD BUSINESS – There are no Old Business items scheduled for review.

9.* CHAIRMAN/MEMBER COMMENTS (This item limited to announcements of topics/issues posed for future workshops/agendas).

- **Next Agenda Items:** (Items for the November 9, 2011 agenda must be submitted to the Chair by October 25, 2011.)

10.*PUBLIC COMMENT – Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item. Comment under this item will be limited to three minutes per person, unless modified by the Chair during the approval of this agenda.

11. ADJOURNMENT