

# NORTH VALLEYS CITIZEN ADVISORY BOARD



**DRAFT:** Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the special meeting of the North Valleys Citizen Advisory Board held September 19, 2011 at the Cold Springs Community Park, 3355 White Lake Parkway, Cold Springs, Nevada

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** – The meeting was called to order at 7:00 p.m. by, Sarah Chvilicek, Chair. Sarah Chvilicek led the Pledge of Allegiance. (Please note that a flag was not posted in the meeting room.)
2. **MEMBERS PRESENT** – Sarah Chvilicek, Chair. North Valleys, Francine Donshick, Vice Chair, District 3, Art Hernandez, North Valleys, Frank Schenk, Cold Springs, Earl Walling, North Valleys, Linda Walls, North Valleys and John White, North Valleys.  
**MEMBERS ABSENT** - Eric Arentz, Secretary, Cold Springs, excused.
- 3.\* **PUBLIC COMMENT** – Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item. Comment under this item will be limited to three minutes per person.
  - There were no public comments presented.
4. **APPROVAL OF THE AGENDA FOR THE SPECIAL MEETING OF SEPTEMBER 19, 2011** – Francine Donshick moved to approve the September 19, 2011 Special Meeting agenda as posted. Art Hernandez seconded the motion. The motion carried unanimously.
5. **APPROVAL OF MINUTES FOR REGULAR MEETING OF JULY 11, 2011** – Francine Donshick moved to approve the minutes of the regular meeting of July 11, 2011 as John White seconded the motion. The motion carried unanimously.
- 6.\* **REPORTS AND UPDATES** – The following reports and updates will be limited to five minutes each. (These items are informational only and no action will be taken by the CAB.)
  - A.\* **Updates/Announcements/Correspondence** – Sarah Chvilicek reported that County information is available on the Washoe County web-site at the Citizen Advisory Board link and the North Valleys CAB page.. You can also sign up to receive the North Valleys updates.
  - B.\* **Washoe County Sheriff's Office Items** – A representative from the Washoe County Sheriff's Office was not present to report on public safety issues within the CAB area, including recent calls for service. Sarah Chvilicek reported that citizens can sign up to receive an alert from the Washoe County Sheriff's Department on-line.
  - C.\* **Stead Airport Update** – Mike Dikun (775.328.6570), Stead Airport Manager was not available to provide a report on activities and projects at the Stead Airport including the Reno-Stead Airport Master Plan Update.  
**Comments and Concerns**
    - Sarah Chvilicek announced that Mr. Dikun had planned to attend this meeting but is currently involved in the aftermath of the plane crash that occurred during the air races.
  - D.\* **Fire Department Report** – A representative of the Silver Lake Volunteer Fire Department and/or the Lemmon Valley Volunteer Fire Department was not available to present a report on fire safety issues within the CAB area, including recent calls for service and information related to residential fire safety. If a Fire Department representative is not available, please refer to the County Updates provided online at [www.washoecounty.us/cab](http://www.washoecounty.us/cab) (follow the link to the North Valleys CAB).
  - E.\* **Sierra Nevada Job Corps Update** – Helyse Sina, Business & Community Liaison, Sierra Nevada Job Corps was not available to present a report on activities at the Sierra Nevada Job Corp.
  - F.\* **Washoe County Update**

Commissioner Bonnie Weber was present to provide an update on County issues. Commissioner Weber provided information on the recent plane crash at the Reno Air Races and the efforts of volunteers and responders to the incident. Commissioner Weber urged citizens to support continuation of the Reno Air Races in the future. Commissioner Weber brought mapping representing the proposed redistricting that is a result of last year's census. Citizens are encouraged to review the proposed boundary lines and submit their opinions to the Board of County Commissioners. Information is available on-line regarding Washoe County budget negotiations. Washoe County will continue to be negatively impacted by budget cuts. The Board of County Commissioners will be voting on a one cent tax and Washoe County will be paying on the Incline Village refund.

**Comments and Concerns**
    - Sarah Chvilicek stated that notification to Washoe County citizens was very poor which most likely resulted in low attendance at the workshop.
    - In response to concerns raised, Commissioner Weber stated that government can not be all things to all people.

Commissioner Kitty Jung was not present to provide an update on County issues.

- Lorrie Adams, County Liaison for Districts 3 and 5, is available to answer your questions and concerns. Please feel free to contact her at [LAdams@washoecounty.us](mailto:LAdams@washoecounty.us) 775.328.2720. To sign up to receive email updates from the County, visit [www.washoecounty.us/cmail](http://www.washoecounty.us/cmail). Monthly updates on County issues in your area are available online at [www.washoecounty.us/cab](http://www.washoecounty.us/cab) (follow the link to your CAB).
- Meet with Commissioner Weber for coffee the 3<sup>rd</sup> Saturday of each month at 10:00 a.m. at the Sierra Sage Golf Course, 6355 Silver Lake Road in Stead.

**7. NEW BUSINESS** – (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)

**A. Special Use Permit Case No. SB11-007 – Enterprise Products Operating LLC** – Jeff Codega, Codega Concepts presented the request to add a new prefabricated office building with dimensions of 14' by 30' to an existing industrial facility and remove the existing smaller modular office structure. The parcel is located at 19975 Reno Park Blvd., Cold Springs (APN 126-010-60), and is 5 acres in size, is zoned Industrial (I), and is located within the Cold Springs Area Plan. This request is authorized in Article 810, Special Use Permits in the Washoe County Development Code, and is within the Truckee Meadows Service Area (TMSA), within the City of Reno Area of Interest, is in Commission District 4, within Section 30, T21N, R18E, MDM, Washoe County, NV. Contact Staff Representative: Roger Pelham, MPA, Senior Planner; at 775.328.3622 [RPelham@washoecounty.us](mailto:RPelham@washoecounty.us) with comments and concerns. This application is tentatively scheduled for the Washoe County Board of Adjustment on October 6, 2011. **MOTION:** Francine Donshick moved to recommend approval of SB11-007 Enterprise Products Operating LLC as presented. Frank Schenk seconded the motion. The motion carried unanimously.

**Comments and Concerns**

- There were no comments or concerns heard from the community or audience.

**B.\* REMSA Update** – Jim Gubbels, CAO of REMSA and Alan Dobrowolski who is in charge of deployment of ambulances presented information on REMSA services to the North Valleys communities and were available to address questions and concerns regarding REMSA services. Mr. Gubbels stated that they will respond to approximately 60,000 calls for service this year and will transport approximately 36,000 patients. REMSA also has a training program for hospital staff, EMT Intermediate Program and injury and safety and child restraint seats inspection and training to local citizens. Mr. Dobrowolski provided information on emergency medical dispatching and establishing a priority code. REMSA will look at call volume patterns to determine when and where they need to have more staff and ambulances available. Mr. Gubbels also presented a report on the emergency responses to the recent plane crash at the Reno Air Races. Mr. Gubbels reported on their Mass Casualty Incident Plan for responding to and working with all emergency responders. REMSA had emergency responders on site when the incident occurred at the Stead Airport and all 54 people were transported within 62 minutes. There were another 20 ambulances available for other calls for service throughout the community. Mr. Gubbels stated that he will be happy to come back to the CAB in March to address other questions. (This item was informational only and no action was taken by the CAB.)

**Comments and Concerns**

- Citizens are asked to pull to the right or stay put to allow emergency vehicles to move forward through traffic.
- In response to questions raised, Mr. Gubbels discussed the background for forming the franchise for emergency services.
- Mr. Gubbels stated that they also train citizens in CPR and the use of the public access A E Defibrillator
- Mr. Gubbels stated that the Silver Saver and Care Flight services programs will be introduced this month.
- In response to questions raised, Mr. Gubbels stated that they are performance based and the District Health Department has oversight over REMSA and they audit their priority one calls. In the franchise contract, it states that REMSA must have 90% performance.
- Mr. Gubbels stated that insurance companies rate fire responses but not medical emergency response times.
- [www.REMSAeducation.com](http://www.REMSAeducation.com)
- REMSA must get VA approval that they will accept a patient before they are transported to the VA Hospital.
- Concerns were raised regarding the REMSA proprietary data. Mr. Gubbels stated that REMSA was not provided with a list of specific information for them to provide.
- Mr. Gubbels supported not wasting emergency responders on priority three calls for service and also supported their two tier system.
- Mr. Gubbels stated that all of the emergency facilities had a phenomenal response and ability to treat the patients.

**8. OLD BUSINESS**

**A.\* Sky Vista/Wal-Mart Project Update** – Sarah Chvilicek, Chair reported on the status of the Sky Vista/Wal-Mart development project. Bill Thomas will be handling the PUD as it develops. Ms. Chvilicek suggested that a small focus group be formed to work with the developer and representatives. Future meetings may include joint meetings with the NVNAB (North Valleys Neighborhood Advisory Board). There would have to be a change to

the Master Plan in order to allow a gaming establishment. (This item was informational only and no action was taken by the CAB.)

**9.\* CHAIRMAN/BOARD MEMBER ITEMS** – This item is limited to announcements by CAB members of topics/issues posed for future workshops/agendas. The CAB will not discuss matters raised during this item.

- Ms. Chvilicek urged everyone to look at the redistricting maps and state their opinions.
- **Next Agenda Items:** (Items for the November 14, 2011 agenda must be submitted to the Chair by October 27, 2011.) Letter of support for the Reno Air Races. Urban Interface Wildfire Summit report, County Budget Update.

**10.\*PUBLIC COMMENT** – Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item. Comment under this item will be limited to three minutes per person, unless modified by the Chair during the approval of this agenda.

- Francine Donshick stated that she is attending the Urban Interface Wildfire Summit and stated that she would present information during the next NVCAB meeting.

**11. ADJOURNMENT** – John White moved to adjourn the meeting at 8:39 p.m. Earl Walling seconded the motion. The motion carried unanimously.

Portions of the meeting were video taped by Barry Bouchard, NorthValleys.org.

Respectfully Submitted By: Allayne Donnelly-Everett, Recording Secretary