

NORTH VALLEYS CITIZEN ADVISORY BOARD



DRAFT

Minutes of the regular meeting of the North Valleys Citizen Advisory Board held September 13, 2010 at the North Valleys Regional Sports Complex Community Building 8085 Silver Lake Drive, Reno, Nevada

1. **CALL TO ORDER** – The meeting was called to order at 7:00 p.m. by, Sarah Chvilicek, Chair. Sarah Chvilicek led the Pledge of Allegiance.
2. **MEMBERS PRESENT** – Eric Arentz, Secretary, Cold Springs, Sarah Chvilicek, Chair. North Valleys, Francine Donshick, Vice Chair, District 3, Kathleen Egan, North Valleys, (arrived at 7:08 p.m.) Frank Schenk, Cold Springs, (arrived at 7:01 p.m.), Earl Walling, North Valleys, Linda Walls, North Valleys and John White, North Valleys.
3. **APPROVAL OF THE AGENDA** – Francine Donshick moved to approve the September 13, 2010 agenda as posted. Eric Arentz seconded the motion. The motion carried unanimously.
4. **APPROVAL OF THE MINUTES** – Francine Donshick moved to approve the minutes of the July 12, 2010 meeting as submitted. Earl Walling seconded the motion. The motion carried unanimously.
- 5.* **REPORTS AND UPDATES** – The following reports and updates were informational only and no action was taken. The reports were limited to five minutes each.
 - A. **UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** – CAB files and correspondence which are part of the public record are on file in the Washoe County Department of Community Development and are available for public review. Written correspondence and testimony will be included in the public record when a request is made to make the document a part of the public record and when a copy is provided to the CAB Chair, who forwards the document to the County.
 - Sarah Chvilicek read announcements of events and meetings scheduled prior to the next NVCAB meeting into the record. The Washoe County Senior Services will hold three Meet the Candidates events. Ms. Chvilicek presented information regarding potential 'brown outs' related to levels of fire service. This item may be scheduled on a future agenda for formal discussion.
 - B. **WASHOE COUNTY SHERIFF'S OFFICE ITEMS** – Sergeant Len Ilijana Washoe County Sheriff's Office was available to report on public safety issues within the CAB's planning area, including recent calls for service. Sgt. Ilijana reported that there has been a slight increase in domestic calls for service and incidences of larceny at local stores. Following his report, Sgt. Ilijana addressed questions and concerns raised by members of the audience and the CAB. Concerns were raised regarding increased incidents of graffiti in the north valleys areas.
 - C. **STEAD AIRPORT UPDATE** – Mike Dikun, Manager, Stead Airport Manager was not available to report on activities and projects at the Stead Airport. Contact Mr. Dikun at 3228-6570 with comments and concerns.
 - D. **FIRE DEPARTMENT REPORT** – A representative of the Reno Fire Department was not available to address fire safety concerns. John Howe, Silver Lake Volunteer Fire Department was not available to present a report.
 - E. **WASHOE COUNTY UPDATE:**
 - Commissioner Bonnie Weber was be available to provide an update on County issues, including information on the 2010 ballot questions. Commissioner Weber addressed concerns regarding 'brown outs' (areas not being covered by fire services) at stations 9 and 13. Concerns were raised that although there is an agenda item to hear reports from the Reno Fire Department, there has not been a representative attend a NVCAB meeting in the past year. Commissioner Weber reported on the efforts to provide the fire services to the community. Commissioner Weber discussed two ballot measures and urged citizens to review the measures and vote in the November general election. Commissioner Weber commended Gary Feero for his efforts with the CERT (Community Emergency Response Team) program. Following her report, Commissioner Weber addressed questions and concerns heard from the audience and CAB.
 - Commissioner Kitty Jung was not present to provide an update on County issues, including information on the 2010 ballot questions.
 - Doug Doolittle, Washoe County Parks and Recreation reported on the preliminary design for the new recreation center added to the North Valleys Regional Sports Complex (NVRSC). Mr. Doolittle reported that funding is currently not available to operate and maintain a swimming pool. The 7.5 million dollars is held in a fund dedicated for the NVRSC and will be available, in tact, for future improvements. Following his report, Mr. Doolittle addressed questions and concerns. Contact Mr. Doolittle at the Parks and Recreation Department with questions and concerns. Mr. Doolittle reported that students from the Job Corps have helped with maintenance at the NVRSC.
 - Lorrie Adams, County Liaison for Districts 4 and 5, is available to answer your questions and concerns. Please feel free to contact her at ladams@washoecounty.us (775) 328-2720. To sign up to receive email updates from the County, visit www.washoecounty.us/cmail. Monthly updates on County issues in your area are available online at www.washoecounty.us/cab (follow the link to your CAB).

- Meet with Commissioner Weber for coffee the 3rd Saturday of each month at 10:00 a.m. at the Sierra Sage Golf Course commencing in October.

6.* PUBLIC COMMENT: Comment heard under this item will be limited to items not on the agenda. Any time limits for this public comment item and for public testimony during an agenda item will be set by the Chair at the beginning of the meeting, but the time limit per person shall be no less than three minutes. The Chair may also grant additional time for persons representing a group at the beginning of the meeting. Testimony during an agenda item shall be limited to the subject of the agenda item. Comments are to be made to the CAB as a whole.

- Helyse Sina, Business and Community Liaison, Sierra Nevada Job Corps Center presented a report on the activities and events going on at the facility. Ms. Sina reported that the Sierra Nevada Job Corps ranked 5th in the Nation of all Job Corps facilities.
- Garth Elliott stated that he is a candidate for County Commissioner and provided information on his campaign platform.
- Barry Bouchard invited everyone to attend the candidate's night at the Volunteer's Fire Department in October.
- Bonnie Weber introduced herself and announced that she is a candidate for reelection to the Board of County Commissioners, District 5.
- Sarah Chvilicek asked for further public comment and hearing none, closed this item.

7. NEW BUSINESS - (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)

A. City of Reno Special Use Permit Number LDC10-00059 (DP Silver Lake) – Ryan T. Sims, P.E. Odyssey Engineering, on behalf of property owner/developer DP Partners, presented the request to allow: (1) non-residential development adjacent to residentially zoned property (situated within Washoe County), and (2) disturbance of a major drainageway. The three parcels (APN 90-040-35, 38 and 39), totaling 204.37 acres, are located ±400 feet northwest of the intersection of Moya Boulevard and Lear Boulevard in the Industrial (I) zone within the City of Reno. The project will consist of a ±58-acre industrial site containing two buildings totaling 1,323,000 square feet (concrete tilt-up), most likely to be utilized as warehousing/distribution. Approval of the SUP will result in re-approval of previously approved SUP No. LDC07-00406, (with some modifications to the building size), which expired due to conditional time requirements. Following the presentation, Mr. Sims was available to respond to questions from the citizens and CAB members. This application is tentatively scheduled for the October 6, 2010 City of Reno Planning Commission meeting. For more information, please visit www.washoecounty.us/cab, choose CAB Agendas, Minutes, Applications, Maps and Rosters, then choose North Valleys CAB Home Page, and then click on DP Silver Lake to view the PDF file. Par Tolles, President, DP Partners and Jason Mirise, Vice President, Bollard Acoustical Consultants, Inc., were available to address questions and concerns. **MOTION:** Francine Donshick moved to recommend approval of LDC10-00059 DP Silver Lake as presented and to forward the comments to the City of Reno. Eric Arentz seconded the motion. The motion carried unanimously.

Comments and Concerns

- Concerns were raised whether the test time was a sufficient time to provide an adequate estimate of noise impacts.
- Concerns were raised regarding increased negative traffic impacts. Mr. Sims stated that they conducted a traffic study to determine the effects on adjacent intersections to the project. Mr. Sims reported that traffic count has gone down since the study was conducted. The project will be conditioned to do traffic reduction to keep vehicle traffic from accessing local roadways during peak traffic conditions.
- Concerns were raised regarding the negative impacts to the flood plain and how the applicant is addressing the issues. Mr. Sims reported that by code, the finish floors will be located one foot above the 100 year flood event.
- Concerns were raised that with the amount of flood plain that will be developed that flooding could be redirected toward residential property.
- Concerns were raised regarding environmental hazards caused from flooding of industrial areas.
- Concerns were raised that the adjacent residential neighborhoods would be required to have flood insurance as a result of the industrial development.
- In response to questions raised, the applicant's representative stated that they have a tenant for the project.
- Concerns were raised regarding light pollution. Mr. Sims stated that the exterior lighting would be shielded down lighting with no visible light source and in compliance with Dark Skies standards.
- Mr. Sims stated that the sight is designed with slopes for drainage at the site of the truck docks.
- In response to questions raised, the applicant reported that noise levels are not to exceed 65 DB daylight and 40 DB for night time hours.
- Liz Howe reported that representatives of from Silver Knolls met with Bill Thomas and the projects representatives to address concerns. Mr. Tolles stated that the tenant would either use the south side exclusively or there would be an eight foot berm with a six foot wall to minimize negative impacts to adjacent

residential properties. Ms. Howe stated that they appreciated the response from the applicants to the concerns and requests of the residents.

- B.* DC11-00004 (Sky Vista Parkway Wal-Mart Center)** – Cary Chisholm, Wood Rogers presented the request for a special use permit to allow: (1) cuts of 20 feet or more and fills of 10 feet or more; and (2) hillside development on a ±119 acre site located along the north side of Sky Vista Parkway ±225 feet west of its intersection with Lemmon Drive in the CC (Community Commercial), LLR1 (Large Lot Residential - 1 acre), SF6 (Single Family Residential - 6,000 sq ft), and OS (Open Space) zones. This item went before the City of Reno Planning Commission on September 1, 2010. For more information, contact Claudia Hanson, Planning Manager, City of Reno, at: 334-2381. APN: 086-380-24, 24, 26 & 28. (This was item informational only and no action was taken).

Comments and Concerns

- Questions were raised regarding visibility and negative light impacts to residential neighborhoods
- Support was stated for using led/energy efficient lighting on the project site.
- In response to questions raised, the possible completion date would be November 11, 2010.
- Mr. Chisholm stated that the plan to address roadway impacts and installation of bus stops for customer access.
- Concerns were raised that installing two bus stops within approximately 500 feet of each other is poor planning and can be hazardous for pedestrian as well as vehicle traffic.
- Mr. Chisholm stated that their open space requirements will be maintained. The land will be made available to connect public paths and trails.
- Concerns were raised regarding traffic back-up of vehicles making a left turn into Smiths and Walgreens. Mr. Chisholm discussed the dedicated right hand turn into Wal-Mart as well as safety improvements with the installation of a new traffic signal.

- C. Consolidation of Services - Pros and Cons** – Discussion was held regarding the proposed consolidations of city and county services.

Comments and Concerns

- Opposition was stated to consolidation of governments particularly since it appears that the City of Sparks does not plan to participate in the consolidation.
- Concerns were raised regarding the way that the ballot measure is City of Reno written.
- Support was stated for contacting your elected officials and stating their opinions regarding the ballot measure.

- 8. OLD BUSINESS** - (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)

A. Request from Washoe County Public Works for CAB Input for Potential Pedestrian and Bike Projects –

Discussion was held regarding the request by Washoe County for input from the CABs to develop a list of potential pedestrian and bicycle projects to be located within public right-of-way of County maintained public streets. Washoe County has the opportunity to apply for Transportation Equity Act (TEA) enhancement funds later this year. Projects for this funding source are transportation related and not recreational. As TEA enhancement project funding is limited to \$650,000 per project, a relatively small amount for construction, it is recommended that projects be segmented in sections of ½ mile (2640 feet). In the past, Washoe County has been granted one project on a 2-year funding cycle. Although County staff will not be at the CAB meeting, questions can be directed to Clara Lawson, P.E., P.T.O.E., with Washoe County Public Works, by emailing her at Clawson@washoecounty.us or calling her at 775.328.3603. Currently, the NVCAB has previously recommended pedestrian and bike path projects on: along Cold Springs Drive; extend existing pedestrian and bike path along Lemmon Drive; path along Red Rock Road and extend existing pedestrian and bike path from White Lake Parkway to Village Parkway. During the July CAB meeting, the CAB discussed possible areas for future pedestrian and bike paths. The CAB may take action on this topic to recommend either (A.) the top three, community ranked priority pedestrian and bike path projects or (B.) forward all suggested projects for consideration. Commissioner Weber urged citizens to contact their Commissioner to report pathways that need repairs. **MOTION:** Francine Donshick moved to recommend that the funds be allocated for extending the existing pedestrian and bike paths in Lemmon Valley. Kathleen Egan seconded the motion. Francine Donshick amended her motion to include that a path be extended on White Lake Parkway to Village Parkway and that Red Rock Road be removed from the priority list. Kathleen Egan seconded the amended motion. The motion carried unanimously.

Comments and Concerns

- Support was stated for working with existing pedestrian and bike paths.
- Concerns were stated that one half mile of bike or pedestrian paths is insignificant.
- Support was stated for a bike path on Red Rock Road.
- Support was stated for extending the pedestrian and bike path from White Lake Parkway to Village Parkway.

- B* Transit Oriented Development Update** – Sarah Chvilicek provided a report of updated information and public comments regarding the Transit Oriented Development (TOD) project. Ms. Chvilicek asked that a representative

of the planning commission address the areas of blight within the TOD project. (This item was informational only and no action was taken.)

9.* CHAIRMAN/MEMBER COMMENTS - (This item limited to announcements of topics/issues posed for future workshops/agendas).

- Sarah Chvilicek asked that the Sierra Nevada Job Corps be added back to future NVCAB agendas.
- The next meeting will be held in Cold Springs on November 8, 2010.
- **Next Agenda Items:** Transit Oriented Development and levels of fire services.

10. Adjournment – Francine Donshick moved to adjourn the meeting at 9:04 p.m. Eric Arentz seconded the motion. The motion carried unanimously.

Respectfully Submitted By: Allayne Donnelly-Everett, Recording Secretary

Portions of the NVCAB meeting were videotaped by Barry Bouchard, Northvalleys.org.