



# Incline Village/Crystal Bay Citizen Advisory Board Meeting Agenda

July 25, 2016 at 5:30 P.M.

Incline Village General Improvement District, 893 Southwood Blvd, Incline Village, NV

**Accessibility.** The meeting location is accessible to the disabled. If you require special arrangements for the meeting, call the Office of the County Manager, (775) 328-2000, two working days prior to the meeting.

**Following the agenda.** All number or lettered items on this agenda are hereby designated for possible action as if the words for possible action were written next to each, except for items marked with an asterisk (\*). Items on this agenda may be taken out of order, combined with other items, discussed or voted on as a block, removed from the agenda, moved to another agenda of another later meeting as discretion by the Chairman.

**Public comment and time limits.** Public comments are welcomed during the Public Comment period for all matters, whether listed on the agenda or not, and are limited to three minutes per person or as designated by the Citizen Advisory Board Chair at the beginning of the meeting. Additionally, public comment will be heard during individually numbered items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Citizen Advisory Board meeting. Persons may not allocate unused time to other speakers.

**Forum restrictions and orderly conduct of business.** The Citizen Advisory Board is an advisory body providing community comments and recommendations to Washoe County governing boards. The presiding officer may order the removal of any person whose statement to other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warning against disruptive conduct may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to public comments.** The Citizen Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Citizen Advisory Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Citizen Advisory Board will consider, Citizen Advisory Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff clarification, or ask that a matter be addressed on a future meeting or district forum. CAB members may do this either during the public comment item or during the following item: "CHAIRMAN/BOARD MEMBER ITEMS/NEXT AGENDA ITEMS"

**Posting locations.** Pursuant to NRS 241.020, this notice has been posted at the Washoe County Administration Building (1001 E. Ninth Street, Bldg. A); Washoe County Courthouse (75 Court Street), Downtown Reno Library (301 S. Center St.), Sparks Justice Court (1675 East Prater Way), , Incline Village General Improvement District (893 Southwood Blvd.), and online at [notice.nv.gov](http://notice.nv.gov) and [www.washoecounty.us/cab](http://www.washoecounty.us/cab).

**Support documentation.** Support documentation for the items on the agenda, provided to the CAB is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada), by contacting either Sarah Tone or Andrea Tavener, Constituent Services at (775) 328-2000.

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**AGENDA**

**1. \*CALL TO ORDER/ DETERMINATION OF QUORUM**

**2. \*PLEDGE OF ALLEGIANCE**

**3. \*PUBLIC COMMENT** – Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. Additionally, during action items [those not marked by an asterisk (\*)], public comment will be heard on that particular item before action is taken. The public are requested to submit a Request to Speak form to the Board Chairman. Comments are to be addressed to the Board as a whole.

**4. APPROVAL OF AGENDA FOR THE MEETING OF JULY 25, 2016**

**5. APPROVAL OF THE MINUTES FOR THE MEETING OF APRIL 25, 2016**

**6. ELECTION OF OFFICERS** – Elections by the CAB members will be held to elect the Chair and Vice-Chair to serve for the 2016 – 2017 term of office which will be effective through June 30, 2017 or until a successor is elected. *(This item is for possible action by the CAB.)*

**7. \*PUBLIC OFFICIAL REPORTS**

**A. \*Washoe County Commissioner** - Commissioner Marsha Berkbigler will provide updated information on discussions and actions by the Board of County Commissioners (BCC). Commissioner Berkbigler may be reached at 775-328-2005 or [mberkbigler@washoecounty.us](mailto:mberkbigler@washoecounty.us). *(This item is for information only and no action will be taken by the CAB.)*

**8. \*PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES**

**A. \*Tahoe Regional Planning Agency (TRPA) – Regional Transportation Plan Update** - Tahoe Regional Planning Agency, Associate Transportation Planner, Ms. Morgan Beryl, will give a presentation on the Regional Transportation Plan Update. TRPA is currently updating the plan and it is scheduled to be released for public comment in the fall of 2016. Following her presentation, Ms. Beryl will address questions and concerns from the CAB and the audience. Ms. Beryl may be contacted via email at [mberyl@trpa.org](mailto:mberyl@trpa.org) or via telephone at (775) 589-5208. For more information about the plan and how to get involved in the process please visit [www.linkingtahoe.com](http://www.linkingtahoe.com). *(This item is for information only and no action will be taken by the CAB.)*

**B. \*Washoe County Community Services Department (CSD) Planning and Development Division – Tahoe Area Plan Update**- Washoe County CSD, Planning and Development Director Mr. Bill Whitney and Planner, Ms. Eva Krause will give an update regarding the Tahoe Area Plan. Following the discussion, CSD staff will address questions and concerns from the CAB and the audience. For more information please contact Community Services, Planning and Development at 775-328-6100 or via email at [planning@washoecounty.us](mailto:planning@washoecounty.us)

To view the Tahoe Area Plan please visit [www.washoecounty.us/csd/planning\\_and\\_development/master-plan-zoning/files/tahoe\\_area\\_plan\\_2015.pdf](http://www.washoecounty.us/csd/planning_and_development/master-plan-zoning/files/tahoe_area_plan_2015.pdf) *(This item is for information only and no action will be taken by the CAB.)*

**9. DEVELOPMENT PROJECTS** – The project description is provided below with links to the application or you may visit the Planning and Development Division website and select the Application Submittals page:

[http://www.washoecounty.us/comdev/da/da\\_index.htm](http://www.washoecounty.us/comdev/da/da_index.htm).

**A. Special Use Permit Case Number SB16-006 (Steinberg DAD)** – Request community feedback, discussion and possible action to approve a Special Use Permit requesting a ±726 square foot detached accessory dwelling. *(This item is for possible action by the CAB.)*

- **Applicant/Property Owner:** Paul Steinberg
- **Location:** 1045 Mill Creek Road, Incline Village, Nevada 89451
- **Assessor's Parcel Number:** 130-170-01
- **Staff:** Trevor Lloyd, 775-328-3620, [tlloyd@washoecounty.us](mailto:tlloyd@washoecounty.us)
- **Reviewing body:** This case is tentatively scheduled to be heard by the Board of Adjustment – August 4, 2016

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**B. [Variance Case Number VA16-004 \(Powers Residence\)](#)** – Request community feedback, discussion and possible action to approve a Variance to reduce the front yard setback from 20 feet to 0 feet and to reduce the south side yard setback from 8 feet to 0 feet and the north side yard setback from 8 feet to 4 feet. *(This item is for possible action by the CAB.)*

- **Applicant:** Ken Brown
- **Property Owner:** John Powers III
- **Location:** 1707 State Route 28, South of Incline Village
- **Assessor's Parcel Number(s):** 130-331-02
- **Staff:** Trevor Lloyd, 775-328-3620, [tlloyd@washoecounty.us](mailto:tlloyd@washoecounty.us)
- **Reviewing body:** This case is tentatively scheduled to be heard by the Board of Adjustment – August 4, 2016

**10. \*CHAIRMAN/BOARD MEMBER ITEMS/NEXT AGENDA ITEMS** - This item is limited to announcements by CAB members and topics/issues posed for future workshops/agendas. *(This item is for information only and no action will be taken by the CAB).*

**11. \*PUBLIC COMMENT** – Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. The public are requested to submit a Request to Speak form to the Board Chairman. Comments are to be addressed to the Board as a whole.

**ADJOURNMENT.**