



**INCLINE VILLAGE • CRYSTAL BAY CITIZEN ADVISORY BOARD  
LAKE TAHOE**

**DRAFT MINUTES  
Monday, February 28, 2011  
6:30 p.m.**

**DRAFT:** Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

1. **\*CALL TO ORDER/SALUTE TO FLAG** – Chairperson Bea Epstein called the meeting to order at 6:30pm.
2. **\*ROLL CALL/DETERMINATION OF QUORUM** - Mark Alexander, Guy Burge (6:35), Patrick McBurnett, Deborah Nicholas, Mike Sullivan, Dave Zeigler, Geoff Zahler. Absent: Gerald W. Eick.
3. **APPROVAL OF AGENDA FOR MEETING OF FEBRUARY 28, 2011** - Dave Zeigler approved the agenda, and Mike Sullivan seconded the motion.
4. **APPROVAL OF MINUTES FOR THE MEETING OF NOVEMBER 22, 2010** – Dave Zeigler approved the minutes, and Mike Sullivan seconded the motion.
5. **\*REPORTS AND UPDATES –**
  - A. **WASHOE COUNTY SHERIFF'S OFFICE, INCLINE SUBSTATION ITEMS** – Bill Devine reported on recent vehicle burglaries; still working cases. Weather and snow hasn't caused too many problems. Missing Galina hiker was found. Dave Zeigler commented on 'Alert ID,' the text message with notices is a good tool, and simple to sign up to receive these notices.
  - B. **WASHOE COUNTY ROAD DEPARTMENT, INCLINE STATION ITEMS** – Dick Minto reported on clearing roads and paths. Dave Zeigler asked about icy walking paths; Dick Minto said we don't have any equipment to put sand down, but will look into getting it taken care of. With budget restraints, it's hard to get equipment. Mark Alexander complimented the Road Department on their hard work.  
  
**NEVADA HIGHWAY PATROL, ROBERT STEPIEN** – NHP provides safety to roads in Incline Village and the Tahoe basin. Currently, NHP is working to integrate into community. Stepien talked about the speed caution signs at the Meadows; January 1, signs were installed on the Sheep's Flat. This area is heavily watched, and accounts for 60% of citations. Enforcing heavily and the community appreciate it. NDOT turns on the 25mph signs when there is 20+ cars that it warrants the speed caution; it's on every weekend. Currently, there are 4 officers in this area/basin on 10 hour basis. Mark Alexander asked about the Snowmobile loading; snow is too high, and it's making it difficult to load and unload snowmobiles. Is there anything to cut the snow down to get the vehicles in the appropriate loading area. It's a matter of safety. People have to unload snowmobiles on the road.
  - C. **NORTH LAKE TAHOE FIRE PROTECTION DISTRICT ITEMS** – No representative present.
  - D. **IVGID ITEMS** – No representative present. Bea Epstein gave a brief updated to the CAB members: Operating at full speed at the Diamond Peak Ski area, having a very successful winter; good response, lots of skier visits. IVGID budget process has begun. Please tell your friends/neighbors to attend the IVGID budget meetings.
6. **\*WASHOE COUNTY UPDATE AND COUNTY LIAISON REPORTS**
  - A. **Washoe County Update** – County Commissioner John Breternitz may be present to provide an update on County issues.
  - B. **County Liaison Report** – Sarah Tone, County Liaison for Districts 1, 2, and 3 is available to answer questions and concerns. Please feel free to contact her at [stone@washoecounty.us](mailto:stone@washoecounty.us) or 775.328.2721.

Bea Epstein provided a brief updated from a Washoe County Update newsletter:

- Regarding Washoe County Budget: WC is inviting the community to provide suggestions and comments regarding WC budget effectiveness. Budget: 33.5 million dollar shortfall. May 16 - Final budget approval.

- Organizational Effectiveness committee continues to meet. This group provides guidance of best practices. John Breternitz is the representative; Bruce Simonian is part of this group.
- Homewood Ski Resort is taking community input and comments until March 21.
- Washoe District encourages residents to properly contain trash to prevent wild animals to access trash. Call 688-BEAR, for more information.
- Tahoe Bike Path – NV Stateline to Stateline goal; two sections, 1<sup>st</sup>-South Lake, 2<sup>nd</sup>-North Shore.
- Contact Commissioner John Breternitz if you have issues or topics you would like discuss with him.

## 7. \*PUBLIC COMMENT

## 8. \*UPDATES/ANNOUNCEMENTS/CORRESPONDENCE

- Deborah Nicolas reported that the Tahoe Women's Services is hosting an event on March 8. The event commemorates Women's Day; promoting education for girls to flourish locally and internationally.
- Board members requested to receive an updated calendar of upcoming meetings. Members wish to receive the same packet of information Chairperson Bea Epstein receives. Also, they also request to receive the Minutes/Agendas via email.
- Guy Burge reported that he had received an email sent by Sarah Tone regarding the pedestrian sidewalk on Incline Way; it's approved and construction to begin soon.

## 9. NEW BUSINESS

### A. \*Opening of eLearning Café at Incline

- Kathryn gave a PowerPoint slide show presentation:
- Opened February 14, next to Azzaras. Started Kathryn and her husband, without funding.
- Dr. Gutman has starting an Astronomy Club. Space Science for Schools
- Community needs a gathering place; other businesses are closing earlier due budget cuts; library hours are limited, and Starbucks closes at 8pm.
- Speaker series scheduled.
- SNC wants the café to stay open until 12pm, if there is a need for that.
- Getting our alcohol license.
- Tutoring offered onsite, as well as classes.
- Working with local school Principals Kennedy and Cooper; how can we supplement our schools.
- Start a reader program, earning money when completing a book; very effective. Umpqua Bank is opening saving account waiving the fee for students; teaching the kids to manage their accounts.
- Our clients are Incline Village students; middle and high school, remedial.
- Dropout prevention.
- Want residents to mingle and meet; some groups are meeting on a regular basis
- 501(c)3 – education demonstration grants; relying on donations and tutoring.
- Hosting pre-achievement tests. SAT pre-tests.
- Future plans: want to have a lot more students full time, onsite tutors. We want to take over the video maniacs building and make it larger.
- Dave Zeigler asked if eLearningCafe is a member of the Parasol Community Collaboration. Kathryn said no, attend monthly meetings, but currently purchasing software, and it's not our priority right now.
- Patrick McBurnett expressed his interest in speaking or teaching his physics engineering knowledge.
- Mark Alexander asked if students earn credits on their transcripts for receiving tutoring. Kathryn said she is working with the School District on that. I might need to meet with the Superintendent.

**B. \*Department of Community Development Leadership Change** - Dave Childs introduced himself, and said Adrian Freund has retired, and Dave is currently acting as Community Development Director, and as Assistant County Manager. Washoe County use to have hundreds of parks employees, and we are down to none. The Community Development Department is down 25%. Employees are taking pay cuts. We are expecting 20-40% reductions in the future; reduction at the top before making more frontline changes. We are meeting with TRPA; their process leads us. Kim Robinson and Bob Webb manage Planning.775-328-2010.

### C.\*Update on a Proposed Roundabout at the Intersection of State Route 28 and 431

Lee Weber-Kock, Jim Nowlin, Carl Hasty, Lucy Joyce, Rich Schalk presented on the roundabout project:

Lee Weber-Koch, outreach coordinator: Design concept with NDOT and NTTD, developed website, promotional materials. Planning started 4 years ago. Construction starts next year Don Kanare, Jim Landry, and others are out in the community presenting and answering questions and get input. Tahoe Bonanza has been informing community. Lee has received 30+ ideas to what the community wants in the interior of the roundabout. Lee shared some various ideas: sculptures of native animals and plants, river rock, bike paths/pedestrian access, Tree City USA designation, history of the area, water feature, and large sculpture of the bald eagle.

Carl Hasty: Manager of Tahoe Transportation District, a Bi-State agency, services implementation of transportation. TTD is fortunate to have funding to support these projects of Stateline to Stateline project. Partner with NDOT on this project; very supportive partners.

Lucy Joyce: We appreciate the support from other agencies. We understand that there are some negative opinions about roundabouts. We appreciate input from the community. We ask people to study and understand the plans so we can appropriately reflect. The amount of maintenance will determine the design. We provided concepts to stakeholders. We will move forward with the current design. Federally funded projects come with restrictions. Part of the National Scenic Byway plan.

**Lucy, Rich, Casey, and Lee answered the CAB & audience's questions regarding the following topics about the roundabout:**

- **Funding:** We can only move forward with the funds we have. If someone is willing to donate, we are willing to accept. We have time limitations. Since it's federally funded, we have to follow certain requirements. We will advertise in July.
- **Sculpture designs and materials:** Lucy and Rich displayed three different animal sculptures with different textures, techniques and weathering. 3 animal sculptures at each entry. 3 dimensional effect, but not like the ones on Kietzke Ln, Reno. RTC roundabout in Kietzke, the structures were \$25K a piece. We want something that reflects this community. If we receive additional funding, we could have granite sculptures, etc. Lucy said the Structural Engineers designed them to last for a long time with powder coating, anti-graffitti coating. Engineers test different materials, and use a strict product list that we know that will work and what we are familiar with.
- **Vegetation, Irrigation & Lighting:** Water trucks or temporary water sources. Our contractors want to be released of their commitment after a year. Vegetation takes a while to catch hold. Vegetation will be native plants, wild flowers, plants; nothing that will be destroyed by snow and snowplows. Still taking input regarding vegetation. We can set it up for lighting, but can't provide and maintain it.
- **Two-lane design:** Two lanes enter the roundabout. Signs with pre-position travelers regarding two lanes.
- **Outer most circle design:** Stamped and colored concrete. The snowplows will destroy pavers. It's the truck apron.
- **Speed limit in Roundabout:** Designed for 25 mph. It will be signed at 15mph.
- **Cross walks and pedestrians:** Even if the pedestrian 'attempts' to enter, the cars have to yield. We have been required to design for pedestrian movement. There are principle arterials that have crosswalks that are larger than this particular project. Need to provide and direct pedestrians a safe way to cross the street. It's a matter of public safety.
- **Bike paths:** In the outside of the roundabout intersection, these are bike/pedestrian shared use paths. The traffic division wasn't in favor of changing placement of pedestrian crosswalk. It's safer where it's placed in this design.
- **Semi-truck/runaway vehicle safety:** We are introducing more deflection before the roundabout starts, slowing before entering the roundabout. The roundabout will offset the t-bone crash with more injuries. It's safer, but it's about educating how people navigating through this roundabout. If designed properly, it will dissipate the energy. The earth and mound will slow out of control cars.
- **Tourist attraction:** We haven't had other roundabout projects become a nuisance with tourists.
- **Final decision on design:** We are moving forward with the interior design, until we have any funding agreements. Moving forward with road design. Taking input on interior landscape ideas.
- **Construction:** Begins 2012, however moving gas line happens this year; IVGID is not involved with gas movement.
- **Communication:** Work closely with Bonanza to get the word out.

- D. Update on Hybrid Best Management Practices (BMP) Project** – Michael Pook, Environmental Scientist with the Nevada Tahoe Conservation District, Giving update on 50% design plans. Michael presented a PowerPoint slideshow on installing bioretention basins ‘rain gardens.’ There are similar gardens in Minnesota, they have 15 year old gardens, and haven’t needed to excavate due to biological activity to open up and loosen the soil. This is a pilot project and there are uncertainties. There 8 proposed, approximately 20x10 feet in size. March 7 will determine the number of actual rain gardens constructed. The proposed basins: Golfers pass, 14<sup>th</sup> green, College, Ace Ct. There will be a traffic obstruction on Village Blvd, and proposed areas and must inform the Bonanza as soon as possible. Two week max in construction this summer. Initial contact from residents have been supportive. Need to get right of entry forms from property owners signed for irrigation. Michael showed hybrid BMP seed mix. Working with NV division of forestry on choosing native plants. Design to drain water within 96 hours. Not expecting to increase the County’s maintenance schedule. Treatment of storm water, infiltration rate is approximately 1-2 inches an hour. If you have any questions, contact Michael at [mpook@ntcd.org](mailto:mpook@ntcd.org). CAB members thanked Michael and encouraged him to keep going on this project.
- E. Variance Case No. VA11-003 (Louis Sardella)** – To reduce the required front yard setback from fifteen (15) feet to six (6) feet and to reduce the required side yard setback from eight (8) feet to six feet-eight inches (6’8”), to construct a detached two-car garage as authorized in Section 110.804 of the Washoe County Development Code. The project is located at 514 Gonowabi Road approximately 1000 feet south of its intersection with State Route 28 in Incline Village. The 0.40-acre parcel is designated Medium Density Suburban (MDS) in the Tahoe Area Plan, and is situated in a portion of Section 19, T61N, R18E, MDM, Washoe County, Nevada. The property is located in the Incline Village / Crystal Bay Citizen Advisory Board boundary and Washoe County Commission District No. 1. (APN 123-132-02) Staff Representative: Roger Pelham, Senior Planner, 775.328.4622. This item is tentatively scheduled for the Board of Adjustment on April 7, 2011.

Elyse Fett presented on Variance Case No. VA11-003, a garage addition and house remodel on Gonowabi. She shared diagrams and pictures. We tried to alter in order to avoid the expense and time of a variance. We wanted to keep the trees. The property is on a steep 60% drop off. The property line is narrow. On the diagram, the property line is in red, creating a safe separation. We had to cut back the porches and eaves. Shaded portion – one hour assembly. Created notches in the standard 24X24’ garage to save the trees and reducing amount of variances. Difficult to turn into the garage, therefore we needed room, as well as room for guests to park. Giving up a lot of function and space in the garage. Every home on Gonowabi has had to have a variance. We are asking less variance than the other house. We are asking a 6 foot setback, which is less than others. The CAB members asked some clarifying questions. Patrick asked what were Eva Krauss’ thoughts about this particular variance. Elyse said Eva thinks it’s better than some of the others. At one point in time, the Crystal Bay residents didn’t have to ask for variances. Mike asked if the owner will work on the house after the garage is finished? Elyse said yes, and presented the plans for the house remodeling.

The CAB members voiced their concerns and comments to Elyse Fett regarding this variance case. The following were comments made by the CAB members:

- Concerned with losing a tree.
- Parking platform is too close to the house.
- I don’t see it fitting in that space.
- It’s too steep.
- Crystal bay is too narrow. Gonowabi is a one way road as it is.
- I’d rather they comply. The owner knew the conditions when they bought.
- Its 8 feet set back from the pavement.
- New constructed elevation of garage of 20 feet will effect nearby neighbors’ views.
- The garage structure takes place of a platform.
- Recommend disapproval.
- The TRPA is encouraging garages.
- Garages are so necessary.
- It’s safer and nicer than what is there currently.

**Vote for Variance approval:**

**APPROVAL – MIKE, DEBBIE, GUY, PATRICK**  
**DISAPPROVAL - DAVE, MARK, BEA.**

**VARIANCE IS APPROVED.**

**F. Variance Case No. VA11-002 (Luni Residence)** – To reduce the front yard setback along Tyner Way from 15 feet to 10 feet to facilitate the construction of a garage roof overhang over the existing parking deck and a roof cover over an existing entry stairway as authorized in Section 110.804 of the Washoe County Development Code. The project is located at 898 Tyner Way between Tracy Court and Dorsey Drive in Incline Village. The .371-acre parcel is designated High Density Suburban (HDS) in the Tahoe Area Plan, and is situated in a portion of Section 9, T16, R18, MDM, Washoe County, Nevada. The property is located in the Incline Village/Crystal Bay Citizen Advisory Board boundary and Washoe County Commission District No. 1. (APN 125-152-01) Staff Representative: Don Morehouse, Planner, 775.328.3632. This item is tentatively scheduled for the Board of Adjustment on April 7, 2011.

- No one here to represent and present on this variance case. Chairperson Bea Epstein shared drawings/pictures to CAB members. The owners want to put a cover over the entrance. The CAB member reviewed the pictures.
- Mark Alexander asked why they are asking for the variance. Is there no other solution?
- Patrick McBurnett made a motion to table it until someone can present on this variance case. The vote to table the variance case item was unanimous.
- Don Moorehouse asked if the CAB members move forward because we will have a meeting regarding this variance.
- Bea said that we can't support a decision if no one is here to discuss it.

**NO ACTION WAS TAKEN ON THIS ITEM**

**10. OLD BUSINESS**

**A. Request from Washoe County Public Works for CAB Input for Potential Pedestrian and Bike Projects** – Dave Zeigler said we have talked with the County and TRPA, and they have asked if we want to make any adjustments to the approved plans for the pedestrian/bike projects; we don't wish to make any changes and want move forward with the projects.

**B. \*Health Clinic Update** – Item postponed item until next meeting in May.

**11. \*CHAIRMAN/MEMBER COMMENTS** (This item limited to announcements of topics/issues posed for future workshops/agendas).

- **CAB Members' recommendations regarding Variance Cases:**
  - Mark Alexander - Variance issues need to have representatives. Our policy is to table the item until someone presents.
  - Bea Epstein – CREATE MEMO REGARDING REPRESENTATIVE NEED FOR EACH VARIANCE CASES.
  - Guy Burge– Want official agencies to present about variances. TRPA and David Childs.
- **CAB Members' recommendations regarding mail & information packets**
  - Mark Alexander – get the packet previous to meeting. Receive Agendas and Minutes via email.

**Next Agenda Items:** (Items for the May 23, 2011 meeting must be submitted to the Chair by May 9, 2011).

- Guy Burge: County to talk about demographic information.
- Dave Zeigler: Our meeting schedule doesn't work for meeting the needs of the variance approval. Agenda item to discuss changing our meeting schedule.
- Patrick McBurnett – Olympics in Tahoe.

**12. ADJOURNMENT** – Patrick made a motion to adjourn, Mike Sullivan Seconded the motion at 9:14pm.