



South Truckee Meadows/Washoe Valley

Minutes of the regular meeting of the South Truckee Meadows/Washoe Valley held on December 7, 2023, at 6:00 P.M. at The South Valleys Library – 15650A Wedge Parkway, Reno

1. **CALL TO ORDER/ DETERMINATION OF QUORUM** David Snelgrove, Wesley Mewes, Marge Frandsen, Tom Burkhart, and Brad Stanley. A quorum was established and the meeting was called to order.

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

3. **GENERAL PUBLIC COMMENT** – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. The Citizen Advisory Board will also hear public comment during individual action items marked as “For Possible Action,” with comment limited to three minutes per person. Comments are to be made to Board as a whole. [For Discussion Only]

Penny Brock – expressed concerns about the proposed development expansion along the Mount Rose corridor. This will be discussed during Tuesday’s Board of County Commissioners (BCC) meeting. She is concerned about the additional impact on the community with increased traffic, road accessibility due to current narrow roads, and emergencies such as a fire. She mentions the other area that will be discussed with the same issues is the Saint James Village area. She encourages participation during the BCC meeting for this item.

Jim McNamara – expresses appreciation for the CAB members and the public’s participation. He mentions that for the last six elections, he has been an election worker, and although there were some issues they have been resolved since. He encourages all to participate in the election process as an election worker.

William Naylor – he mentions that he is a member of the Walker Valley Alliance and met with another nonprofit group, the Historic Virginia and Truckee whose goal is to build a multi-use trail that would follow as much as possible the original railway in Virginia and Truckee Railroad. He provided the 501C3 information to the CAB for any future contact.

Cliff Lowe – He spoke to the District Attorney during previous BCC meetings who explained that a Commissioner can request further explanation aside from the dais, and that the same could be said for CAB members seeking additional information. He mentions that he was a member of the Citizen Advisory Committee for the Master Plan and Development Code Amendments as were some of those present. He mentions that the process has been misrepresented. Committee members and possibly other committees involved were told that the master plan is being revised and streamlined, with no changes to be made unless those of substance aligned with the requirements of the Regional Plan and NRS. Items that are of substance will remain in the development code.

Commissioner Michael Clark – He mentions and requests reflection on today being Pearl Harbor Day. He mentions that Saint James Village, which was previously referenced, is also on the other side of the highway near the hill between Washoe and Pleasant Valley. This is the area that is being subdivided and is the only “superfund” site. This will be on the County agenda for Tuesday. Commissioner Clark mentions he is highly involved in senior activities and will investigate if the South Valleys Library will be available for future events.

4. **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS OF [AUGUST 3, 2023](#) and [OCTOBER 5, 2023](#), [For Possible Action]**

The board moved to approve the minutes for August and October 2023.

5. **PUBLIC SAFETY UPDATE – General Community Update from Truckee Meadows Fire Protection District and/or Washoe County Sheriff’s Office. [Non-Action Item]**

Truckee Meadows Fire Protection District - Battalion Chief Christopher Black – The stations 36, 33, 37, 32 & 39 service the area. There have been 214 calls for service (1 less than October), 3 calls for fire, 122 calls are EMS, 12 calls for auto accidents, 59 good intention calls, 5 calls classified for hazmat, and 13 false alarm calls. The community messages for this month of interest: first the open burning/pile burning for December is open and go online to obtain a permit. Remember, depending on the weather, not every day is open. Confirm by looking online or calling (775) 326-6003, option #3. Second, there are free ashcans available at headquarters located at 3663 Baron Way, and asking for food bank donations. Finally, remember that fire prevention includes cleaning the chimney chutes and smoke detector batteries replacement. Finally, he mentions that with open burn the calls increase and asks the community to ensure to take a look if the burn is regarding a possible open burn or actual fire to avoid unnecessary staff and public risks, however if in doubt, call 911.

Chief Charlie Moore – The Board of Fire Commissioners will consider approval of architectural contracts for two new stations, the consolidated station at Washoe Valley and the other is Apple Station which will have the same design. Hidden Valley Fire Station is continuing, and the next finance steps are in progress. The Green Waste Program is essential with nearly 2,500 people using the program to creating defensible space on rural properties.

Resident Question to Chief Moore – Washoe Valley has a reputation for being windy and does burning close for the entire Washoe County area when only parts could be windy?

Chief Charlie Moore – The burn code applies for the entire district dependent on the weather forecast and requests to burn in the mornings and completed by noon. It's important to ensure that the fire is out and to make sure the fire pit is cold.

6. **KEEP TRUCKEE MEADOWS BEAUTIFUL (KTMB) – Matt Webber, Adopt-A-Spot Coordinator with KTMB,**
will share how the organization works with residents to create a more sustainable and beautiful region through waste reduction, education, and active community involvement. [For Discussion Only]

Darcy Phillips, Executive Director presented information on KTMB, a non-profit known for trash cleanups. It is reliant on volunteers and encourages volunteers. They work throughout the community

cleaning up on public land only. They work with multiple government entities including Washoe County, the City of Reno, the City of Sparks, schools, businesses, and non-profits. They can assist in ensuring and certifying your business as a green business. They also assist with parks with mulching, planting, and painting. She mentions two major cleanups in the year including the Great Community Cleanup in April and Truckee River Cleanup in September, and they are always looking for volunteers. The other programs mentioned include Christmas Tree Recycling and the Bicentennial Flower Planting.

CAB member Marge Frandsen - Inquires if the once-a-month payment of \$500 is still being collected.

Darcy Phillips – Clarifies if this is regarding the adopt a spot?

CAB member Marge Frandsen – Confirms, but due to COVID and other issues does not have the money but does want the cleanup.

Darcy Phillips – Confirmed that they are not charging for the adopt a spot clean up and will follow up to schedule the cleanup.

Resident – Would like clarification regarding whether old mattresses or appliances on the side of the road can or cannot be collected by KTBM.

Darcy Phillips – Confirmed KTBM does not collect items such as those however calling them or going online will guide where those items can be collected.

Julie Owen – Mentioned in years prior, waste kits were available for pickup, will this occur again?

Darcy Phillips – Confirmed this is correct and is working on getting this back to various areas for the public.

7. **NEIGHBORHOOD MEETING HUB** – Alexandra Wilson, Washoe County Community Outreach Coordinator to share the latest community information on neighborhood development meetings. [For Discussion Only]

Alexandra Wilson mentions there are not any current meetings for the district area. There are a couple of meetings that affect all districts. The short-term rental code ordinance is discussed with 90% in the Incline Village Tahoe Basin; however, the restrictions and guidelines will go into effect for the county in its entirety. She explained the online site and process with encouragement to participate.

8. **CAB BOARD MEMBER/BCC NEWS AND ANNOUNCEMENTS** — This item is limited to announcements by CAB members, Washoe County Leadership, and the Washoe County Commissioner(s). [For Discussion Only]

CAB Chair David Snelgrove – Mentions the Virginia Truckee Trail and hopes for this to move forward and future opportunities for other trail improvements.

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also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board as a whole [For Discussion Only]

Cliff Lowe – He references from the handout, the map, and the page that showing regulatory zones are permitted within respective character management areas not in the master plan. Also, there are still areas of substance that have not been made, and nowhere did they tell the Citizens Advisory Committee here the things from the master plan that are not in the development code and the reasoning. He encourages public comment for the next BCC. Staff member Alexandra Wilson confirmed the time-certain for 1 pm for this item. Zoom public comment is available for Gerlach and Incline Village.

Bill Naylor – Mentions that this same item went before the Planning Commission and the public had three days to review. He mentions there is a requirement that the director of the CAB has to receive written notification of any development code change. If this hasn't happened, then encourage the CAB to go to the BCC if this was not followed appropriately per regulations.

CAB Chair David Snelgrove -This is not a dialogue, but public comment. The county and most of the members that voted on this a year or two ago moved the development items away from the CAB which now has a different function. Some of those items may not apply. Appreciates the public and staff for attending. There will be a Gingerbread house workshop on December 11th and December 14th.

Adjournment

The meeting was adjourned at 6:53 p.m.