

## SOUTHWEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD



**DRAFT:** Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the regular meeting of the Southwest Truckee Meadows Citizen Advisory Board held November 17, 2011 at the South Valleys Library at 15650A Wedge Parkway, Reno, Nevada

1. **CALL TO ORDER** – The meeting was called to order at 6:00 p.m. by Patricia Phillips, Chair. Ms. Phillips led the Pledge of Allegiance.
2. **MEMBERS PRESENT** – Matt Hansen, At-Large, Secretary, Raymond Hebert, At-Large, Steve Miles, At-Large, Patricia Phillips, Chair., Brian Wheeler, At-Large, Alternate, Claudene Wharton, Zolezzi/Spring Valley/Westridge, and Richard Wood, At-Large.  
**MEMBERS ABSENT** - James Johns, South Hills, Vice Chair, unexcused.
- 3.\* **PUBLIC COMMENT** – Patricia Phillips asked for public comment and hearing none, closed this agenda item.
4. **APPROVAL OF AGENDA FOR THE REGULAR MEETING OF NOVEMBER 17, 2011 – MOTION:** Matt Hansen moved to approve the November 17, 2011 regular meeting agenda as posted. Ray Hebert seconded the motion. The motion carried unanimously.
5. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 15 2011 – MOTION:** Steve Miles moved to approve the minutes of the September 15, 2011 regular meeting as submitted. Claudene Wharton seconded the motion. The motion carried unanimously.
- 6.\* **REPORTS AND UPDATES** – The following reports and updates will be limited to five minutes each. (These items are informational only and no action will be taken by the CAB.)
  - A.\* **Updates/Announcements/Correspondence**
    - Patricia Phillips announced that there will be a Regional Transportation Commission (RTC) workshop on December 8, 2011. Additional information is available on the Washoe County web-site.
  - B.\* **Fire Safety Issues** – A representative of the Sierra Fire Protection District was not available to provide a report on fire safety issues in the CAB area, including recent calls for service and information related to residential fire safety. Please refer to the written County Update provided by County Liaison as noted below under County Commissioner/County Liaison Updates for their item.
  - C.\* **Sierra Fire Protection District (SFPD) ArrowCreek Fire Station Update** – A representative from the Sierra Fire Protection District (SFPD) was not available to provide an update on the status of the new ArrowCreek Fire Station and fire safety information.
  - D.\* **Washoe County Sheriff's Office** – Sergeant Jack Buell, Washoe County Sheriff's Office was available to report on public safety issues in the CAB area including recent calls for service. Sgt. Buell urged citizens to sign up for AlertID. Sgt. Buell urged citizens to lock vehicles and dwellings and keep valuables out of sight.  
**Comments and Concerns**
    - In response to questions raised, Sgt. Buell discussed the benefits of using the AlertID program to identify possible criminal activity in individual neighborhoods.
  - E.\* **Washoe County Update** – Sarah Tone, County Liaison is available to answer questions and concerns. Contact her at [STone@washoecounty.us](mailto:STone@washoecounty.us) or 775.328.2721. To sign up to receive email updates from the County visit [www.washoecounty.us/cmail](http://www.washoecounty.us/cmail). The written County updates are available online at [www.washoecounty.us/cab](http://www.washoecounty.us/cab) (follow the link to your CAB).
    - **Legislative Update** – There was no updated information presented.
7. **NEW BUSINESS**
  - A.\* **Update on What the Sheriff's Office is Doing to Combat Graffiti** – Deputy Robert Cook, Regional Graffiti Task Force provided a written PowerPoint presentation on graffiti vandalism and provided information on the abatement process and discuss how the community can get involved in cleaning up graffiti. The task force is seeking input from the CAB members and citizens. Deputy Cook reported that Wal-Mart is offering a \$500.00 gift card to citizens who identify and turn in graffiti vandals. Citizens are cautioned that there are rules pertaining to who can clean up graffiti on private property. Citizens can report graffiti to the Sheriff's Department and are encouraged to volunteer to serve on the CERT (Citizen Emergency Response Team). (This item was for information only and no action was taken by the CAB.)  
**Comments and Concerns**
    - Richard Wood asked for statistics on how many gangs there are in the community.
    - Concerns were raised regarding ways to enforce the code against graffiti and tagging violators.
8. **OLD BUSINESS** – There are no Old Business items scheduled for presentation.

- 9.\* CHAIRMAN/BOARD MEMBER ITEMS** - This item is limited to announcements by CAB members of topics/issues posed for future workshops/agendas. The CAB will not discuss matters raised during this item.
- Patricia Phillips stated concern regarding the sphere of influence and potential annexation of unincorporated areas of Washoe County.
  - **Next Agenda Items:** Information on gang activity in the city and county areas and Sphere of Influence/annexation information updates.
- 10.\*PUBLIC COMMENT** – Patricia Phillips asked for public comment and hearing none, closed this agenda item.
- 11. ADJOURNMENT** - With no further business, Patricia Phillips adjourned the meeting at 6:44 p.m.

Respectfully submitted By: Allayne Donnelly-Everett, Recording Secretary