



# WASHOE COUNTY

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CM/ACM	<input checked="" type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
DA	<input checked="" type="checkbox"/>
Risk Mgt.	<input checked="" type="checkbox"/>
HR	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

## STAFF REPORT

BOARD MEETING DATE: June 28, 2016

**DATE:** May 24, 2016

**TO:** Board of County Commissioners

**FROM:** Jay Aldean, Executive Director, Truckee River Flood Management Authority  
(775) 850-7470, [jaldean@washoecounty.us](mailto:jaldean@washoecounty.us)

**THROUGH:** Kevin Schiller, Assistant County Manager

**SUBJECT:** Recommendation to approve elimination of position #70005827 (Administrative Services Manager) and position #70001156 (Senior Licensed Engineer) and direct Human Resources to make the necessary adjustments. [No Fiscal Impact]. (All Commission Districts.)

### SUMMARY

The Administrative Services Manager and Senior Licensed Engineer positions have been vacant for more than a year and two years respectively. There is no plan to fill these positions in FY 2016/2017.

**Washoe County Strategic Objective supported by this item:** Valued, Engaged Employee Workforce.

### PREVIOUS ACTION

On May 13, 2016, the Truckee River Flood Management Authority Board of Directors approved the elimination of the Administrative Services Manager and Senior Licensed Engineer positions.

### BACKGROUND

In January 2014, the Senior Licensed Engineer position was vacated. In January 2015, the Administrative Services Manager was vacated. To date, neither position has been filled.

### FISCAL IMPACT

There will be no impact for FY 2016/2017. No expenditures will be incurred due to the elimination of these positions.

### RECOMMENDATION

It is recommended that the Board approve elimination of position #70005827 (Administrative Services Manager) and position #70001156 (Senior Licensed Engineer) and direct Human Resources to make the necessary adjustments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be:  
"Recommendation to approve elimination of position #70005827 (Administrative Services Manager) and position #70001156 (Senior Licensed Engineer) and direct Human Resources to make the necessary adjustments."