

**BOARD OF COUNTY COMMISSIONERS
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

MAY 24, 2016

PRESENT:

Kitty Jung, Chair
Bob Lucey, Vice Chair
Marsha Berkgigler, Commissioner
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner

Nancy Parent, County Clerk
John Slaughter, County Manager
Paul Lipparelli, Legal Counsel

The Washoe County Board of Commissioners convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Joey Orduna Hastings, Assistant County Manager, announced Commissioner Hartung was attending the Northern Nevada Law Enforcement Academy graduation.

Chair Jung stated Joey Orduna Hastings, Assistant County Manager, would be conducting the meeting, at the request of Commissioner Lucey, as a way to bid her a final farewell.

16-0430 AGENDA ITEM 3 Public Comment.

The following individuals spoke regarding their opposition to the location and possible relocation of the medical marijuana establishment (MME) in Washoe Valley: Darrel Hallmark, John Alred, Maureen Collins, Patricia Casagranda, Jay Collins, Douglas Studwell Junior, Thomas Tizzano, Marianne Tizzano, Marilyn Naylor, William Naylor, Valdar Wilt, Susan Strandberg, Susan Kennedy, Liz Gonzalez and Linda Harrison. Informational documents, including a petition against the proposed relocation of the MME, were received from John Aldred, Maureen Collins, Jay Collins and Marilyn Naylor.

The above individuals' concerns included: The public not being consulted, the location in regards to residential areas and a school, the size of the proposed location which would allow for a larger facility, the possible size of the facility, an increased crime rate, the negative impact to property values, the possibility of being known as Pot Valley, the number of MMEs allocated to the unincorporated County which was at a

higher ratio in terms of population, increased traffic, the possible negative effects if recreational marijuana was legalized, the amount of water necessary to sustain marijuana growing facilities, the lack of notification to residents about Agenda Item 24, the safety of the people who biked in the area, not knowing who conducted the impact study and not having access to the study, the proximity of the MME to a childcare facility, various security issues, and how an MME was not a suitable business for the area.

Pat Hausman spoke about the personal care she received from Barney Bell and Darren Menetti at the Washoe County Golf Course. She asked the Board to think about Mr. Bell and Mr. Menetti.

Bonnie Foard stated she served as the liaison for the Reno Women's Golf Club's Board of Directors. She wanted the Board of Commissioners to retain and finalize Barney Bell's and Darren Menetti's contract to manage the Washoe County Golf Course. She said they were two honest and knowledgeable people who knew how to successfully manage a golf course.

Dr. Tom Kubistant said he was a golf business writer. He spoke about the importance of continuity for the survival of a golf course operation. He added the Washoe County Golf Course management team had earned the respect of the community, and they had been as efficient and profitable as they could be. He said from a business perspective, no golf management team could have done a better job since there was a deficiency in the setup of the business. He mentioned the golf course's maintenance department was not accountable to the Director of Golf. He asked the Board to consider retaining the continuity at the golf course.

Pee Wee Henson asked for a progress report regarding what areas were considered open spaces for shooting. He stated he had not received any updates since attending a Board meeting in which shooting in open spaces was discussed.

Liz Gonzalez agreed with the people in opposition to the location of the MME. She spoke about an incident in which she came across two runaway youths from Kids Kottage and how they informed her that nobody was looking for them. She recounted her conversation with Kids Kottage's front desk person who informed her Kids Kottage policy was to report the incident to the police, due to their age and since they did not have the resources to look for them. She noted foster homes did not seem to work well for youths in their teen years and someone needed to pay attention to those youths. In addition, she stated teen youths were harder to place in homes and when they were placed in homes there were issues with maintaining those homes for them. As a result, teen youths ended up in transitional housing for the long-term. She commented the existing foster care system was formed when society had intact families and at-home mothers, which no longer applied. She said she reached out to various agencies and departments only to be given the runaround.

Cathy Brandhorst spoke about matters of concern to herself.

16-0431 **AGENDA ITEM 4** Announcements/Reports.

Joey Orduna Hastings, Assistant County Manager, stated there was an error in Agenda Item 16. The amount of the contract noted on the agenda was \$248,560; however, it should have been \$253,157.

Commissioner Berkbigler mentioned staff informed Pee Wee Hensen the County was working on his concerns regarding shooting in open spaces. She stated the County was looking at ways to address the interaction in the Peavine area. She requested staff provide information, during Agenda Item 24, regarding the licensed child care facility which would be in close proximity to the medical marijuana establishment in Washoe Valley.

Commissioner Lucey thanked the residents of Washoe Valley for attending. He acknowledged their concerns regarding Agenda Item 24 and said he wanted to provide some clarification on the matter. As to the over 50 possible locations in Washoe Valley, there had to be an issuance of a permit from the State to acquire any of the locations and then it would have to go through an open public process. He explained the medical marijuana dispensary on the agenda already had a dispensary license as of July 14, 2015. The issue was regarding the relocation of the dispensary. In regards to the upcoming election for the legalization of recreational marijuana, he noted the Board was trying to get ahead of the issue by putting in place ordinances which would require provisional inspections of recreational facilities to be completed by the County. He mentioned if anyone needed more information to contact him.

Commissioner Herman thanked Commissioner Lucey for his explanation regarding the medical marijuana establishment. She requested a presentation regarding Kids Kottage, and for an update from staff regarding the open shooting and recreational marijuana issues. She remarked she attended a meeting in Verdi where residents expressed their concerns about development by the City of Reno and the lack of a Citizens Advisory Board for their area.

Chair Jung recognized three Reno High School Seniors in the audience who were in attendance for their government class. She hoped the meeting would inspire them to go into public service. She stated she allocated some of her discretionary funds to Community Development so they could conduct a survey regarding proposed signage and congested area demarcations on Peavine Mountain. She expected to have results at a June meeting. She also requested an update regarding Kids Kottage; as well as, their rules and procedures. She thought the public speaker had a good point that it might be time for a new model of foster care. She asked staff to contact the public speaker who expressed her concerns about Kids Kottage.

CONSENT ITEMS 5A THROUGH 5K6

16-0432 **5A** Approval of minutes for the Board of County Commissioner's regular meetings of April 12, 2016, April 19, 2016 and April 26, 2016.

- 16-0433** 5B Approve a one-year support grant agreement [in the amount of \$110,000] with the nonprofit, Nevada Legal Services, retroactive from July 1, 2015 to June 30, 2016, with possible one year renewal, in support of pro-bono and low-cost consumer related legal services for the elderly and approve necessary resolution for same. Senior Services. (All Commission Districts.)
- 16-0434** 5C Award Invitation to Bid #2969-16 for Temporary Employment Services to the following qualified firms: 22nd Century Technologies, Inc., Amtec, Applied Staffing Solutions, LLC, Integrity Staffing Solutions, Manpower, My Next Career Path Staffing, Nova Management Inc., Spherion Staffing, LLC;, and if awarded, authorize the Purchasing and Contracts Manager to issue multi-year purchase orders with the specified agencies, on a requirements basis, to cover the specified services for a period of two years, effective July 1, 2016 to June 30, 2018, with one, one-year renewal option at the discretion of Washoe County. [Estimated annual cost for services will be in excess of \$150,000 annually.] Comptroller. (All Commission Districts.)
- 16-0435** 5D Approve acceptance of NSLP Equipment Grant funding from the State of Nevada Department of Agriculture [in the amount of \$5,536.00 no County match] to purchase 60" griddle with two 28" ovens underneath for the Washoe County Department of Juvenile Services' kitchen. The grant period is retroactive from April 20, 2016 through September 30, 2017. If approved, direct the Comptroller's Office to make the necessary budget adjustments and authorize Department Head to sign the sub-award agreement. Juvenile Services. (All Commission Districts.)
- 16-0436** 5E Approve expenditures in excess of \$100,000 to National Medical Service (NMS) for toxicology testing in Fiscal Year 2017 (July 1, 2016 through June 30, 2017). Medical Examiner. (All Commission Districts.)
- 16-0437** 5F Approve changes to the Regulations for Child Care Facilities in Washoe County to incorporate changes approved by the Legislative Subcommittee on Regulatory Changes as well as the Department of Health Services, Division of Public and Behavioral Health, Child Care Licensing Program. Social Services. (All commission Districts.)

Cathy Brandhorst spoke about matters of concern to herself.

- 16-0438** 5G Approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered for the 2012/2013, 2013/2014, 2014/2015 and 2015/2016 secured and unsecured tax rolls and authorize Chairman to execute the changes described in Exhibits A and B and direct the Washoe

County Treasurer to correct the error(s). [cumulative amount of decrease \$11,140.47]. Assessor. (Parcels are in Commission Districts 1, 2, 3, 4, 5.)

16-0439 **5H1** Approve recommendation for Commission District Special Fund grants for Fiscal Year 2015-2016 for Commission District 2 in the [total amount of \$18,000]; District 2 Commissioner Bob Lucey recommends a [\$3,000] grant to Northern Nevada Dental Health Programs to support Adopt A Vet; a [\$5,000] grant to Galena High School in support of students representing Washoe County at the 75th Anniversary of Pearl Harbor Parade; a grant of [\$2,500] in support of Washoe County Regional Parks in District 2; a grant [\$2,500] to Renown Foundation in support of 89502 Healthy Communities initiative family festivals; a grant of [\$2,500] to Washoe County Senior Services in support of Senior Services transportation programs; a grant of [\$2,000] to Social Services in support of Children's Services efforts to provide access to the Discovery Museum; a grant in [\$500] to Truckee Meadows Fire Fighter Association (Local 3895) to sponsor a child to attend the fire academy; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary budget appropriation transfers. (Commission District 2.)

Commissioner Lucey listed the amounts of his donations from his discretionary fund.

Nancy Parent, County Clerk, announced two recipients of funds had requested to speak.

On behalf of the Adopt a Vet Dental Program, Linda Haigh thanked Commissioner Lucey and the Board for the donation. She said the funds helped provide dental care for low income veterans who could not afford to see a dentist. She added there was an epidemic of oral health disease among veterans in Northern Nevada and 95 percent of veterans enrolled in the Veterans Affairs facility in Reno did not qualify for dental care because the requirements were so restrictive. She noted the Adopt a Vet Dental Program did not receive any state or federal funding even though all of their referrals came from the Department of Veterans Affairs, which was why the Board's support was so important to the program. It allowed the Adopt a Vet Dental Program to continue to be a part of the solution to the overwhelming challenge of helping veterans. In September 2014, the Adopt a Vet Dental Program received the Newman's Own and Fisher House Foundation's award which was presented by General Martin Dempsey, Chairman of the Joint Chiefs of Staff, at The Pentagon. She said the Adopt of a Vet Program had 110 dentists and specialists who helped them provide \$2.9 million in services to over 750 veterans. There were still 175 veterans on a waiting list. She introduced Marine Veteran James Snyder who went through the Adopt of a Vet Dental Program and recently joined their staff. In August of 2015, Mr. Snyder received the Nevada Veteran of the Month award from Governor Brian Sandoval.

Mr. Snyder thanked Commissioner Lucey for taking an interest in the program. He spoke about how the Adopt a Vet Dental Program saved his life and how important it was for him to be able to give back. He said the hardest thing for a Marine Veteran to do was to ask for help and to accept the help that was given. He said it was his privilege to award the Board with a Challenge Coin, which was also known as a Commander's Coin. He stated it was a special honor to receive this coin which was given to those who showed compassion and care towards veterans. He gave a brief history of the Challenge Coin.

Steve Cohen thanked Commissioner Lucey and the Board on behalf of the Galena Band for the donation. He stated the Galena Band had been invited to represent the State of Nevada at the 75th Anniversary Pearl Harbor Day Parade in Hawaii on December 7th. He mentioned more information about the trip was on the band's website and that they were looking for more donations. He invited the Board to attend the Galena Band's final concert of the year which would be held at the Atlantis Resort and Casino on June 1st. He introduced Kevin Sady, Galena Band Director.

Mr. Sady stated the Board's gift would support many of the students who would not otherwise be able to afford to travel. He mentioned their travels would go beyond fine arts as they would explore a lot of the history. He thanked the Board.

16-0440 **5H2** Approve recommendations for Commission District Special Fund grants for Fiscal Year 2015-2016 for Commission District 5 in the [total amount of \$15,000]; District 5 Commissioner Jeanne Herman recommends a [\$5,000] grant to Nevada Lands Council for an annual [\$1,000] Government membership fee and a one-time [\$4,000] cash donation to help provide resources, a [\$10,000] grant to Washoe County Senior Center's to support and enhance the programs including technology and activities offered at the Senior Center's in District 5; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary budget appropriation transfers. (Commission District 5)

Commissioner Berkbigler pointed out that Commissioner Herman gave \$10,000 from her discretionary fund to support the County's seniors.

16-0441 **5I1** Approve a three-year contract between Washoe County and Municipal Code Corporation ("Municode") for professional services related to republication and supplementation of the Washoe County Code, and to authorize future renewal options to be executed by the District Attorney. (All Commission Districts.)

16-0442 **5I2** Approve payments totaling [\$7,609.02] to vendors for assistance of 58 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims, regardless of cost, and of follow-up treatment costs of up to

\$1,000 for victims, victim's spouses and other eligible persons. (All Commission Districts.)

- 16-0443** **5I3** Accept renewed funding for a Deputy District Attorney for the provision of continuing prosecutor services related to the High Intensity Drug Trafficking Areas (HIDTA) Task Force in the amount of [\$80,000] from the Office of National Drug Control Policy award to Nevada HIDTA for the retroactive period May 1, 2016 through April 30, 2017, with [remaining \$20,000] position cost covered by District Attorney General Fund budget. (All Commission Districts.)
- 16-0444** **5J1** Authorize creation of seven (7) unfunded "overfill" Deputy Sheriff Recruit positions to be utilized for Countywide Security Project to prepare for background, hiring and training time of recruits; and if approved, authorize Human Resources and Finance to make necessary adjustments. (All Commission Districts.)
- 16-0445** **5J2** Approve Sheriff's Security Agreement between the Barracuda Open Foundation and the County of Washoe on behalf of Washoe County Sheriff's Office to provide uniformed Deputy Sheriffs for security [estimated security costs will be \$62,000] during the 2016 Barracuda Open Golf Tournament, June 27 through July 3, 2016. (All Commission Districts.)
- 16-0446** **5J3** Acknowledge Receipt of Status Report of Commissary Fund submitted by the Washoe County Sheriff's Office Commissary Committee for Third Quarter for Fiscal Year 15/16. (All Commission Districts.)
- 16-0447** **5J4** Authorize one (1) unfunded Jail Cook position to be utilized for training and nutrition preparation and planning; and if approved, authorize Human Resources to make the necessary adjustments. (All Commission Districts.)
- 16-0448** **5K1** Approve a Lease Agreement between Roter Investments, L.P. and Washoe County for a 60 month term, commencing July 1, 2016 through June 30, 2021 [\$87,390 annually plus an increase of \$17,478 effective July 1 of each year for the term of the Agreement] for the continued occupancy of the Sierra View Library Branch located at the Reno Town Mall, 4001 S. Virginia Street, Reno, Nevada. (Commission District 2.)
- 16-0449** **5K2** Award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 2015 Street Cut Program Completion Project, staff recommends Vega Asphalt Paving, Inc. [in the amount of \$121,819.60]. (All Commission Districts.)

16-0450 **5K3** Approve the payment of [\$215,420], paid in quarterly installments, as Washoe County's share in annual funding for the Truckee Meadows Regional Planning Agency to cover the fiscal year from July 1, 2016, through June 30, 2017. (All Commission Districts.)

16-0451 **5K4** Approve, on the recommendation of the Chair, the appointment of Francine Donshick to the Washoe County Planning Commission representing Commission District 3 as an At-Large member to fill a term beginning on July 1, 2016, and ending on June 30, 2020, or until such time as a successor is appointed. (Commission District 3.)

Chair Jung stated Francine Donshick would be a tremendous asset to the Planning Commission. She noted Ms. Donshick was notorious for studying the issues and had chaired many Citizen Advisory Boards and Homeowners Associations.

16-0452 **5K5** Accept cash donations [\$77,926.61] from various businesses, organizations and individuals and acknowledge in-kind donations for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts.)

Commissioner Berkbigler acknowledged the donation received for the Regional Parks and Open Spaces programs and facilities. She said it was wonderful for the County and would allow more to be done.

16-0453 **5K6** Approve an Interlocal Cooperative Agreement Approving RTC Program of Projects between Washoe County, City of Reno, City of Sparks, and the Regional Transportation Commission (RTC) for projects included in the RTC's Fiscal Year 2017 Street and Highway Program of Projects. (All Commission Districts.)

On motion by Commissioner Lucey, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Consent Agenda Items 5A through 5K6 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 5A through 5K6 are attached hereto and made a part of the minutes thereof.

BLOCK VOTE – AGENDA ITEMS 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 AND 27

16-0454 **AGENDA ITEM 8** Recommendation to approve a professional services agreement for maintenance of the County's classification and compensation system between Hay Group, Inc. and Washoe County retroactive from May 1, 2016 to December 31, 2017 for [\$165,000], and authorize the Director of Human Resources/Labor Relations to execute agreement. Human Resources. (All Commission Districts.)

On the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

On motion by Commissioner Lucey, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 8 be approved and authorized.

16-0455 **AGENDA ITEM 9** Recommendation to approve Fiscal Year 2016/2017 renewal of contracts and service agreements [above \$100,000] to be approved as a group by the Board of County Commissioners, and authorization for the Purchasing Contracts Manager to sign the contract renewals, as they come due, with approval from the District Attorney or Risk Management when necessary as follows: General Fund -Thomson Reuters, [not to exceed \$300,000] - Software Maintenance Agreement for the Treasurer's Tax System Support. SAP, Renewal of SAP Financial Software System Software Maintenance Agreement, [not to exceed \$300,000]. Technology Services. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 9 be approved and authorized.

16-0456 **AGENDA ITEM 10** Recommendation to approve sole source purchases of Voice over Internet Protocol (VoIP) hardware and software; and consulting, implementation, maintenance and support services from BCT Conferencing, Inc. and approve expenditures [that will aggregate to exceed \$100,000] but will remain within available adopted budget funding during Fiscal Year 2016-2017 for technology infrastructure, [not to exceed \$450,000]. Technology Services. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 10 be approved.

16-0457 **AGENDA ITEM 11** Recommendation to approve sole source purchases of computer network equipment, servers, data storage, PCs (personal computers), and printers through joinder with the joinder with the National Association of State Procurement Officers (NASPO) Master Price Agreements with Dell Inc. and Extreme Networks, Inc.; and approve expenditures that will aggregate to exceed [\$100,000] but will remain within available adopted budget funding during Fiscal Year 2016-2017 for

technology infrastructure, [not to exceed \$2,000,000.] Technology Services. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 11 be approved.

16-0458 **AGENDA ITEM 12** Recommendation to approve recommendation by the 911 Emergency Response Advisory Committee that the Board of County Commissioners approve Fiscal Year 2016-2017 renewal of reimbursement to the City of Reno, for the salaries and benefits of (1.5) Geographic Information Systems (GIS) positions with Emergency 911 funds to support region-wide E911 GIS mapping services to the Public Safety Answering Points (PSAPS) in an amount [not to exceed \$164,021]. Technology Services. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 12 be approved.

16-0459 **AGENDA ITEM 13** Recommendation to approve sole source purchases of Microsoft and Adobe licensing through joinder with the National Association of State Procurement Officers (NASPO) Master Price Agreement for Software Value Added Reseller (SVAR) SHI International and approve expenditures that [will aggregate to exceed \$100,000] up to a maximum of [\$600,000] within the available Fiscal Year 2016-2017 adopted budget for technology infrastructure. Technology Services. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 13 be approved.

16-0460 **AGENDA ITEM 14** Recommendation to approve funding for the sole source proposal between Washoe County and EPI-USE America, Inc. for the planning, implementation and rollout of specified recommendations from the Washoe County Reporting and Dashboards Deliverable provided to Washoe County on July 1, 2015 and authorize Purchasing and Contracts Manager to execute a negotiated agreement between Washoe County and EPI-USE America, Inc. not to exceed [\$175,000.00] to be funded by