



WASHOE COUNTY

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CM/ACM	<u>KS</u>
Finance	<u>DN</u>
DA	<u>✓</u>
Risk Mgt.	<u>N/A</u>
HR	<u>N/A</u>
Comptroller	<u>CH</u>

STAFF REPORT BOARD MEETING DATE: March 22, 2016

DATE: February 25, 2016

TO: Board of County Commissioners

FROM: Eva M. Krause, AICP, Planner, Planning and Development Division
775.328.3628, ekrause@washoecounty.us

THROUGH: William H. Whitney, Division Director, Planning and Development
Community Services Department, 328-3617, bwhitney@washoecounty.us

SUBJECT: Public hearing and possible approval of an Outdoor Festival business license application (pursuant to Washoe County Code chapter 25 and related provisions) and associated License Conditions for the Red, White and Tahoe Blue 2016 Outdoor Festival, scheduled to be held from July 1 through July 4, 2016 in Incline Village at the following locations: Village Green (APN:127-010-07), Aspen Grove (APN:127-010-04), Incline's Main Firehouse (APN:132-223-07), Susie Scoops, 869 Tahoe Blvd. (APN:132-240-02), Potlach, 930 Tahoe Blvd. (APN:132-012-02), Incline Middle School (APN 127-030-16), and Incline Beach (APN:127-280-01). Off-site parking will be available at Diamond Peak Ski area (APN: 126-010-60), Incline High School (APN: 124-071-52) and Sierra Nevada College (APN: 127-040-10). Event set-up is proposed to begin on June 29, 2016, and event takedown and dismantle is proposed to end on July 6, 2016. Event organizers estimate that each event will have between 100 and 1,500 participants and spectators in attendance, except for the fireworks display, which is expected to draw between 8,000 and 10,000 spectators. The event also proposes to hold a parade on July 2, 2016 that will require closing a section of Tahoe Boulevard, Southwood Boulevard and Incline Way to traffic at 10:00 a.m. for approximately 2 hours. If approved, authorize the Director of the Planning & Development Division, Community Services Department to issue the license when all pre-event conditions have been met.
(Commission District 1).

SUMMARY

The Board is asked to consider the Outdoor Festival business license application for the Red, White and Tahoe Blue 2016 Outdoor Festival. Based on the testimony and evidence presented at the hearing, to include the report of reviewing agencies, the Board may approve the issuance of the business license with conditions, or deny the business license.

Washoe County Strategic Objective supported by this item: Economic development and diversification.

PREVIOUS BOARD ACTION

- 2007 First Red, White and Tahoe Blue community event was held over the Fourth of July weekend in Incline Village. This was a community initiated activity. No permits were issued
- May 30, 2012 Planning and Development Division Director, CSD, issued an Outdoor Community Event business license for Red, White and Tahoe Blue.
- May 24, 2013 Planning and Development Division Director, CSD, issued an Outdoor Community Event business license for Red, White and Tahoe Blue.
- June 17, 2014 The Board of County Commissioners (Board) unanimously approved an Outdoor Festival business license application for the Red, White and Tahoe Blue 2014 Outdoor Festival.
- August 12, 2014 The Board approved Washoe County Sheriff's Security Agreement between Red, White, and Tahoe Blue, Inc. and the Washoe County Sheriff's Office to provide uniformed Deputy Sheriffs for security during the festival. The agreement is for the years 2014 through 2018.
- April 28, 2015 The Board unanimously approved an Outdoor Festival business license application for the Red, White and Tahoe Blue 2015 Outdoor Festival.

BACKGROUND

General History

In 2006, a group of Incline Village residents created a nonprofit organization to plan, organize and raise funds for a Fourth of July event to promote community spirit, family activities and local businesses. The organization and the event were named Red, White and Tahoe Blue [Inc.].

The first year was very successful; as such, Red, White and Tahoe Blue became an annual event. The event has grown over the years; new activities were added including nationally recognized bands for outdoor concerts and having the Reno Philharmonic perform a concert during the fireworks display.

In 2011, Washoe County took notice that the event had grown to a point that taxed county services beyond what was normally required for a holiday weekend. Washoe County staff notified Red, White and Tahoe Blue Inc. that an Outdoor Community Event business license, based on the projected number of people attending the event on any one-day of the event (less than 999), was required for future events.

In 2013, the attendance grew to a point that in 2014 Red, White and Tahoe Blue, Inc. was required to apply for an Outdoor Festival business license (more than 1,000 people on any one day of the event).

While last year's festival was successful, there was public commentary in the local paper about how the event had grown too large, activities were too expensive and those activities did not support families or the community. Red, White and Tahoe Blue's Board

of Directors took those comments to heart, so this year's proposal is to bring back the Community Fair, reduce the number and cost of paid events, and make the concert on Village Green free to the public, rather than having paid entertainment (last year, it was *Grand Funk Railroad* and *Reno Philharmonic*).

Last year (2015) Red, White and Tahoe Blue submitted their application in March and the Board approved the Outdoor Festival business license in late April. Due to the entire festival being organized and managed by volunteers and the scale of the festival, Red, White and Tahoe Blue did not complete their pre-event conditions of approval by the required June 1, 2015 dead line. This failure to complete the pre-event conditions in sufficient time before the start of the festival caused problems for many of the reviewing agencies. Not wanting to cancel the event at the last minute, County staff, North Lake Tahoe Fire District, Incline Village General Improvement District and the Sheriff's Office stepped up to assist Red, White and Tahoe Blue with creating a last minute traffic plan, providing traffic signs, venue lighting, and issuing building permits. An Outdoor Festival business license was issued two days before the events commenced.

Due to the challenges that arose when licensing last year's event, Washoe County staff contacted the organizers and requested that they meet with the involved reviewing agencies to review what needed to be done to improve the licensing process for 2016. On November 3, 2015, Red, White and Tahoe Blue's Vice-Chair met with the reviewing agencies to discuss issues that arose during the 2015 event. Staff requested that Red, White and Tahoe Blue apply for their Outdoor Festival business license in early January, so it could be reviewed by the Board early in the year. This will give Red, White and Tahoe Blue sufficient time to complete all required pre-event conditions of approval prior to the issuance of the business license. The conditions of approval as written shall require that all pre-event conditions be completed by June 1, 2016. Failure to complete the conditions will result in Red, White and Tahoe Blue not being issued an Outdoor Festival business license, and require the events to be cancelled.

OUTDOOR FESTIVAL BUSINESS LICENSE

Outdoor Festival business licenses are granted under the provisions of Washoe County Code (WCC) Chapter 25 (Business License Ordinance). An Outdoor Festival Business License is granted by the Board after a public hearing. This event qualifies as an outdoor festival because more than 1,000 people (participants and spectators) will attend the event during a single day [WCC Section 25.265(1)] and the event is being held on private lands in the unincorporated County (WCC Section 25.269). Applications are accepted by Washoe County Business License staff and reviewed for completeness before setting the required public hearing date [WCC Section 25.277(1)] and distributing the application for comment. The applicant waived the 30-day public hearing date requirement set forth in State Law and within WCC Section 25.277(1) to allow staff adequate time to complete a comprehensive review of the application (see the *Waiver and Consent* included as part of the application in Attachment D).

The license conditions contained in this staff report as Attachment B are for consideration by the Board when reviewing the license application. During the public hearing on the application, the Board should base any decisions on the testimony of witnesses, evidence presented at the public hearing, and this staff report. The Board must either approve the issuance of an Outdoor Festival business license with conditions or deny the application [WCC Section 25.277(3)]. The appropriate grounds for denial of the application are

outlined in WCC Section 25.281, which staff can provide if needed. Although the Board may continue a decision on the application to its next regularly scheduled meeting, staff recommends that the County Commission decide on the license during the March 22, 2016 public hearing, if at all feasible. This will allow the applicant sufficient time to meet any and all imposed pre-event conditions.

Should the Board approve the issuance of the Outdoor Festival business license (Attachment A), staff recommends that the applicant provide Washoe County Business License with proof of compliance for each applicable pre-event condition by June 1, 2016. This time frame should provide sufficient time for the applicant to comply with all pre-event conditions.

Washoe County business license staff will issue the Outdoor Festival business license, under the signature of the Planning & Development Division Director, only after determination that all pre-event conditions have been met.

FISCAL IMPACT

The applicant provided the required non-refundable \$1,000 application fee [WCC section 25.273(1)(a)] and the daily business license fees of \$1,400, and \$150 for booths [WCC section 25.273(b)] upon submission of the application on January 6, 2016. The total of all applicable business license fees is \$2,550 was deposited to the County's General Fund Permits & Licenses revenue account (Account Number 105402-421101).

RECOMMENDATION

It is recommended that the Board approve an Outdoor Festival business license application (pursuant to Washoe County Code chapter 25 and related provisions) and associated License Conditions for the Red, White and Tahoe Blue 2016 Outdoor Festival, scheduled to be held from July 1 through July 4, 2016 in Incline Village at the following locations: Village Green (APN:127-010-07), Aspen Grove (APN:127-010-04), Incline's Main Firehouse (APN:132-223-07), Susie Scoops, 869 Tahoe Blvd. (APN:132-240-02), Potlach, 930 Tahoe Blvd. (APN:132-012-02), Incline Middle School (APN 127-030-16), and Incline Beach (APN:127-280-01). Off-site parking will be available at Diamond Peak Ski area (APN: 126-010-60), Incline High School (APN: 124-071-52) and Sierra Nevada College (APN: 127-040-10). Event set-up is proposed to begin on June 29, 2016, and event takedown and dismantle is proposed to end on July 6, 2016. Event organizers estimate that each event will have between 100 and 1,500 participants and spectators in attendance, except for the fireworks display, which is expected to draw between 8,000 and 10,000 spectators. The event also proposes to hold a parade on July 2, 2016 that will require closing a section of Tahoe Boulevard, Southwood Boulevard and Incline Way to traffic at 10:00 a.m. for approximately 2 hours. If approved, authorize the Director of the Planning & Development Division, Community Services Department to issue the license when all pre-event conditions have been met.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "Move to approve an Outdoor Festival business license application (pursuant to Washoe County Code chapter 25 and related provisions) and associated License Conditions for the Red, White and Tahoe Blue 2016 Outdoor Festival, scheduled to be held from July 1 through July 4, 2016 in Incline Village at the following locations: Village Green (APN:127-010-07), Aspen Grove (APN:127-010-04), Incline's Main Firehouse (APN:132-223-07), Susie Scoops, 869 Tahoe Blvd. (APN:132-240-02), Potlach, 930 Tahoe Blvd. (APN:132-012-02), Incline Middle School (APN 127-030-16), and Incline Beach (APN:127-280-01). Off-site parking will be available at Diamond Peak Ski area (APN: 126-010-60), Incline High School (APN: 124-071-52) and Sierra Nevada College (APN: 127-040-10). Event set-up is proposed to begin on June 29, 2016, and event takedown and dismantle is proposed to end on July 6, 2016. Event organizers estimate that each event will have between 100 and 1,500 participants and spectators in attendance, except for the fireworks display, which is expected to draw between 8,000 and 10,000 spectators. The event also proposes to hold a parade on July 2, 2016 that will require closing a section of Tahoe Boulevard, Southwood Boulevard and Incline Way to traffic at 10:00 a.m. for approximately 2 hours. If approved, authorize the Director of the Planning & Development Division, Community Services Department to issue the license when all pre-event conditions have been met."

- Attachments:
- A. Outdoor Festival business license
 - B. Outdoor Festival business license conditions for Red, White and Tahoe Blue 2016
 - C. Summary from the application and summary of agency comments
 - D. Red, White and Tahoe Blue Outdoor Festival business license application

xc: Red, White and Tahoe Blue, Inc.
Reviewing Agencies (Planning & Development, Building & Safety; Engineering & Capital Projects, Health District; Risk Management; Sheriff; and, NLTFD)
Business License



Community Services Department
Planning & Development Division
Business License

OUTDOOR FESTIVAL BUSINESS LICENSE

June __, 2016

Red, White and Tahoe Blue, Inc.
Post Office Box 3798
Incline Village, NV 89450

The applicant, Red, White & Tahoe Blue, Inc., has met the pre-event conditions imposed by the Washoe County Commission, to include permitting requirements, at a public hearing held on March 22, 2016, pursuant to the provisions of Washoe County Code, sections 25.263 to 25.307 inclusive. Those pre-event conditions, plus the during-event and post-event conditions imposed by the Washoe County Commission, are attached to this license.

This Outdoor Festival business license is valid for the hours of 7:00 a.m. until 11:00 p.m. daily from July 1, 2016 to July 4, 2016. Event staff is permitted on the event sites between the hours of 8:00 a.m. and 8:00 p.m. June 29 and 30, 2016 for event preparation and set-up. Additionally, event staff is permitted on the event sites for take-down and event dismantle between the hours of 8:00 a.m. and 8:00 p.m. on July 5 and 6, 2016.

The Red, White and Tahoe Blue 2016 Outdoor Festival is licensed to be held at Village Green, Aspen Grove, Incline Beach, Fire Station 11, Susie's Scoops, Potlatch, and Incline Middle School in Incline Village. Event parking is located around the community at Diamond Peak Ski Area, Incline High School, and Sierra Nevada College.

All during-event and post-event conditions imposed by the Washoe County Commission must be satisfied and/or completed as part of this Outdoor Festival business license. All implementation and compliance plans as conveyed to the Washoe County Commission on March 22, 2016, are hereby incorporated by reference and shall be posted on site for verification of the Outdoor Festival business license requirements.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE UPON THE PREMISES WHERE THE OUTDOOR FESTIVAL IS CONDUCTED.

William H. Whitney, Director

Date

LICENSING REQUIREMENTS
OUTDOOR FESTIVAL BUSINESS LICENSE

RED, WHITE AND TAHOE BLUE 2016

(Approved by the Washoe County Commission on March 22, 2016)

At the public hearing held on March 22, 2016, as required under Washoe County Code (WCC) section 25.277, the Washoe County Board of County Commissioners (Board) established conditions which must be met prior to the issuance of any Outdoor Festival business license pursuant to WCC sections 25.263 to 25.307, inclusive. Such conditions may be imposed by the Board under the County's general police powers, as may be necessary under all the circumstances required for the protection of the health, welfare, safety and property of local residents and persons attending an outdoor festival in the unincorporated areas of Washoe County. Such conditions include, without limitation, the conditions specified in WCC sections 25.291 to 25.307, inclusive. All conditions imposed by the Board are attached.

Compliance with the conditions of this license is the responsibility of the licensee at the licensee's expense. Failure to comply with any pre-event conditions as attached may cause Washoe County to not issue the Outdoor Festival business license. Failure to comply with during-event conditions as attached may cause Washoe County to take appropriate measures to revoke or suspend the Outdoor Festival business license. Failure to comply with post-event conditions as attached may cause Washoe County to impose more stringent conditions on, or potentially jeopardize the approval of, future Outdoor Festival business license applications.

Washoe County reserves the right to review and revise the approved conditions of this license should the County determine that a subsequent license or permit issued by Washoe County violates the intent of this approval.

The applicant shall submit all required plans, permits, documentation and other pertinent records or documents to the identified responsible agency. The applicant shall further provide Washoe County Business License with proof of compliance with all pre-event conditions pursuant to WCC section 25.283(1) by June 1, 2016. Washoe County Business License staff shall subsequently notify the Director of the Planning & Development Division, Community Services Department, that all imposed pre-event conditions have been met and that all applicable fees have been paid. The Director will issue the Outdoor Festival business license after such notification by Business License staff.

LICENSE CONDITIONS

1. **Police Protection (Sheriff's Office):**

Staff contact: Lieutenant Jeffery S. Clark, 775-328-4104

Pre-event condition

- a. Prior to June 1, 2016 the applicant shall have the traffic and security plan for the four day event approved by the Sheriff's Office.
- b. Prior to June 1, 2016 the applicant shall provide a copy of the Nevada Highway Patrol parade permit for the Sheriff's Office review and approval.

During event condition

- b. The applicant shall comply with the traffic and security plan approved as part of the outdoor festival permit.

2. **Food Concessions and Attendant Sanitary Facilities (Washoe County Health District):**

Staff contact: James English, 775-328-2610, jenglish@washoecounty.us

Pre-event condition

- a. All food vendor sales to the general public must have obtained a [Temporary] Food Permit through the Health District Department by June 1, 2016.

During-event condition

- b. All Food Operations must have fresh water, liquid soap and paper towels for hand washing, a grey water collection container and a minimum of 2 garbage containers within 25 feet with minimum capacity of 55 gallons, lined with bags and amenable to covers if necessary. Garbage must be transported on a continuous basis from cans to dumpsters for collection and grey water must be transported to above ground grey water holding tanks with daily pump service.
- c. There must be sufficient restroom and hand-wash facilities for patrons at various locations. Number of portable toilets shall comply with the number set forth in regulations of the District Board of Health if permanent facilities are not adequate. With the understanding of anticipated venue size 2,000 people at an individual event would require a minimum of 2 banks of 6 toilets each with a hand-wash station per bank and 5,000 people a minimum of 4 banks with 6 toilets each with hand-wash per bank.
- d. The Health District Inspectors must readily have access to food venues as needed and be provided with attendance from Red, White and Tahoe Blue staff and transport within the confines of the various venue if necessary to conduct inspections.

3. **Medical Services (Washoe County Health District):**

Staff contact: Brittany Dayton, Emergency Medical Services (EMS) Coordinator, 775-326-6043, bdayton@washoecounty.us

Pre-event conditions

Washoe County Health District recommends that the applicant provide the following to the EMS Coordinator by June 1, 2016:

- a. A copy of the North Lake Tahoe Fire Protection District (NLTFPD) special activity permit.
- b. A letter or email from NLTFPD confirming or identifying the following:
 - i. An ALS dedicated ambulance will be on site whenever vendors, participants or spectators are present.
 - ii. The pre-approved locations for the landing zone for a medical helicopter.
 - iii. The ingress/egress routes for medical responses/transport.
 - iv. The designated area to accommodate medical evacuations.
 - v. The name and contact information for the event's medical coordinator, including the cell phone number of each on scene medical coordinator that will be present for each day of the event.
- c. A copy of the event map showing the locations of first aid stations. (This shall also be provided to staff and volunteers prior to the event.)
- d. The name and contact information for the hazardous waste disposal vendor, if NLTFPD is not responsible.
- e. A copy of the letter or email sent to the Emergency Department Manager at Incline Village Community Hospital notifying the hospital of the event dates and times.
- f. Vehicles pass for on-site parking for the EMS Program staff to carry out an on-site inspection during the event.

During-event conditions

- g. During the course of the events, RWTB is recommended to have either:
 - A) One first aid station and a team of medics roving throughout the event locations.
 - B) Or, two first aid stations - one located at the beach and one located at the concert venue.
 - i. The first aid station(s) must be staffed by an EMT, or person with higher skill level capable of providing emergency medical care within their prescribed scope of practice.
 - ii. The roving EMT team must be staffed by two or more personnel at the basic or EMT-I level with treatment supplies to provide emergency medical care.
 - iii. The first aid station(s) and/or roving EMT teams will be staffed whenever vendors, participants or spectators are present.

- iv. Each first aid station will be supplied with an automatic external defibrillator.
- v. Biological waste containers (red bags for waste and appropriate sharp containers) will be in the first aid station(s). Arrangements shall be made for the disposal of these wastes, either through a hazardous waste vendor or the medical providers.
- h. The station(s) must be marked with visible signage and highlighted on any maps distributed to the public.
- i. Handicap accessible restrooms or IVGID facilities with hand washing stations shall be supplied next to first aid station(s).
- j. Hand washing stations for first aid station personnel must be separate from the general public facilities.
- k. A utility vehicle ("people mover") must be available for medical personnel to access patients/areas that are not reachable by motor vehicle.
- l. All medical response personnel must be equipped with two-way radios to communicate with event staff. A designated channel will be dedicated to first aid communications.
- m. EMS Program staff will conduct an on-site inspection of medical facilities during the event.

Post-event conditions

- n. Summary data of medical contacts is recommended to be provided to EMS Program staff within 30 days after the event:
 - i. Number of patients treated on site.
 - ii. Number of patients known to have been transported to a medical facility by private vehicle, ambulance, or other means.
 - iii. Listing of individual types of illnesses, or injuries seen.

4. Access, Traffic and Parking (Community Services, Engineering & Capital Projects):

Staff contact: Clara Lawson, 775-328-3603

Pre-event conditions

The applicant shall provide a traffic control and parking plan to Engineering and Capital Projects (Traffic) by May 1, 2016, for review. The plan shall address the following items and conditions, to the satisfaction of the Traffic division, by June 1, 2016:

- a. Parking Plan
 - i. The parking plan shall include a map showing parking areas, and event locations. The map should be clear, have street names, and a north arrow. The number of spaces in each lot needs to be identified.
 - ii. Provide an estimate number of vehicles being parked at this event. Include the number of persons per event and per day including an estimate of the beach attendance. Also include an estimate of the number of people per car.

If there is any data from previous years on the number of patrons per car, number of patrons who walk, ride a bicycle or take the shuttle, what parking lots were full should also be provided. An estimate of the number of parking spaces needed should be based on the above information.

- iii. Provide a clear map showing the whole bus shuttle route, the number of seats in the shuttle bus, and the headway between buses, where the bus will stop and any traffic control at the bus stops. There should be a plan to get patrons information about alternative transportation to Incline Village as well as information about the shuttle bus.

b. **Traffic Control Plan**

- i. A traffic control plan shall be easy to read, and meet the Manual of Uniform Traffic Control Devices (MUTCD), standards and to the satisfaction of the Engineering Division. The traffic control plan shall include all changeable message signs, MUTCS signs, cones, barricades and flagger locations placed on County roads. Signs and barricades for this event are to be provided by the applicant. The traffic control plan shall include lighting at key locations on County roads.
- ii. The applications states many participants walk or ride bikes to events. Therefore traffic control plan should show where pedestrian will be directed. Additional bike racks should be provided at the larger venues.
- iii. If the traffic control plan changes day to day then each phase should be shown on a separate map.
- iv. A traffic control plan shall be provided for the parade and shall include signs, cones, barricades and flagger locations. The plan shall include street names and addresses or cross streets as applicable. If the Sheriff Department is closing all streets, then the traffic plan shall meet the Sheriff Department approval otherwise the traffic control plan shall meet MUTCD standards and the approval of the Engineering Division.

During-event conditions

- c. The applicant shall be responsible for maintaining the traffic controls through the entire event.

5. **Buildings and Utilities (Community Services, Building and Safety):**

Staff contact: Don Jeppson, 775-328-2030

- a. Prior to June 1, 2016, the applicant shall apply for permits from the Building and Safety Division for any temporary buildings, bleachers, platforms/stages over 30 inches high, grandstands, and tent over 400 square feet.
- b. Requirements for Tent Submittals
 - i. Complete Commercial Building Permit Application
 - ii. 4 sets of plans
 - iii. Cost to erect tent

- iv. Site plan showing tent location and distances to adjacent structures
- v. Specify restroom facilities (total required is based on occupancy load)
- vi. Specify size of tent and occupancy load per IBC T-1004.1.2 Assembly Occupancies
- vii. If tent has walls, specify exits, exit signage and emergency lighting
- viii. If tent has electrical, specify disconnect within 30 feet of tent. All conductors are to be GFI protected.
- ix. Provide engineering calculation from a Nevada Licensed Engineer. (120mph V –ult) and (93mph V- asd). Wind loads must be addressed
- x. Provide Class A flammability testing for tent
- xi. Provide plan showing all guy wire locations and support plate locations and how they are attached to grade
- xii. Specify fire extinguishers at each exit
- xiii. Post maximum occupant load at main entrance

6. Hours of Operation, (Community Services, Planning and Development):

Staff contact: Eva Krause, 775-328-3796

Pre-event conditions

- a. The applicant shall conform to all recommendations of the Emergency Medical Services Coordinator.
- b. The Business License approval shall apply to all the events, activities and locations listed in the application and staff report. No new events, activities or locations may be added or advertised as part of the Red, White and Tahoe Blue outdoor festival.
- c. Event staff is allowed on all approved locations for preparation and set-up between the hours of 8:00 a.m. and 8:00 p.m. on June 29 and 30, 2016.

During-event conditions

- d. Event staff is allowed on site from 7:00 a.m. until 11:00 p.m. each day of the Event (July 1, through July 4, 2016).

Post-event conditions

- e. Event staff shall be allowed on all approved locations for take-down and event dismantle between the hours of 8:00 a.m. and 8:00 p.m. on July 5 and 6, 2016.

7. Licensing and Inspections (Community Services, Planning and Development):

Staff contact: Bob Webb, 328-3623 or Karin Kremers, 775-328-3733

Pre-event conditions

- a. The applicant shall submit affidavits or Board Minutes from property owners, authorizing use of property prior to June 1, 2016. (IVGID Board, Washoe County

School District, North Lake Tahoe Fire Protection District and Sierra Nevada College.)

- b. All event catering businesses shall obtain appropriate Washoe County business and intoxicating liquor licenses.
- c. The applicant shall provide Washoe County Code Enforcement with a vehicle pass to gain access to the event sites, to include all parking areas, for inspections to verify compliance with these conditions and issued business/liquor licenses.

8. Performance Security (Community Services, Planning and Development):

Staff contact: Bob Webb, 775-328-3623

Pre-event condition

- a. Based on demonstrated event clean up (i.e., removal of debris, trash, and/or other waste) of all event sites by the applicant during the previous four licensed Community Events (2012 – 2013), and the Outdoor Festivals (2104 – 2015) the applicant is not required to post the performance security as required by Washoe County Code Section 25.305.

Post-event conditions

- b. The applicant will be responsible for total clean-up of all event sites. Clean-up includes, but is not limited to, removal of debris, trash, and/or other waste from all event sites. The applicant shall contact Washoe County Code Enforcement at 775-328-6106 or by e-mail at rschebler@washoecounty.us to arrange a final site inspection for all event locations after clean-up is completed.
- c. All event sites will be inspected by and approved as to the adequacy of cleanup by code enforcement staff with the Planning and Development Division.

9. Roads Operations

Staff Contact: Adam Searcy, 775-328-2192, asearcy@washoecounty.us

Pre-event condition

- a. The applicant shall supply all necessary traffic control devices and/or staff to install, maintain and remove necessary traffic control.

Post-event conditions

- b. The applicant is responsible for removal of all traffic control devices by 8:00 a.m., July 5, 2016.

10. Insurance (Risk Management):

Staff Contact: Doreen Ertell, Washoe County Risk Management, 775-328-2660

Pre-event condition

- a. The insurance certificate provided in the business license application has been reviewed and approved by Risk Management for the 2016 Outdoor Festival.
- b. The insurance shall be effective for the entire duration of the event.