

**BOARD OF COUNTY COMMISSIONERS
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

JULY 26, 2016

PRESENT:

Kitty Jung, Chair
Marsha Berkbigler, Commissioner
Vaughn Hartung, Commissioner

Jan Galassini, Chief Deputy County Clerk
John Slaughter, County Manager
David Watts-Vial, Legal Counsel

ABSENT:

Bob Lucey, Vice Chair
Jeanne Herman, Commissioner

The Washoe County Board of Commissioners convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

16-0647 AGENDA ITEM 3 Public Comment.

Rick Snow spoke about the burned out trailer located at 275 Magnolia Way. He stated the deceased property owners' daughter-in-law maintained the taxes on the property and had not accepted certified mail from the County regarding the property. He hoped the County would place the issue on an agenda and proceed with probate. He mentioned the City of Reno's recent decision to demolish structures on two properties and he asked whether the County could take a similar action.

Elise Weatherly inquired as to why Pastor Marvin Neal was uninvited from the Jan Evans Juvenile Justice Center. She spoke about the Bible not being allowed to be a part of the government due to the fear of lawsuits. She asked that the ministry be allowed back into the youth facility.

Sam Dehne spoke about the City of Reno's need for more schools and the school tax bond issue on the ballot.

Pee Wee Henson expressed his appreciation for the Board's work on the congested area map.

16-0648 **AGENDA ITEM 4** Announcements/Reports.

John Slaughter, County Manager, stated there was a need to remove Consent Agenda Items 5I and 5J1. He noted Consent Agenda 5J1 was being removed because the County had not received the final documents. He mentioned Commissioners Lucey and Herman were attending a National Association of Counties (NACo) conference.

Commissioner Hartung requested a timeline for the completion of single-stream recycling. He also requested staff to provide the Board with options regarding the traffic issues on Nicole Drive.

Chair Jung announced the County won a national award from the NACo for its Crossroads Program, which was the brainchild of Kevin Schiller, Assistant County Manager, when he was the Director of Social Services. She thanked the Communications team for submitting an entry on behalf of the Crossroads Program.

Mr. Slaughter explained the County applied for the NACo Achievement Award in the category of Human Services. The award received by the County was for Best of Category.

CONSENT ITEMS 5A THROUGH 5L3

16-0649 **5A** Approval of minutes for the Board of County Commissioner's regular meeting of June 21, 2016.

16-0650 **5B** Approve amendments totaling an increase of [\$20,025] in both revenue and expense to the FY17 Air Pollution Control Grant Program, IO 10021; and if approved direct the Comptroller's office to make the appropriate budget amendments. Health. (All Commission Districts.)

16-0651 **5C** Approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered for the 2012/2013, 2013/2014, 2014/2016, 2015/2016 secured and unsecured tax rolls and authorize Chair to execute the changes described in Exhibits A and B and direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease \$10,606.62]. Assessor. (Parcels are in Commission Districts 1, 2, 3, 4, 5.)

16-0652 **5D** Approve payments [totaling \$11,417.78] to vendors for assistance of 88 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims, regardless of cost, and of follow-up treatment [costs of up to \$1,000] for victims, victim's spouses and other eligible persons. District Attorney. (All Commission Districts.)

- 16-0653** **5E** Acknowledge the Professional Services Agreement for medication assisted treatment services for Medication Assisted Treatment Court between the Second Judicial District Court and Quest Counseling and Consulting,[in the amount of \$156,154], retroactive from the period July 1, 2016 through June 30, 2017. District Court. (All Commission Districts.)
- 16-0654** **5F** Approve a First Amendment to Lease Agreement between Washoe County and 865 Tahoe Boulevard Associates for continued occupancy of office space for the Incline Justice Court located at 865 Tahoe Boulevard, Incline Village, Nevada, for a 60 month term, effective October 1, 2016 through September 30, 2021 [\$83,493.12 annually plus 3% annual increases in years 2017 and 2019]. Community Services. (Commission District 1.)
- 16-0655** **5G** Approve changes to position control for Fiscal Year 16/17 effective retroactive to July 1, 2016; and approve reclassification requests for: Outreach Specialist I/II, pay grades K/L, to a new job classification of Juvenile Services Case Manager I/II, pay grade K/L (Juvenile Services); Forensic Investigator II, pay grade L, to Criminalist II, pay grade NP (Sheriff's Office); vacant Program Assistant, pay grade K, to Social Services Program Specialist, pay grade Q; vacant Senior Human Services Support Specialist, pay grade I, to Community Outreach Coordinator, pay grade N, and a vacant Human Services Support Specialist II, pay grade H, to Case Compliance Reviewer - CPS, pay grade Q; Foster Care Training and Support Specialist, pay grade P, to Mental Health Counselor II, pay grade P (Social Services); Community Outreach Coordinator, pay grade N, to Management Analyst, pay grade N (Manager's Office) as evaluated by the Job Evaluation Committee. Net annual cost is zero due to other reductions incorporated in the Fiscal Year 16/17 budget. Human Resources. (All Commission Districts.)
- 16-0656** **5H** Approve Sheriff's Security Agreement between Milthorpe Sports, LLC and the County of Washoe on behalf of Washoe County Sheriff's Office to provide uniformed Deputy Sheriffs for security during the 2016 American Century Golf Tournament [estimated cost to be \$50,000], for the retroactive period of July 19 through July 24, 2016. Sheriff. (All Commission Districts)
- 16-0657** **5J2** Approve Washoe County's Indebtedness Report and accompanying schedules for fiscal year 2015/16. (All Commission Districts.)
- 16-0658** **5K1** Approve expansion of the Crossroad program, specifically the Temporary Assistance to Displaced Seniors (TADS) population in collaboration with the Department of Health and Human Services, Aging and Disability Services Division by allowing Washoe County Department

of Social Services to occupy space on the Sierra Regional Center campus located at 605 South 21st Street, Sparks, NV, in order to operate its Washoe County Senior Transitional Program with approximately 14 available beds; and authorize Director of Social Services, Amber Howell, to execute corresponding inter-local agreement. (All Commission Districts.)

16-0659 **5K2** Approve staff to proceed with the selection of a building for use by the Child Protective Services as a family visitation center and authorize the Director of Social Services, Director of Community Services, and the District Attorney's office to negotiate a potential acquisition; provide [up to \$20,000] of a refundable earnest deposit for the building of interest; and if approved authorize the Director of Social Services to approve any due diligence needed including a Phase I environmental study, appraisal, and inspections necessary [up to \$21,000 deposit plus Phase 1 not to exceed \$41,000]; and if the acquisition is acceptable staff shall return to the Board of County Commissioners for review of the terms and final approval of the acquisition. (All Commission Districts)

16-0660 **5K3** Approve a one-time payment and authorize the Purchasing and Contracts Manager to generate a Purchase Order in the amount of [\$137,000] in FY17 to support an adoption awareness campaign in collaboration with Wolf Pack Sports Properties, LLC., to be funded by Federal and State grants. (All Commission Districts).

16-0661 **5L1** Approve Washoe County's Debt Management Policy as of June 30, 2016. (All Commission Districts.)

16-0662 **5L2** Acknowledge Receipt of the Inventory Controls Audit Report from the Internal Audit Division. (All Commission Districts.)

16-0663 **5L3** Acknowledge an update to the Washoe County FY16-18 Strategic Plan, including mission, values and direction, strategic objectives and final report on goals and initiatives for Fiscal Year 2015-16. (All Commission Districts.)

On the call for public comment, Elise Weatherly spoke about Consent Agenda Item 5K2. She suggested placing the responsibility on individuals, rather than the government, to help others. She mentioned the Reno-Sparks Gospel Mission had been successful at helping others for many years. In regards to Child Protective Services, she asked for more rights to be given to grandparents.

Chair Jung requested an update from Social Services about the laws regarding grandparents' rights.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioners Lucey and Herman absent, it was ordered that Consent Agenda Items 5A through 5L3 be approved with the exception of Agenda Items 5I and 5J1 which were pulled. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 5A through 5L3 are attached hereto and made a part of the minutes thereof.

BLOCK VOTE – AGENDA ITEMS 7, 8, 9, 10, 11 AND 12

16-0664 **AGENDA ITEM 7** Recommendation to approve the settlement of the claim Piotr Kubiczek against Washoe County et al, for [a total sum of \$260,000] for all claims against all defendants. Comptroller. (All Commission Districts.)

There was no public comment.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioners Lucey and Herman absent, it was ordered that Agenda Item 7 be approved.

16-0665 **AGENDA ITEM 8** Recommendation to retroactively acknowledge the grant award from the State of Nevada, Administrative Office of the Courts to the Second Judicial District Court, [in the amount of \$1,163,448 no match required], to support the Specialty Court programs, effective July 1, 2016 through June 30, 2017, and direct the Comptroller's Office to make the necessary budget amendments. District Court. (All Commission Districts.)

There was no public comment.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioners Lucey and Herman absent, it was ordered that Agenda Item 8 be acknowledged and directed.

16-0666 **AGENDA ITEM 9** Recommendation and possible action to approve the appointment of Charles Guffey to the Washoe County Open Space and Regional Parks Commission representing Commission District 1 to fill a term beginning on July 26, 2016, and ending on June 30, 2020, or until such time as a successor is appointed. Community Services. (Commission District 1.)

There was no public comment.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioners Lucey and Herman absent, it was ordered that Agenda Item 9 be approved.

16-0667 **AGENDA ITEM 10** Recommendation to accept a Sub-grant Award from the State of Nevada Division of Child and Family Services [in the amount of \$1,765,819] [\$441,445 in-kind match required] for the Victims of Crime Act (VOCA) Program retroactively to July 1, 2016 through June 30, 2017; authorize the creation of 1.0 FTE Victims Advocate, 1.0 FTE Human Services Program Supervisor, 1.0 FTE Program Assistant, and 1.0 FTE CPS Intake Screener funded 100% by the VOCA award in the [approximate annual amount of \$440,686], direct the Human Resources Department to make the necessary staffing adjustments and initiate the recruitment process, authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget amendments. Social Services. (All Commission Districts.)

There was no public comment.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioners Lucey and Herman absent, it was ordered that Agenda Item 10 be accepted, directed and authorized.

16-0668 **AGENDA ITEM 11** Recommendation to authorize the Director of the Community Services Department to enter into all necessary agreements and construction contracts for the development and implementation of the Panther Drive Emergency Sanitary Sewer Project [not to exceed \$600,000]. Community Services. (Commission District 5.)

There was no public comment.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioners Lucey and Herman absent, it was ordered that Agenda Item 11 be authorized.

16-0669 **AGENDA ITEM 12** Recommendation and possible action to approve a Right of Entry Agreement between Washoe County and the City of Reno for the construction of a helipad by the Community Services Department to be used by the Washoe County Health District, Vector-Borne Diseases Program at Fire Station 12 in the South Meadows area. Community Services. (Commission District 2.)

There was no public comment.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioners Lucey and Herman absent, it was ordered that Agenda Item 12 be approved.

16-0670 **AGENDA ITEM 6** Presentation: Western Nevada Development District, Ronald J. Radil, Executive Director. [10 minutes.]

Ronald J. Radil, Western Nevada Development District (WNDD) Executive Director, conducted a PowerPoint presentation. The headings of the slides were as follows: 1) Western Nevada Development District. 2) About Western Nevada Development District. 3) Western Nevada Development District Projects. 4) Western Nevada Development District Comprehensive Economic Development Strategy and Goals. 5) Western Nevada Development District CEDS and Community Benefits. 6) Western Nevada Development District CEDS and USDA Rural Development Applications. 7) Western Nevada Development District Programs and Services. 8) Western Nevada Development District Benefits. 9) WNDD Contact Information.

Commissioner Berkgigler noted the importance of the need for local governments in the region to work collaboratively in order to compete at the national level.

In connection to Commissioner Berkgigler's comments regarding the need for local governments to work together as a region, Mr. Radil mentioned a speaker, at an upcoming conference, would address the Sierra Pacific Megapolitan Region, which was an area identified to include the Bay Area to Washoe County.

Commissioner Berkgigler added the Tahoe Regional Planning Agency and the Tahoe Transportation District routinely discussed the impact that people, who lived outside the Lake Tahoe Basin, had on Lake Tahoe. She remarked all of the governments in the region needed to come together to ensure Lake Tahoe's protection.

There was no public comment or action taken on this item.

16-0671 **AGENDA ITEM 13** Recommendation and possible action to introduce and conduct first reading of an ordinance amending Washoe County Code Chapter 110 (Development Code) to clarify when an accessory structure or use may be constructed on a parcel without an existing main structure or an existing principal use. The amendment focuses on circumstances where the subject parcel is adjacent to a parcel with an existing main structure or principal use and when both parcels are under the same ownership. The amendment includes updates to the following sections of the Development Code: Article 306, Accessory Uses and Structures, Section 110.306.15, Main Structures Required – to identify the circumstances under which an accessory structure or use may be established on a parcel without an existing main structure or an existing principal use. Article 410, Parking and Loading, Section 110.410.20, Location of Required Parking Spaces – to clarify that a dwelling's required garage may only be located on an adjoining lot if it also meets the requirements of Section 110.306.15. Article 902, Definitions, Section 110.902.15, General Definitions – to update definitions for "Detached

accessory structure,” “Lot” and “Parcel of land” to better reflect the proposed code amendments identified above. And, if supported, set the public hearing for second reading and possible adoption of the Ordinance for August 9, 2016. Community Services. (All Commission Districts.)

The Chair opened the public hearing.

Jan Galassini, Chief Deputy County Clerk, read the title for Bill No. 1768.

The Chair called on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

Commissioner Hartung asked what precipitated the issue.

Kelly Mullin, Community Services Department (CSD) Planner, replied there was not a specific issue precipitating the change. She explained the amendment would allow the CSD to clarify and codify information within the Code and also allow the CSD to establish a mechanism for preventing non-conformance situations.

Bill No. 1768 was introduced by Commissioner Hartung, and legal notice for final action of adoption was directed.

16-0672 **AGENDA ITEM 14** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District and/or Sierra Fire Protection District per NRS 288.220.

There was no closed session.

16-0673 **AGENDA ITEM 15** Public Comment.

Cathy Brandhorst spoke about matters of concern to herself.

16-0674 **AGENDA ITEM 16** Announcements/Reports.

There were no announcements or reports.

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10:42 a.m. There being no further business to discuss, the meeting was adjourned without objection.

KITTY K. JUNG, Chair
Washoe County Commission

ATTEST:

NANCY PARENT, County Clerk and
Clerk of the Board of County Commissioners

Minutes Prepared by:
Michael Siva, Deputy County Clerk