

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

2:00 P.M.

JANUARY 9, 2007

PRESENT:

Bob Larkin, Chairman

Bonnie Weber, Vice Chairman

Jim Galloway, Commissioner (by telephone)

David Humke, Commissioner

Pete Sferrazza, Commissioner

Amy Harvey, County Clerk

Katy Singlaub, County Manager

Melanie Foster, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

07-05 AGENDA

Katy Singlaub, County Manager, requested that item 9I(2) and item 15 be removed from the agenda for consideration at a later date.

In response to the call for public comment, Sam Dehne objected to the agenda as described, to the two-minute time limit for public comment, and to the size of the consent agenda. He claimed that the agenda was not made available to him in a timely fashion and objected to Commissioner Galloway's participation by telephone.

Gary Schmidt objected to the two-minute time limit for public comment. He requested public records related to the institution of the two-minute rule for citizen advisory boards within Washoe County.

In accordance with the Open Meeting Law, on motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried, Chairman Larkin ordered that the agenda for the January 9, 2007 meeting be approved with item 9I(2) and item 15 removed from the agenda.

07-06 ELECTION OF CHAIRMAN

Commissioner Weber commended Chairman Larkin for his leadership and moved to nominate him to continue as Chairman of the Board of County Commissioners for 2007. Commissioner Humke seconded the motion.

Commissioner Galloway expressed his belief that the chairmanship should rotate each year. He indicated that he would not contest the nomination because it was clear that Commissioner Larkin had the support of a majority of the Board members. Commissioner Sferrazza stated that he had intended to nominate Commissioner Galloway but would refrain from doing so under the circumstances.

In response to the call for public comment, Sam Dehne suggested that he was the most qualified candidate to act as Chairman. Gary Schmidt registered his dissatisfaction with Commissioners Larkin and Weber, suggesting that Commissioner Sferrazza should be the new Chairman.

On a call for the vote, the motion to reelect Commissioner Larkin as Chairman of the Board of County Commissioners carried unanimously

07-07 ELECTION OF VICE CHAIRMAN

Commissioner Humke nominated Commissioner Weber as Vice Chairman and Chairman Larkin seconded the nomination.

Commissioner Sferrazza nominated Commissioner Galloway as Vice Chairman and Commissioner Galloway seconded the nomination.

Commissioner Galloway suggested that he would bring significant resources to the position in terms of upcoming budget preparation and preparation of the agenda.

In response to the call for public comment, Gary Schmidt voiced his support for Commissioner Galloway as Vice Chairman.

Sam Dehne suggested himself, Gary Schmidt or Al Hesson as candidates for Vice Chairman.

Commissioner Weber stated that she hoped to remain as Vice Chairman. She pointed out that she had attended nearly all budget meetings open to the public over the last two years.

Commissioner Sferrazza spoke in support of Commissioner Galloway as the most senior member of the Board, suggesting that he represented a point of view supported by a large number of people in the community.

Commissioner Humke observed that Commissioner Weber had done a good job as Vice Chairman and was certain that she would continue to do so.

Chairman Larkin commended Commissioner Weber for her role in the reinstatement of budget hearings open to the public and asked Commissioner Weber if she intended to continue to attend the hearings. Commissioner Weber responded

affirmatively, noting the importance of budget meetings that were televised and open to the public.

Commissioner Galloway stated that the televised budget hearings were primarily educational, maintaining that something like a public town meeting would do more to further public input than the individualized departmental budget presentations, which also placed quite a burden on County staff. He pointed out that his contribution to policy, budget ideas and agenda structure would be valuable to in-house activities. Commissioner Galloway added that he represented a different stream of public input, which would provide more diverse information to Chairman Larkin.

The motion to elect Commissioner Galloway as Vice Chairman of the Board of County Commissioners failed on a 2-3 vote, with Commissioners Humke, Weber and Larkin voting “no.”

The motion to reelect Commissioner Weber as Vice Chairman of the Board of County Commissioners passed on a 3-2 vote, with Commissioners Sferrazza and Galloway voting “no.”

07-08 RESOLUTION HONORING WASHOE COUNTY EMPLOYEES – MIZPAH HOTEL FIRE ASSISTANCE

Katy Singlaub, County Manager, read and presented the resolution to the following Washoe County employees for providing assistance to the victims of the Mizpah fire: Ken Retterath, Anne Murphy, Teresa Cole, Ericka Granata, Connie Peterson, Anne Schiller and Anna Strub. Ms. Singlaub pointed out that Commissioner Weber had originally suggested that the County formally recognize these employees.

Mr. Retterath spoke on behalf of the employees, thanking the Board and the County Manager for their recognition. He commended his coworkers for their daily efforts in serving the community, as well as the community partners who enabled those efforts.

Commissioner Humke commented on the duties performed by this group of employees on a regular basis, expressing his gratitude to them for going above and beyond the call of duty to help the families of the deceased and those displaced by the fire.

Commissioner Galloway stated that he was proud of these individuals and wished that he could be there personally to shake their hands.

On motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried, it was ordered that the following resolution be adopted and the Chairman be authorized to execute the same:

RESOLUTION OF APPRECIATION

WHEREAS, a devastating fire at the historic Mizpah Hotel on Halloween night took the lives of 12 residents; and

WHEREAS, the 56 residents of the Mizpah, who were left homeless, sought shelter in a Red Cross shelter; and

WHEREAS, the Red Cross requested assistance in securing permanent and temporary shelter for these residents; and

WHEREAS, Washoe County Social Services, Adult Services Division supports the County's emergency operations; and

WHEREAS, it is the mission of Adult Services to provide support, outreach and relief to persons who are at risk; and

WHEREAS, in this spirit, all 56 residents of the Mizpah were placed in housing by 6:00 p.m. the following day; and

WHEREAS, the victims of the Mizpah fire continue to be case-managed for additional services by Adult Service social workers;

NOW, THEREFORE, BE IT RESOLVED, that the Washoe County Board of Commissioners, on behalf of all the citizens of Washoe County, do hereby honor Washoe County employees Ken Retterath, Anne Murphy, Teresa Cole, Ericka Granata, Connie Peterson, Anne Schiller and Anna Strub for their dedication to the citizens of our County in providing valuable assistance to the victims of the Mizpah fire.

07-09 RESOLUTION OF APPRECIATION – GABRIELLE ENFIELD

Katy Singlaub, County Manager, read and presented the resolution to Community Support Administrator Gabrielle Enfield for spearheading the successful opening of the homeless overflow shelter at 85 Edison Way. She reported that the facility had provided over 1600 beds since its opening.

Ms. Enfield remarked that the leadership and staff of Washoe County were amazing during the coordination of the shelter facility. She thanked the community partners and everyone involved for their teamwork.

Chairman Larkin commented that the individuals benefiting from the shelter were certainly appreciative of Ms. Enfield's efforts.

Commissioner Galloway stated that his thanks and pride extended to all of the Washoe County employees being recognized by the Board today.

On motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried, it was ordered that the following resolution be adopted and the Chairman be authorized to execute the same:

RESOLUTION OF APPRECIATION

WHEREAS, Gabrielle Enfield, Washoe County Community Support Administrator, contributed significantly to Washoe County's quality of life while spearheading the successful opening of the homeless overflow shelter at 85 Edison Way; and

WHEREAS, Gabrielle recognized the need for an overflow facility to supplement the existing shelter well in advance of the current inclement weather; and

WHEREAS, Gabrielle also identified the need to work with other nonprofit organizations to find accommodations for citizens who may not usually seek help, but because of the extreme weather are forced to do so; and

WHEREAS, Gabrielle demonstrated exceptional proactive skills in quickly determining a need for Washoe County's less fortunate and using existing County resources and quickly arrived at a solution;

NOW, THEREFORE, BE IT RESOLVED, that Washoe County recognizes Gabrielle Enfield for her exceptional service to families in need.

07-10 RESOLUTION OF APPRECIATION – WENDY PITTS

Katy Singlaub, County Manager, read and presented the resolution to Washoe County Property Programs and Fiscal Control Manager Wendy Pitts for spearheading the successful opening of the homeless overflow shelter at 85 Edison Way.

Ms. Pitts talked about the team effort involved in the opening of the shelter and gave special thanks to the tenants of the building who welcomed the homeless with open arms.

On motion by Commissioner Weber, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that the following resolution be adopted and the Chairman be authorized to execute the same:

RESOLUTION OF APPRECIATION

WHEREAS, Wendy Pitts, Washoe County Property Programs and Fiscal Control Manager, contributed significantly to Washoe County's quality of life while spearheading the successful opening of the homeless overflow shelter at 85 Edison Way; and

WHEREAS, Wendy recognized the need for an overflow facility to supplement the existing shelter well in advance of the current inclement weather; and

WHEREAS, Wendy also identified the need to work with other nonprofit organizations to find accommodations for citizens who may not usually seek help, but because of the extreme weather are forced to do so; and

WHEREAS, Wendy demonstrated exceptional proactive skills in quickly determining a need for Washoe County's less fortunate and using existing County resources and quickly arrived at a solution;

NOW, THEREFORE, BE IT RESOLVED, that Washoe County recognizes Wendy Pitts for her exceptional service to families in need.

07-11 RESOLUTION OF APPRECIATION – DR. SUSAN DONALDSON

Katy Singlaub, County Manager, read and presented the resolution to Dr. Susan Donaldson, Cooperative Extension Water Quality Education Specialist, for receiving awards from the National Association of State Universities and Land Grant Colleges. She noted that the Cooperative Extension was a partnership between the University of Nevada and Washoe County.

Dr. Donaldson expressed appreciation for the recognition and support given to her by County employees and Board members for many of her programs.

On motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried, it was ordered that the following resolution be adopted and the Chairman be authorized to execute the same:

RESOLUTION OF APPRECIATION

WHEREAS, Dr. Susan Donaldson, Cooperative Extension Water Quality Education Specialist, was awarded National and Western U.S. Regional Awards for Excellence in Extension from the National Association of State Universities and Land Grant Colleges; and

WHEREAS, Dr. Susan Donaldson's award citation reads "Dr. Donaldson's leadership for the Living on the Land-Stewardship for Small Acreages program exemplifies the quality of her work on water quality, watershed management and noxious weed issues;" and

WHEREAS, Dr. Susan Donaldson pioneered the Living on Land program to provide small ranch owners in Washoe Valley with information on effectively managing their land and preserving water quality and watersheds; and

WHEREAS, the program has now grown and Dr. Susan Donaldson has led a collaborative effort of colleagues from eight western states to create expanded educational materials for small ranch owners throughout the West;

NOW, THEREFORE, BE IT RESOLVED that Washoe County recognizes Dr. Susan Donaldson for her award in excellence and exceptional service in education and development in the community.

07-12 RESOLUTION OF APPRECIATION – ED SMITH

Katy Singlaub, County Manager, read and presented the resolution to Ed Smith, Cooperative Extension Natural Resource Specialist, for receiving awards from the National Association of State Universities and Land Grant Colleges.

Mr. Smith recognized that it would take everyone pulling together to make a significant impact on the threat of wildfire to Nevadans. He thanked the County for their support.

Commissioner Humke commented on the fine examples of work done every day by land grant institutions across the country such as the University of Nevada in its partnership with the County. He thanked Dr. Donaldson, Mr. Smith, and all of the Extension employees.

On motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried, it was ordered that the following resolution be adopted and the Chairman be authorized to execute the same:

RESOLUTION OF APPRECIATION

WHEREAS, Ed Smith, Cooperative Extension Natural Resource Specialist, was awarded National and Western U.S. Regional Awards for Excellence in Extension from the National Association of State Universities and Land Grant Colleges; and

WHEREAS, Ed Smith’s award citation reads “the Award of Excellence is presented to Ed Smith in recognition of his efforts to reduce the threat of wildfire to homeowners in the Western United States;” and

WHEREAS, Ed Smith began the Living With Fire program here in Northern Nevada to help local homeowners address the wildfire threat; and

WHEREAS, many other states have recognized the success of the program and are now using the Living With Fire educational materials;

NOW, THEREFORE, BE IT RESOLVED that Washoe County recognizes Ed Smith for his award in excellence and exceptional service to the families of Washoe County.

07-13 PUBLIC COMMENT

Katy Singlaub, County Manager, stated the Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

Guy Felton read a facsimile he sent the previous day to each of the Commissioners. He discussed the concept of “disruption” with respect to adherence by a public body to laws and court decisions while conducting their meetings.

Sam Dehne compared corruption in the voting system to the negative impact of methamphetamine use. He further commented on the workers’ compensation system in Nevada and alleged its inability to protect workers.

Gary Schmidt placed a public records request on file with the Clerk, asking for documents related to the institution of the two-minute rule at citizen advisory board meetings.

07-14 COMMISSIONERS’/MANAGER’S ANNOUNCEMENTS

Commissioner Humke noted the passing of former Washoe County Sheriff Robert Galli with great sorrow. Sheriff Galli’s notable public service career in law enforcement included positions as an Elko County Sheriff’s Deputy, Nevada Highway Patrolman, Sparks Police Chief, State Department advisor to the Bangkok Metropolitan Police Force, and several years as Washoe County Sheriff.

Commissioner Humke read and placed on file with the Clerk an initiative regarding health regulatory functions in Washoe County. The initiative called on the Health District to budget funds for conducting a study and recommended the redrafting of County ordinances to make them clearer and fairer to the regulated community. He suggested that studies could be performed by Clark County, the State of Nevada, or other similar entities to make appropriate recommendations for solving regulatory problems.

Commissioner Galloway requested the County Manager provide information to the Board as to whether any advisory had been issued to citizen advisory

boards (CAB's) about limiting public comment to two minutes. He asked Melanie Foster, Assistant District Attorney, if the chair of each CAB could allow additional time for public comment on agenda items and Ms. Foster responded that each chair could exercise their discretion.

Chairman Larkin announced the presentation, after the meeting at 7:30 p.m., of a video entitled *Crystal Darkness*, which was intended to call the community to action.

Chairman Larkin discussed an email sent to him by U.S. Air Force Chief Master Sergeant Steve Haniman, who indicated he had not received his ballot package. He stated that he would forward the email to the County Manager and asked for a report on its disposition from the Registrar of Voters.

Commissioner Sferrazza extended condolences to the family of Chester Richardson, remembering him for his efforts in supporting the rights of minorities and affordable housing opportunities in the community.

Commissioner Sferrazza added his support to Commissioner Galloway's request for more information regarding public comment time limits at CAB meetings.

Katy Singlaub, County Manager, requested an agenda item regarding policy for the various boards within Washoe County. She stated that the Board of County Commissioners' decision to limit public comment to two minutes had been passed along to the chair of each CAB and asked for the Board's direction and clarification as to whether they desired a consistent policy among the CAB's.

Commissioner Weber requested an agenda item sometime in February or March to discuss the election process and any issues related to that. Ms. Singlaub mentioned that the item was on a calendar, although she could not recall the specific date.

DISCUSSION – CONSENT AGENDA

Chairman Larkin indicated that he had already submitted a list of questions regarding agenda items 9F(2), 9F(3) and 9G(1). He thanked Marietta Bobba, Director of Senior Services, for her extensive response to his questions. (See discussion under minute items 07-22, 07-23 and 07-26.)

Commissioner Galloway and Chairman Larkin agreed that it was important for staff to set performance measures and collect performance data for the various programs conducted by the County.

3:23 p.m. Commissioner Sferrazza left the meeting.

07-15 **ACCEPT DONATION – NORTHERN NEVADA DUI TASK FORCE
– SHERIFF**

On behalf of the Board, Commissioner Galloway expressed gratitude to the Northern Nevada DUI Task Force for their donation. He explained the funds were used to cover overtime costs for enhanced DUI patrols during the New Year holiday weekend. Commissioner Galloway stated that demographic information on who was arrested, (locals versus visitors), had been requested by Lieutenant Commander Steven Kelly of Incline Village.

Upon recommendation of Sergeant Mike Gross, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the \$5,000 donation from the Northern Nevada DUI Task Force to cover overtime costs incurred for DUI patrols during the New Year holiday weekend be accepted and the Finance Department be directed to make the necessary budget adjustments.

07-16 **SETTLEMENT – MUNSON V. CLARK, ET AL. – RISK
MANAGEMENT**

Upon recommendation of Jim Jeppson, Risk Manager, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the settlement of Munson v. Clark, et al., for a total of \$62,500, be approved.

07-17 **AUDIT REPORT – FY ENDED JUNE 30, 2006 – COMPTROLLER**

Upon recommendation of Trish Gonzales, Acting Comptroller, and Felicia O'Carroll, Shareholder, Kafoury Armstrong and Company, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, the Chairman ordered that the County's Single Audit Report for the fiscal year ended June 30, 2006, required by the Office of Management and Budget Circular A-133, be approved for processing and distribution by the Comptroller's Office.

07-18 **APPOINTMENTS – SOUTHWEST TRUCKEE MEADOWS
CITIZEN ADVISORY BOARD – COMMUNITY DEVELOPMENT**

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that Connie Moberg, with a term beginning January 9, 2007 and expiring June 30, 2008, and Lisa Carpenter, with a term beginning January 9, 2007 and expiring June 30, 2009, be appointed as at-large alternates to the Southwest Truckee Meadows Citizen Advisory Board (Commission District 2, Commissioner Humke).

07-19 **EXPENDITURE – INCLINE VILLAGE PUBLIC SAFETY**
ANSWERING POINT UPGRADE – 911 EMERGENCY RESPONSE
ADVISORY COMMITTEE

Upon recommendation of Tom Miller, Chairman of the 911 Emergency Response Advisory Committee, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the expenditure of \$7,348 from the Enhanced 911 Fund to AT&T for the M-1 Option 11 Upgrade at the Incline Village Public Safety Answering Point be approved.

07-20 **EXPENDITURE – INSTALLATION OF PUBLIC SAFETY**
ANSWERING POINTS – 911 EMERGENCY RESPONSE
ADVISORY COMMITTEE

Upon recommendation of Tom Miller, Chairman of the 911 Emergency Response Advisory Committee, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the expenditure of \$6,600 per year, plus a one-time installation cost of \$1,600 from the Enhanced 911 Fund to AT&T for the installation of five wireless 911 trunks at the Reno (three) and Sparks (two) Public Safety Answering Points be approved.

07-21 **REAPPOINTMENT – SENIOR SERVICES ADVISORY BOARD**

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that Andrew Whyman be reappointed to the Washoe County Senior Services Advisory Board retroactively for a term beginning July 1, 2006 and ending June 30, 2010.

07-22 **GRANT – NATIONAL FAMILY CAREGIVER SUPPORT –**
DIVISION FOR AGING SERVICES – SENIOR SERVICES

Chairman Larkin asked Senior Services Director Marietta Bobba about the goal of the Nevada Care Connection program, which would be the recipient of the grant award, wondering how many individuals the program had prevented from institutionalization. Ms. Bobba explained that the Synergy software had recently been purchased by the County to allow tracking for the program and was to be implemented in 2007. Chairman Larkin asked if data would be available next year and Ms. Bobba responded that preliminary data containing information for part of the year would be available at that time. Chairman Larkin also requested information about what other municipalities were doing to help establish benchmarks for the effectiveness of the program.

Upon recommendation of Marietta Bobba, Director of Senior Services, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion

duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the grant award from the Division for Aging Services for the National Family Caregiver Support (formerly Single Entry Point) program in the amount of \$91,000 be accepted retroactively for the period of September 28, 2006 through June 30, 2007. It was further ordered that the Finance Department be directed to make the following budget adjustments:

Account	Description	Amount of Increase/(Decrease)
10559-431100	NVCC – Federal Revenue	\$ 3,000
10559-701110	NVCC – Base Salaries	(\$22,368)
10559-710500	NVCC – Other Expense	\$25,000
10559-711210	NVCC – Travel	\$ 368

07-23 GRANT – U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT – SENIOR SERVICES

With respect to the Senior Law Project receiving this renewal grant, Chairman Larkin clarified with Senior Services Director Marietta Bobba that approximately 200 people received counseling services over the previous 12-month period. Chairman Larkin expressed doubts about whether the County should be in the counseling business. Ms. Bobba stated that the counseling was provided by an attorney and paralegal, and usually dealt with issues such as reverse mortgages or landlord/tenant problems. The goal was to keep senior citizens in the community and avoid institutional placements. Chairman Larkin asked how the program measures its effectiveness and Ms. Bobba agreed to bring information back to the Board the next time the grant was renewed.

Upon recommendation of Marietta Bobba, Director of Senior Services, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the grant award from the U.S. Department of Housing and Urban Development in the amount of \$38,000, (with \$29,925 County match), be accepted retroactively for the period of October 1, 2006 through September 30, 2007. It was further ordered that the Finance Department be directed to make the following budget adjustments:

Account	Description	Amount of Increase/(Decrease)
10562-431100	Federal Revenue	\$ 2,000
10562-701110	Base Salaries	\$ 2,000
(The match requirement of \$29,925 is already included in the department’s budget in cost center 250411.)		

07-24 **INTERLOCAL AGREEMENT – STATE OF NEVADA**
PURCHASING DIVISION – EMERGENCY FOOD ASSISTANCE
PROGRAM – SENIOR SERVICES

Upon recommendation of Marietta Bobba, Director of Senior Services, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the interlocal agreement with the State of Nevada Purchasing Division for the Emergency Food Assistance Program be approved retroactively from November 1, 2006 through September 30, 2009 and the Chairman be authorized to execute the agreement.

07-25 **ACCEPT DONATION – ZONTA CLUB OF GREATER RENO**
CHARITABLE FUND – SENIOR BUS PASSES FOR WOMEN –
SENIOR SERVICES

On behalf of the Board, Commissioner Galloway expressed gratitude to the Zonta Club of Greater Reno for their donation. He described the Zonta Club as a worldwide service organization of executives working together to advance the status of women. The members of the Zonta Club of Greater Reno developed the bus pass program for low-income senior women who were looking for work or who had recently become employed.

Upon recommendation of Marietta Bobba, Director of Senior Services, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the cash donation from the Zonta Club of Greater Reno Charitable Fund at the Community Foundation of Western Nevada in the amount of \$900 for Senior Bus Passes for Women be accepted and the Finance Department be directed to make the following budget adjustments:

Account	Description	Amount of Increase/(Decrease)
20279-484000	Zonta/Donations	\$ 900
20279-710714	Zonta/Referral Services	\$ 900

07-26 **AWARD OF PROPOSAL – CHILD WELFARE COST**
ALLOCATION AND FINANCIAL SUPPORT SERVICES – RFP
NO. 2574-07 – PURCHASING

Chairman Larkin stated that Social Services Director Mike Capello had already provided satisfactory answers to his questions regarding why this work to maximize reimbursements was not done in-house. Mr. Capello's response emphasized the value of an independent set of eyes for quality assurance purposes.

This was the time to consider award of the request for proposal (RFP) for child welfare allocation and financial support services the Social Services Department.

Proposals were received from LSM Government Financial Management, Inc., Maximus, and Public Consulting Groups.

Upon recommendation of Charlene Collins, Buyer, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that RFP No. 2574-07 for child welfare cost allocation and financial support services for the Social Services Department be awarded to LSM Government Financial Management, Inc., the lowest responsive, responsible proposer, in an estimated annual amount of \$43,200. It was further ordered that the Purchasing and Contracts Administrator be authorized to execute the agreement for a one-year period with two one-year renewal options, at the discretion of the County.

The base value of this award includes forty hours in a given calendar month period. An increase in this award amount could occur if, with the County's prior approval, hours worked exceed the forty hours. Excess hours would be billed at a rate of \$90.00 per hour. Documented travel costs are also reimbursable.

07-27 AWARD OF BID – REMEDIATION WATER TESTING, REVIEW AND REPORTING – BID NO. 2555-07 – PURCHASING

This was the time to consider award of the bid for remediation water testing, review and reporting for the Water Resources Department. Bids were received from Alpha Analytical, Inc., Great Basin Laboratories, and Silver State Laboratories.

Upon recommendation of Charlene Collins, Buyer, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that Bid No. 2555-07 for remediation water testing, review and reporting for the Water Resources Department be awarded to Alpha Analytical, Inc., the lowest responsive, responsible bidder, in an estimated annual amount of \$96,000. It was further ordered that the Chairman be authorized to execute an agreement with Alpha Analytical, Inc. for a one-year period with two one-year renewal options, at the discretion of the County.

07-28 NAMING OF EASEMENT – GRAND SLAM LANE – PUBLIC WORKS

Upon recommendation of David Price, County Engineer, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the naming of an unnamed easement located north of Interstate 80 near the Mustang exit be approved as Grand Slam Lane.

07-29 **NAMING OF EASEMENTS – SCORPION ROAD AND CLIFF TOP PARKWAY – PUBLIC WORKS**

Upon recommendation of David Price, County Engineer, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the naming of two privately maintained unnamed easements be approved as Scorpion Road and Cliff Top Parkway.

07-30 **LEASE AGREEMENT – SIERRA AND LIBERTY, LLC – PARKING SPACES – PUBLIC WORKS**

Upon recommendation of Wendy Pitts, Property Program Manager, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the month-to-month lease agreement retroactive to December 1, 2006 between Sierra and Liberty, LLC and Washoe County to provide 42 parking spaces at Ridge and Sierra Street (APN 011-164-04) at an annual lease cost of \$12,000 be approved and the Chairman be authorized to execute the lease. Funds were available in Public Works General Services Division Lease Cost Center (161100-710610).

07-31 **ANNUAL PARTICIPATION STATEMENT – 2007-2008 COMMUNITY DEVELOPMENT BLOCK GRANT – MANAGEMENT SERVICES**

Upon recommendation of Gabrielle Enfield, Community Support Administrator, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the Chairman be authorized to sign the Community Development Block Grant 2007-2008 Annual Participation Statement.

07-32 **RESOLUTION TO AUTHORIZE GRANT – SECRET WITNESS PROGRAM – CAMPAIGN FOR METHAMPHETAMINE PREVENTION – MANAGEMENT SERVICES**

Kathy Carter, Community Relations Director, explained that the grant to Secret Witness would provide the final funding piece for a \$100,000 fundraising goal to finance their campaign against methamphetamine use. She introduced some clips from a video entitled *Crystal Darkness: Meth's Deadly Assault on Nevada's Youth*, which were shown to the Board and to the audience. The 30-minute program was to be shown in its entirety on Channel 17 after the meeting from 7:30 to 8:00 p.m. and replayed for several weeks thereafter. Ms. Carter stated that counselors would be standing by after the program at 852-HELP to provide resources and assistance to the public.

Upon recommendation of Gabrielle Enfield, Community Support Administrator, on motion by Commissioner Galloway, seconded by Commissioner

Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the grant to the Secret Witness Program for Reno, Sparks in the amount of \$19,000 for FY 2006-2007, to support a media campaign focused on prevention of methamphetamine use in Washoe County be approved and the Chairman be authorized to execute the Grant Program Agreement and the necessary Resolution. It was further ordered that the Finance Department be directed to make the appropriate budget adjustments.

**RESOLUTION AUTHORIZING THE GRANT OF PUBLIC
MONEY TO A NONPROFIT ORGANIZATION CREATED FOR
RELIGIOUS, CHARITABLE OR EDUCATIONAL PURPOSES**

WHEREAS, NRS 244.1505 provides that a Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the County and that a board may make a grant of money to a nonprofit organization created for religious, charitable or educational purposes to be expended for a selected purpose; and

WHEREAS, the Board of Commissioners of Washoe County has determined that \$19,000 is needed to provide support to the Secret Witness Meth Project, a media campaign focused on prevention of methamphetamine use in Washoe County which is targeted towards youth who have yet to try methamphetamine for the first time, as the best way to combat this drug is to stop addiction before it happens;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to the Secret Witness Program for Reno, Sparks, a nonprofit organization created for religious, charitable or educational purposes, a grant for fiscal year 2006-2007 in the amount \$19,000 (Community Support).
2. The purpose of the grant is to provide support for a media campaign focused on the prevention of methamphetamine use in Washoe, which will provide a substantial benefit to the inhabitants of the County.

07-33

**WATER RIGHTS LEASE – GOLDEN VALLEY RECHARGE
PROJECT – WATER RESOURCES**

On behalf of his Golden Valley constituents, Commissioner Sferrazza thanked the Board and the South Truckee Meadows General Improvement District for providing this water rights lease to the project.

Upon recommendation of Randy Van Hoozer, Senior Hydrogeologist, and Jeanne Ruefer, Water Resources Planning Manager, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the Water Rights Lease to lease 159.6 acre-feet of water rights from the South Truckee Meadows General Improvement District to Washoe County in the amount of \$57,456 for use in the Golden Valley Recharge Project be approved and the Chairman be authorized to execute the same.

07-34 WATERLINE EASEMENTS – SOUTH TRUCKEE MEADOWS
WATER TREATMENT PLANT – WATER RESOURCES

On recommendation of Thomas Kelly, Senior Engineer, and Paul Orphan, Engineering Manager, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the waterline easements for the construction of water lines and facilities associated with the South Truckee Meadows Water Treatment Plant from South West Vistas Homeowners Association (SWVHOA) and South Reno Investors be approved and the Chairman be authorized to execute the Grants of Easement. It was further ordered that payments of \$4,720 and \$2,590 to the SWVHOA and \$10 to the South Reno Investors be authorized and the Engineering Manager be directed to record the Grants of Easement at the Office of the County Recorder.

07-35 AWARD OF BID – SUNRISE ESTATES WATERLINE
LOWERING – WATER RESOURCES

This was the time to consider award of the bid for constructing the Sunrise Estates Waterline Lowering for the Water Resources Department. Bids were received from the following vendors:

Mike's Trenching, Inc.	Cruz Excavating, Inc.
Marv McQuery Excavating, Inc.	Gradex Construction Company, Inc.
Sierra Dirt Works, Inc.	A & K Earth Movers, Inc.
JB Enterprises, Inc.	

Upon recommendation of Dwayne Smith, Environmental Engineer II, and Paul Orphan, Engineering Manager, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the bid for constructing the Sunrise Estates Waterline Lowering for the Water Resources Department be awarded to Mike's Trenching, Inc., the lowest responsive, responsible bidder, in the amount of \$89,407.80. It was further ordered that the Chairman be authorized to execute the contract documents upon their receipt and the Engineering Manager be authorized to issue the Notice to Proceed.

07-36 **AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT –
PLEASANT VALLEY INTERCEPTOR PHASE 1 – WATER
RESOURCES**

Upon recommendation of Thomas Kelly, Senior Engineer, and Paul Orphan, Engineering Manager, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the Chairman be authorized to execute Amendment No. 2 to the Agreement for Professional Services with Shaw Engineering to provide additional engineering work in the amount of \$15,000 for the Pleasant Valley Interceptor Phase 1.

07-37 **ACCEPT DEED – HIDDEN VALLEY WATER STORAGE TANK
NO. 4 – WATER RESOURCES**

Upon recommendation of Alan Reich, Licensed Engineer, and Paul Orphan, Engineering Manager, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that acceptance of a Grant Deed for a new parcel for the new 2,000,000-gallon Hidden Valley Water Storage Tank No. 4 be approved. It was further ordered that the Chairman be authorized to sign the Grant Deed and the Engineering Manager be directed to record the Deed at the Office of the County Recorder.

07-38 **RESOLUTION TO SET PUBLIC HEARING – SPECIAL
ASSESSMENT DISTRICT NO. 37 – SPANISH SPRINGS SEWER
PHASE 1a – WATER RESOURCES**

Upon recommendation of Joe Stowell, Licensed Engineer, and Paul Orphan, Engineering Manager, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that Resolution No. 07-38 be adopted and the Chairman be authorized to execute the resolution setting the time and place for a public hearing (February 13, 2007 at 5:30 p.m.) on the provisional order and the assessment roll for the acquisition and improvement of a sanitary sewer project in Washoe County, Nevada, Special Assessment District No. 37 (Spanish Springs Sewer Phase 1a) at a cost of \$1,069,082.81 to be assessed against parcels in the district pursuant to the consolidated local improvements law; providing the manner, form and contents of a notice thereof ratifying action heretofore taken not inconsistent herewith; and providing the effective date hereof.

RESOLUTION NO. 07-38

**A RESOLUTION SETTING A TIME AND PLACE FOR A
PUBLIC HEARING ON THE PROVISIONAL ORDER AND
THE ASSESSMENT ROLL FOR THE ACQUISITION AND
IMPROVEMENT OF A SANITARY SEWER PROJECT IN
WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT
DISTRICT NO. 37 (SPANISH SPRINGS SEWER PHASE 1a)**

AT A COST OF \$1,069,082.81 TO BE ASSESSED AGAINST PARCELS IN THE DISTRICT PURSUANT TO THE CONSOLIDATED LOCAL IMPROVEMENTS LAW; PROVIDING THE MANNER, FORM AND CONTENTS OF A NOTICE THEREOF RATIFYING ACTION HERETOFORE TAKEN NOT INCONSISTENT HERewith; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Board of County Commissioners of the County of Washoe in the State of Nevada (the "Board," "County" and "State," respectively), has heretofore, pursuant to the requisite preliminary proceedings, created Washoe County, Nevada, Special Assessment District No. 37 (Spanish Springs Sewer Phase 1a) (the "District"), for the purpose of acquiring a sanitary sewer project as defined in NRS Section 271.200 (the "Project") and has provided that a portion of the entire cost and expense of such Project shall be paid by special assessments, according to benefits, levied against the benefited lots, tracts and parcels of land in the District; and

WHEREAS, pursuant to a resolution adopted on September 13, 2005, the Board called a provision order hearing on October 11, 2005 (the "Provisional Order Resolution"); and

WHEREAS, on October 11, 2005, the Board held a provisional order hearing and considered all protests to the assessments, the District and the Project, each written protest and oral complaint, objection and protest were considered and found to be without merit and the Board overruled all protests and complaints pursuant to a resolution adopted on October 11, 2005; and

WHEREAS, on October 11, 2005, the Board considered all applications for hardship determinations and the recommendations of the Washoe County Department of Social Services and did not approve any applications for hardship determination; and **WHEREAS**, the Board caused to be filed with the County Clerk on October 25, 2005:

- a) The detailed estimate of the total cost of the District, including each of the incidental costs;
- b) The engineer's report on benefits;
- c) Full and detailed final plans and specifications; and
- d) The assessment map and assessment plat.

WHEREAS, the District has been created by an Ordinance adopted on October 25, 2005 (the "Creation Ordinance"), under the provisions of Chapter 271 of NRS, the Consolidated Local Improvements Law; and

WHEREAS, the Board has heretofore determined that a portion of the cost and expense of the Project is to be paid by special assessments levied against the benefited lots, tracts and parcels of land in the District; and

WHEREAS, the Board has heretofore determined and does hereby declare that the net cost to the County of all improvements in the District (including all necessary incidentals which either have been or will be incurred in connection with the District) is \$5,091,725.09 of which \$1,069,082.81 is to be assessed upon the benefited tracts and parcels of land in the District for the Project and \$4,022,642.28 will be paid from other sources; and

WHEREAS, the Board, by a resolution duly adopted directed the Engineering Division of the Washoe County Department of Water Resources, as the engineer for the County with respect to the District (the "Engineer") to make out a preliminary assessment roll; and

WHEREAS, after determination of the portion of the costs of such work to be paid by the property specially benefited, the Board, together with the Engineer, made out an assessment roll containing, among other things, the names and addresses of the last-known owners of the property to be assessed, or if not known that the name is "unknown", a description of each lot, tract or parcel of land to be assessed, and the amount of the assessment thereon, and the Engineer has reported the assessment roll to the Board and has filed the assessment roll (the "Assessment Roll") with the County Clerk; and

WHEREAS, the Board thereupon fixed a time and place, to-wit, Tuesday, October 24, 2006 at 5:30 p.m., at the Commission Chambers, Washoe County Administration Complex, 1001 E. 9th Street, Reno, Nevada, when all complaints, protests and objections to the assessment roll, to the amount of the assessments, and to the regularity of the proceedings in making such assessments, by the owners of the property specially benefited by, and proposed to be assessed for, the Project in the District, by any person interested, and by any parties aggrieved by such assessments, would be heard and considered by the Board; and

WHEREAS, the Board caused the assessment roll to be filed in the records of the office of the County Clerk on September 26, 2006; and the Clerk by publication and by mail gave or caused to be given the requisite notice of the time and place of such hearing, of the filing of the assessment roll in her office, of the date of filing the same, and of the right of any such person so to object specifically in writing and of the waiver of any objection in the absence of such objection; and

WHEREAS, at the time and place so designated the Board met to hear and determine all objections so filed or made orally by any interested party; and

WHEREAS, each written protest and oral complaint, objections and protest was duly considered; and

WHEREAS, all complaints, protests and objections, both written and oral, were found to be without sufficient merit and overruled; and

WHEREAS, by a resolution adopted on October 24, 2006 (the "Assessment Protest Resolution"), the Board confirmed the assessment roll to be in final form; and

WHEREAS, the assessments do not exceed the benefits to the property assessed nor that portion of the total cost of the Project payable from assessments as heretofore determined; and

WHEREAS, by ordinance duly adopted on November 13, 2006 (the "Assessment Ordinance"), the Board levied the assessments in the assessment roll in the District; and

WHEREAS, the Board desires to amend all proceedings relating to the District, including the Provisional Order Resolution, the Creation Ordinance and the Assessment Ordinance, to provide for the payment of assessments in installments of forty (40) substantially equal semiannual installments which will include both principal and interest being payable semiannually at the office of the County Treasurer of Washoe County on March 1 and September 1 in each year, commencing on September 1, 2007; and

WHEREAS, the Board desires to fix a time and place, to-wit, Tuesday, February 13, 2007 at 5:30 p.m., at the Commission Chambers, Washoe County Administration Complex, 1001 E. 9th Street, Reno, Nevada, when all complaints, protests and objections to the provisional order, to the assessment roll, to the amount of the assessments, and to the regularity of the proceedings in making such assessments, by the owners of the property specially benefited by, and assessed for, the Project in the District, by any person interested, and by any parties aggrieved by such assessments, will be heard and considered by the Board and when all applications for hardship determinations and the recommendations of the Washoe County Department of Social Services will be heard and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Washoe, in the State of Nevada: that the Board shall and hereby does accept the plans and specifications, assessment plat (including the exhibits thereto), typical section of the contemplated improvements, estimate of cost, the Engineer's Report on Benefits, the estimate of maximum benefits to be assessed against each tract or parcel of land in the assessment area and the Assessment Roll previously filed with the Clerk in connection with the District.

THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY DOES RESOLVE FURTHER:

Section 1. This resolution shall be known as, and may be cited by, the short title "Special Assessment District No. 37 (Spanish Springs Sewer Phase 1a) Public Hearing Amendment Resolution" (the "Resolution").The District shall be designated

“Washoe County, Nevada, Special Assessment District No. 37 (Spanish Springs Sewer Phase 1a)”.

Section 2. All actions, proceedings, matters and things heretofore taken, had and done by the County and the officers thereof (not inconsistent with the provisions of this Resolution) concerning the District, including, but not limited to, the acquisition of the Project and the validation and confirmation of the assessment roll and the assessments therein, be, and the same hereby are, ratified, approved and confirmed.

Section 3. The total cost of the District to the County (including all necessary incidentals, which either have been or will be incurred in connection with said District) is hereby determined to be \$5,091,725.09, of which \$1,069,082.81 shall be paid by the assessable property in the District, as designated in the Assessment Ordinance, including engineering, legal, and incidental expenses as more particularly hereinafter set forth and as described in the plans and specifications herein accepted, reference to which is hereby made and which are available for public inspection at the office of the County Clerk and at the office of the Engineer.

Section 3. The District shall constitute one assessment unit for purposes of remonstrance, construction and assessment. The boundaries of the District and such unit shall be as designated in the form of notice set forth in Section 4 of this resolution. The amounts to be assessed shall be made upon all tracts benefited in proportion to the special benefits received, as more fully described in the form of notice set forth in Section 4 of this resolution. The assessment roll for the District has been examined by the Board, is tentatively approved, and was ordered filed in the office of the County Clerk on September 26, 2006 and remains unchanged.

Section 4. On February 13, 2007 at 5:30 p.m. at the Commissioners' Chambers, Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada (i.e., a time at least 20 days after the adoption of this resolution), the Board of County Commissioners will consider the amendment to the proceedings relating to the District, including the Provisional Order Resolution, the Creation Ordinance and the Assessment Ordinance, to provide for the payment of assessments in installments of forty (40) substantially equal semiannual installments which will include both principal and interest being payable semiannually at the office of the County Treasurer of Washoe County on March 1 and September 1 in each year, commencing on September 1, 2007. At such time the Board will hear all complaints, protests and objections that may be made in writing and filed as hereafter provided, or made verbally at the hearing concerning the same by the owners of the property to be assessed or any person interested. The owners of the property to be assessed or any other persons interested therein may file a written protest or objection and may appear before the Board and be heard as to the propriety and advisability of making such improvements as to the estimated cost thereof, as to the manner of payment thereof, as to the amount thereof to be assessed against the property to be improved, as to the assessment roll, to the amount of each of the assessments, and to the regularity of the proceedings in making such assessments (whether made verbally or in writing) by the owners of the assessable property specially benefited by the

improvements in the District, and proposed to be assessed, or by any party or person interested, and by all parties or persons aggrieved by such assessments.. In accordance with NRS 271.305(2) and 271.380(2), the Engineer shall give notice by registered or certified mail by depositing a copy of such notice in the United States mails, postage prepaid, as first-class mail, at least 20 days prior to such hearing, to the last-known owner or owners of each tract being assessed at his or their last-known address or addresses, the names and addresses of such property owners to be obtained from the records of the County Assessor or from such other sources as the County Clerk or the Engineer deem reliable. Any such list of names and addresses may be revised from time to time but such list need not be revised more frequently than at twelve-month intervals. If a mobile home park is located on one or more of the tracts to be assessed, the notice must be given to the owner of the tract and each tenant of that mobile home park. Notice shall also be given by posting in three public places at or near the site of the Project at least twenty (20) days prior to said hearing. Proof of such mailing and posting shall be made by the affidavit of the County Clerk or of the Engineer, such proof to be filed with the County Clerk, provided that failure to mail such notice or notices shall not invalidate any assessment nor any other of the proceedings hereunder. Notice of the time and place of such hearing shall also be given by publication in the Reno Gazette-Journal, a daily newspaper published in Reno and of general circulation in Washoe County, Nevada, once each week for three (3) consecutive weekly publications, by three (3) weekly insertions, the first publication in such newspaper to be at least fifteen (15) days prior to the date of the protest hearing. Not less than fourteen (14) days shall intervene between the first publication and the last publication in such newspaper. Such service by publication shall be verified by the affidavit of the publishers and filed with the County Clerk. The proof of publication, the proof of mailing and the proof of posting shall be maintained in the records of the office of the County Clerk until all the assessments appertaining to the District shall have been paid in full as to principal, interest and any penalties or collection costs. The Form of Notice was placed on file with the Clerk.

07-39 AWARD OF PROPOSAL – STATEWIDE EVACUATION PLANS
RFP NO. 2573-07 - PURCHASING

This was the time to consider proposals received in response to Request for Proposal (RFP) No. 2573-07 to assist the Washoe County Emergency Manager with the development of Statewide Evacuation Plans. Proposals were received from Ecology and Environment, Inc. and The Inter-Sec Group, Inc.

Upon recommendation of Mike Sullens, Senior Buyer, on motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the proposal submitted by Ecology and Environment, Inc. in response to RFP No. 2573-07 to assist the Washoe County Emergency Manager with the development of Statewide Evacuation Plans, in the amount of \$89,651 with an option to expand the project up to \$150,000 in the event additional funding becomes available, be approved and the Chairman be authorized to execute an agreement for the same.

07-40 APPOINTMENTS – PUBLIC WORKS DIRECTOR – MANAGER

Commissioner Galloway commented that he had the opportunity to work with Dan St. John, the candidate for Public Works Director, on various projects between the Incline Village General Improvement District and the Nevada Tahoe Conservation District. He was sure that Mr. St. John would do a good job in upholding the high standards set by his predecessor, Tom Gadd. Commissioner Galloway also complimented Roger Van Alyne, the candidate for Interim Director.

On motion by Commissioner Galloway, seconded by Chairman Larkin, which motion duly carried with Commissioner Sferrazza absent, it was ordered that Dan St. John be appointed as Public Works Director effective February 5, 2007, with an annual salary of \$137,404.80, and that Roger Van Alyne be appointed as Interim Director effective January 5, 2007 through February 4, 2007.

07-41 BILL NO. 1502 – SUPPLEMENT NUMBER 10 TO WASHOE COUNTY CODE – DISTRICT ATTORNEY

Melanie Foster, Assistant District Attorney, explained that this type of bill would come before the Board approximately every six months. She stated that this ordinance codifies other ordinances that have been enacted over the past year and makes them part of the County regulations.

Bill No. 1502, entitled, “**AN ORDINANCE ADOPTING SUPPLEMENT NUMBER 10 TO THE WASHOE COUNTY CODE AND ALL CLERICAL AND TECHNICAL CORRECTIONS MADE THEREIN**” was introduced by Commissioner Humke, the title read to the Board and legal notice for final action of adoption directed.

07-42 RESOLUTIONS OF SUPPORT – STATE QUESTION 1 GRANT APPLICATIONS – GALENA FOREST LAND ACQUISITION AND WHITES CREEK TRAIL BRIDGE PROJECT – PARKS

Upon recommendation of Kristine Bunnell, Park Planner, on motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the following resolutions be adopted and the Chairman be authorized to execute the same:

**RESOLUTION OF SUPPORT
STATE QUESTION 1 GRANT APPLICATION
GALENA FOREST LAND ACQUISITION**

WHEREAS, the State Question 1, approved by Nevada voters in 2002, calls for \$200,000,000 in funding in support of clean water, parks and wildlife across the State; and

WHEREAS, a portion of this funding is set aside for 50/50 matching grant applications specifically for the acquisition of land or interests in land; and

WHEREAS, the acquisition of interest in land located along Mt. Rose Highway surrounded by Galena Creek Regional Park, and U.S.D.A. Forest Service land will enable Washoe County to preserve this forested area to be included into the Park, implement future trail connections to Galena Canyon including Pleasant and Washoe Valleys, and preserve significant cultural and historic amenities located on sight; and

WHEREAS, there is broad public support evidenced through the 2000 Washoe County 1 Bond, Carson Ranger District of the Toiyabe National Forest, West Truckee Meadows and Galena Steamboat Citizen Advisory Boards, Pleasant Valley Homeowners Associations, Truckee Meadows Trail Association, local developers, interested citizens, and the willing seller; and

WHEREAS, Park District 3C Residential Construction Tax will be used as matching funding for the acquisition, in the approximate amount of \$275,000;

NOW, THEREFORE, BE IT RESOLVED that the Washoe County Board of County Commissioners supports the Galena Forest interest in Land Acquisition grant application.

**RESOLUTION OF SUPPORT
STATE QUESTION 1 GRANT APPLICATION
WHITES CREEK TRAIL BRIDGE PROJECT**

WHEREAS, the State Question 1, approved by Nevada voters in 2002, calls for \$200,000,000 in funding in support of clean water, parks and wildlife across the State; and

WHEREAS, a portion of this funding is set aside for 50/50 matching grant applications specifically for the implementation and construction of trails and trail projects; and

WHEREAS, the County completed a three-mile portion of the Whites Creek Trail from Timberline Road to Whites Creek Park, which includes several informal trail crossings of the creek; and

WHEREAS, the County desires to design and construct adequate trail crossings or bridges that will allow continued safe crossing of the Creek, provide an enhanced trail experience, and aid in maintaining the trail to acceptable standards while providing an outstanding multi-use trail experience for hikers, runners and mountain bikers; and

WHEREAS, the required match for the project can be met by completed projects, with the Whites Creek Trail Bridge project match met through construction of the trail from Timberline Road to Whites Creek Park from 2002 through 2005; and

WHEREAS, there is broad public support evidenced through the 2000 Washoe County 1 Bond, West Truckee Meadows and Galena Steamboat Citizen Advisory Boards, Truckee Meadows Trail Association, local developers, and interested citizens;

NOW, THEREFORE, BE IT RESOLVED that the Washoe County Board of County Commissioners supports the Whites Creek Trail Bridge project grant application.

07-43 **DISCUSSION – 2007 LEGISLATIVE ISSUES/BILL DRAFT**
REQUESTS – GOVERNMENT AFFAIRS

3:32 p.m. Commissioner Sferrazza returned to the meeting.

Discussion – Bill Draft Request No. 54:

Dr. Mary Anderson, District Health Officer, requested the Board withdraw Bill Draft Request (BDR) No. 54. The proposed change to NRS 630.007 would allow physicians to be licensed in an administrative capacity that restricts them from making clinical decisions. Dr. Anderson explained that, although she had initially asked for this BDR, she and several of her colleagues were now opposed to the change. She summarized the reasons for their opposition and placed a copy of the summary on file with the Clerk.

Commissioner Humke wondered whether the County might benefit by keeping the BDR available for some other purpose later in the Legislative Session rather than withdrawing it now. John Slaughter, Management Services Director, agreed that the BDR could be useful if the Board wanted to address other issues related to the same section of the Nevada Revised Statutes. He explained that the County controlled release of the BDR and could withdraw it later in the Session.

Chairman Larkin determined that Dr. Anderson had no opposition to the strategy proposed by Commissioner Humke. He asked Dr. Anderson to inform her colleagues of the Board's strategy and intent.

Mr. Slaughter indicated that a motion was not necessary to enable his office to manage the timing of the BDR process. Commissioner Sferrazza suggested that the Board make a motion stating they no longer supported the contents of the BDR. Commissioner Galloway preferred to have it on the record that the Board did not favor release of the proposed bill as currently drafted and that it would be released only if revisions were approved by the Commission. Commissioner Humke recommended that management staff be kept in position to make quick decisions about revisions without

approval of the Commission if the timing of the Legislative Session necessitated that. He remarked that the County might be able to use the BDR to provide a useful service to another County, to the State Health Department, or to Governor Gibbons' administration. Commissioner Galloway disagreed with allowing any revision of the BDR to go forward without a vote of the Commission, comparing it to "writing a blank check." Commissioner Humke stipulated that he would trust staff to make the decision if a purpose for the BDR became apparent late in the Legislative Session. Commissioner Sferrazza believed that staff would make every attempt to inform the Board prior to releasing any revisions.

On motion by Commissioner Humke, seconded by Commissioner Sferrazza, which motion carried on a 4-1 vote with Commissioner Galloway voting "no," the Board withdrew its support for the originally intended purpose of Bill Draft Request No. 54 but directed that it not yet be formally withdrawn. The stipulation was made that staff would make every effort to bring revisions to the Board for approval but could have the authority to make revisions without approval of the Commission if the timing of the Legislative Session necessitated quick decisions.

Discussion - Platform Issues To Be Developed:

John Slaughter, Management Services Director, distributed a list of Washoe County Platform Issues to be developed for the 2007 Legislative Session, which was placed on file with the Clerk. Chairman Larkin read the list to Commissioner Galloway, who was present by telephone and did not have the list in front of him. Mr. Slaughter explained that departmental staff would draft position statements on each of the items and those statements would be brought back to the Board for its review and approval. He asked for direction on additional issues not on the list that might be of interest to the Board.

Commissioner Galloway commented that his primary areas of legislative concern involved open access to public trails and erosion of homeowner association powers. He offered to provide Board members with research information regarding the most recent bill affecting homeowner associations.

Commissioner Weber expressed her concern about enforcement against littering and dumping on public lands.

Commissioner Sferrazza was interested in the acquisition and protection of open space.

Mr. Slaughter suggested that public access, littering and open space could all be tied to one platform issue regarding public lands. On further discussion Board members expanded that to include the protection, access and acquisition of public lands.

Commissioner Humke added the protection of private property rights, which would encompass homeowners associations.

In response to the call for public comment, Gary Schmidt commented on the failed sales tax ballot measure and the removal of political campaign signs within homeowners associations. He put forward the opinion that public money should be used for cleanup when there is dumping on public and private lands.

Commissioner Weber observed that she had received a report that Mr. Schmidt still had political signs up from his previous campaign. She stated that Washoe County ordinances should deal with the sign issue rather than taking that to the Legislature.

07-44 **DISCUSSION – FIRE SERVICE COORDINATOR POSITION –
MANAGER**

4:10 p.m. The Board convened as the Board of County Commissioners, the Board of Fire Commissioners for the Sierra Fire Protection District (SFPD), and the Board of Fire Commissioners for the Truckee Meadows Fire Protection District (TMFPD).

John Slaughter, Management Services Director, explained that the Fire Service Coordinator position was established to serve as an advisor on fire service issues to the County Manager, the Board of County Commissioners, and to the various fire commission boards in Washoe County. He noted that the position had no operational authority over any of the various Washoe County fire agencies and outlined the general duties of the coordinator.

Marty Scheuerman, Fire Chief for TMFPD, stated that TMFPD fully supported the position. He suggested that duties be expanded for the role of liaison between the various fire boards. Chief Scheuerman observed that the Coordinator needed to be the County's advocate for contract administration and to ensure that needs were being met within the various contract agreements. Chairman Larkin asked Chief Scheuerman for his input about qualifications for this position. Chief Scheuerman indicated that a foundation in fire service and administrative ability were both required and he stressed the importance of someone with local jurisdictional background.

Joseph Reinhardt, Interim Chief for SFPD, agreed that a well-rounded knowledge of fire service within the local area was important, as well as the ability to interact with the volunteers.

Commissioner Galloway suggested that the contractual duties and fire service duties might require two people, although not necessarily two full-time employees. He emphasized the importance of independent representation for Washoe County's interests, observing that TMFPD personnel were employed by the City of Reno and might have difficulty remaining impartial.

Commissioner Humke agreed that it might be a good idea to bifurcate the coordinator's duties between those of a fire professional and those of a contract

negotiator/administrator. He added that the Coordinator could not be hostile toward the use of volunteers and needed the ability to talk with dispatchers.

Commissioner Weber emphasized the importance of the volunteer component of the Coordinator's position, suggesting that the volunteers needed more of a representative than a liaison.

Katy Singlaub, County Manager, summarized that the Coordinator's position required negotiating skills, local experience and understanding of the local districts, independent representation of Washoe County's interests, a higher level of engagement and support for the volunteers, fuels management knowledge, and the ability to undertake strategy development. She believed it was important that the Fire Coordinator not be overburdened with the day-to-day activities of volunteer support and stated that the Manager's office would look to address resources for volunteer support in the next budget cycle. Ms. Singlaub suggested that her office conduct recruitment for Fire Coordinator candidates to find the best available combination of skills and then fill in any gaps during the budget process.

Commissioner Humke recommended that the concept of the Fire Coordinator having no operational authority be reconsidered, suggesting that the position be known informally as "Chief of the Volunteers." He reiterated his desire for the Coordinator to work with the dispatch function, stating that the volunteers were not currently being dispatched and that was unacceptable.

Commissioner Sferrazza stated that he disagreed with the summary presented and wanted the Coordinator to have a stronger role within TMFPD, including monthly reports given directly to the Board with the assistance of Chief Scheuerman and the City of Reno.

In response to the call for public comment, Gary Schmidt commented that the community needed someone who would address public concerns and challenge the status quo.

Ms. Singlaub clarified that the Fire Coordinator position encompassed the role of contracts administrator for the fire services, including TMFPD. She explained that the intention was to have a much more aggressive role in the administration of those contracts in the future.

Mr. Slaughter noted that the position would be open for two to three weeks and should be filled within six weeks or so. Ms. Singlaub discussed with Chairman Larkin that she had authority to make the appointment but would bring the recommendation to the Board prior to doing so.

4:40 p.m. The Board of Fire Commissioners considered items for the Sierra Fire Protection District.

5:08 p.m. Commissioner Humke left the meeting.

5:08 p.m. The Board of Fire Commissioners considered items for the Truckee Meadows Fire Protection District, with Commissioner Humke absent.

5:24 p.m. A recess was taken.

6:04 p.m. The Board of County Commissioners reconvened with all members present, Commissioner Humke having returned and Commissioner Galloway again present by telephone.

07-45 **DISCUSSION – REMOVAL OF UNLAWFUL OFF-PREMISE SIGN FRAME – COMMUNITY DEVELOPMENT**

Discussion had taken place earlier in the meeting when the County Manager's office received a request to delay consideration of this item until 4:45 p.m. or later so that the attorney for the sign and property owners, Ken McKenna, could be present. Commissioner Galloway and Chairman Larkin determined that there was no one present who would be inconvenienced by that request.

Katy Singlaub, County Manager, advised this item provided for discussion and possible direction to staff to initiate legal abatement proceedings and possible civil injunction suit authority to remove an unlawful off-premise sign frame located on APN 050-170-05, south of U.S. Highway 395 in the vicinity of Washoe Hill, if the owners did not voluntarily abate the sign by January 26, 2007.

Bob Webb, Planning Manager, highlighted some of the key points below, which were also included in the staff report placed on file with the Clerk:

1. The Board of County Commissioners denied a May 6, 2004 appeal from the sign and property owners, deciding that the sign frame had been discontinued for more than 12 months, was no longer a nonconforming use, and must be removed.
2. On April 12, 2005 the Board of County Commissioners directed staff to stay abatement proceedings pending a legal decision on the case from the Nevada Supreme Court.
3. The Supreme Court affirmed the Second Judicial District Court's decision to dismiss the case on October 26, 2006.
4. The County notified the sign and property owners by certified return receipt letter mailed November 1, 2006 to remove the unlawful off-premise sign frame by December 15, 2006. As of January 9, 2007, the sign frame remains on the property.

Mr. Webb indicated that the sign owners, property owners and their attorney, Ken McKenna, were present at the meeting and available to give testimony.

Mike Kennedy, the code enforcement officer assigned to the case, was also present to answer questions.

In addition to the staff report, Mr. Webb provided a copy of a memorandum dated March 24, 2005 by Melanie Foster, Assistant District Attorney, to Mr. McKenna, the property and sign owners' attorney. The memorandum was placed on file with the Clerk. It related an oral commitment from Mr. McKenna to Blaine Cartlidge, Deputy District Attorney, that the owners would voluntarily abate the billboard in the absence of reconsideration by the Commission for the decision in May 2004 to deny the appeal.

Mr. McKenna explained that the sign frame was originally permitted in 1965 and grandfathered in as a nonconforming use. He stated that the sign contained no advertising copy for a period of time, the owners contracted to place copy upon it, and the County then denied a permit because it could not find the original permit. The owners subsequently received a citation from the County after following the advice of Mr. McKenna to place copy on the sign. The Washoe County Board of Adjustment determined that the sign frame had been discontinued for more than 12 months and denied the sign and property owners' appeal. Mr. McKenna advanced three arguments: (1) the County's use of abandonment might be incorrect under the law; (2) the County's decision might result in inverse condemnation, as the odd-shaped piece of property would have no other use if the sign were removed; and (3) a case could possibly be made for selective enforcement because other signs without copy exist that had not been declared abandoned. He stated that the court decisions so far had not litigated these underlying issues, but had dismissed the case based on late filing of the appeal petition. Mr. McKenna opined that the County's 25-day rule for filing the petition was unique and that most government bodies allowed 30 days. He suggested that the Board's past decision was incorrect and asked the Board not to go forward with abatement proceedings and a civil injunction, which would force his clients to pursue costly legal counter claims of their own.

Commissioner Sferrazza asked Ms. Foster and Mr. McKenna if the owners were time barred from raising the issue on its merits because of the Supreme Court decision. Mr. McKenna indicated that the County's filing of a civil injunction to remove the sign would allow his clients to pursue a civil counter claim. Ms. Foster responded that the County's 25-day rule to file a petition for judicial review was not unique, but was set in the Nevada Revised Statutes and existed Statewide. She pointed out that, having failed to file within a timely fashion, the body of law generally foreclosed additional litigation of most issues. Ms. Foster observed that Mr. McKenna had been unable to produce a copy of the contract referred to in his arguments. She indicated that the District Attorney's office believed the court decisions received thus far foreclosed the owners' ability to litigate further and was prepared to defend that position.

Commissioner Galloway asked why the sign had not been abated according to the previously made oral commitment. Mr. McKenna explained that the commitment was to abate the sign once all court proceedings had been completed, but he

and his clients did not believe that was the case. He suggested that some issues may be foreclosed from further litigation, but not necessarily all of them, and even if the abandonment issue could not be litigated, the owners could claim damages based on inverse condemnation or open a federal case about selective enforcement.

Commissioner Humke referenced a statement in the staff report about the owners claim in 2006 that the sign was a temporary political sign. Mr. McKenna stated that this was unrelated, noting that a political sign had been posted with some attachment to the existing frame to give it stability. His clients subsequently detached it from the frame to make the political sign freestanding. Commissioner Humke observed that the political sign had definitely been attached on the day he looked at it.

Chairman Larkin emphasized that decisions by the Board of Adjustment, Board of County Commissioners, Second Judicial District Court, and the Nevada Supreme Court had already been made related to the sign and asked Mr. McKenna what he was specifically asking the Board to do at this time. Mr. McKenna responded that he was asking the Board to take no action. Chairman Larkin asked if there was any further evidence or information aside from differences of opinion that had not already been heard by the Board of Adjustment and the Board of County Commissioners, pointing out that the County could not simply look away and allow the sign to exist. Mr. McKenna reiterated his previous arguments and asked the Board to accept that the sign had never been abandoned.

Commissioner Sferrazza clarified with Mr. McKenna that the other property with unused signs was located at the southeast corner of U.S. Highway 395 and the Mt. Rose Highway, and asked staff what action had been taken regarding those signs. Mr. Webb offered to investigate, indicating that the last time he had checked, all billboards listed on the County's inventory contained some sort of copy. Mr. McKenna added that, although the billboards may currently have copy on them, there had been a period of four to five years when they did not.

Commissioner Galloway asked Mr. Webb if the sign frame actually had a face that would allow copy to be placed upon it. Mr. Webb pointed out that staff had never used the term "abandoned," but had declared the sign was no longer considered a nonconforming use. Photographic proof had previously been provided to the Board, one picture taken July 9, 2002 showing an empty frame and another taken February 14, 2003 showing the same empty frame. Mr. Webb noted that an additional frame had to be placed onto the existing one when copy appeared on the sign October 6, 2003. Mr. McKenna argued that the sign did not need a "face," that the advertising copy could be stretched across the frame.

In response to a question by Commissioner Humke, Ms. Foster indicated that she was familiar with the pleadings from the Second Judicial District Court and Supreme Court actions, and she had a copy of the Supreme Court decision with her. Ms. Foster remarked that both courts dismissed the case because the appeal deadline had been

missed, she believed by four days. She acknowledged that the underlying issues referred to by Mr. McKenna had never been raised in the courts.

Chairman Larkin suggested that he was willing to grant an additional 30 days for Mr. McKenna to perfect his arguments and provide the Board with some additional evidence upon which to consider a different decision. Mr. McKenna offered to provide a legal brief within 30 days, asking for response from the County within 15 days and an additional 10-day reply time for his clients. Ms. Foster asked that the Board confine Mr. McKenna's arguments to issues already documented in the administrative record from previous hearings. She noted that the County could provide a copy of the administrative record to Mr. McKenna if he did not already have one.

Commissioners Humke and Galloway agreed that nothing new had been offered against the administrative record and previous decisions.

Commissioner Galloway stated that he was not in favor of any postponement. He thought that legal abatement and possible civil injunction should proceed and any additional legal arguments that were not foreclosed should be made in the course of those proceedings. Commissioner Galloway pointed out that the District Attorney could advise the Board to stop those proceedings at some future time if Mr. McKenna were to produce any compelling legal arguments in writing.

Commissioner Weber stated that she was inclined to delay the decision and consider further information but would go along with a consensus of the Board.

Commissioner Sferrazza indicated that his previous decision had been based on the premise of abandonment. He stated that he would support Chairman Larkin's position and welcomed the opportunity to see any additional evidence from Mr. McKenna, as well as the staff response, particularly regarding the issue of selective enforcement.

In response to the call for public comment, Gary Schmidt expressed his belief that a delay was reasonable under the circumstances. He agreed that the signs at U.S. Highway 395 and the Mt. Rose Highway had been without copy for periods in excess of a year, noting that he owned property in that area. Mr. Schmidt commented that older billboards did not use a "face" on which to post copy and speculated that there appeared to be selective enforcement in this case.

On motion by Commissioner Weber, seconded by Chairman Larkin, which motion passed on a 3-2 vote with Commissioners Humke and Galloway voting "no," it was ordered that this agenda item be continued and the appellants be given 30 days to provide additional evidence and information. It was further ordered that such evidence and information be limited to issues already documented in the administrative record and that the appellants provide any additional documentation to the County Manager's office for inclusion in the administrative record. The stipulation was made that the additional evidence and information was not considered a legal brief and the

County was under no obligation to make a written response prior to consideration at a regular meeting of the Board of County Commissioners.

07-46 DISCUSSION – BOARD AND COMMITTEE ASSIGNMENTS AND APPOINTMENTS

Commissioner Humke stated that he was satisfied with his current assignments.

Commissioner Weber pointed out that the staff report appeared to contain some inaccuracies, particularly in the list of meeting schedules, and noted that some changes may not have been provided to the administrative assistant. Commissioner Sferrazza agreed to Commissioner Weber's request that she serve as primary on the Joint Fire Advisory Board, making Commissioner Sferrazza the first alternate. He pointed out that two Commissioners could not both be in attendance at those meetings and requested that he attend meetings when there was an issue affecting his District.

Commissioner Galloway stated that he was satisfied with his current assignments. He commented that a miniaturized version of the list of assignments would be useful.

Chairman Larkin requested that he serve as primary for the Truckee Meadows Water Authority (TMWA) for the next year and Commissioner Sferrazza agreed to become the first alternate. Commissioner Sferrazza pointed out that the County would be eligible for an additional TMWA appointment in the near future and asked to be considered for that appointment.

Commissioner Weber stated that, although the Board of County Commissioners had appointed one, NevadaWorks did not allow alternates.

Commissioners Weber and Sferrazza discussed that Commissioner Sferrazza's status with the Nevada Association of Counties needed verification since Commissioner Sferrazza had been appointed to serve on the National Association of Counties National Board of Directors. They believed that it was still appropriate to list both of their names for the Nevada Association.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, staff was directed to update the list of meeting schedules and frequencies for all boards and commissions. It was ordered that the following Commissioner appointments to boards and committees be made:

Chairman Larkin

- EDAWN Target 2010 Steering Committee
(County Manager Katy Singlaub is Alternate)
- Investment Committee
- Joint Fire Advisory Board (Primary)

Nevada Association of Counties (NACO) – Board of Directors (Alternate)
Organizational Effectiveness Committee
Oversight Advisory Board (Alternate),
(interlocal agreement to provide water services in Verdi)
Regional Planning Governing Board (Primary)
Regional Transportation Commission (Primary)
Reno-Sparks Convention and Visitors Authority (Third Alternate)
Truckee Meadows Water Authority Board (Primary)
Truckee River Flood Project Coordinating Committee (Primary)

Vice Chairman Weber

Joint Fire Advisory Board (Primary)
Nevada Association of Counties (NACO) – Board of Directors/Executive
Board, County Representative
Nevada Commission for the Reconstruction of the V&T Railway
(Primary), County Representative
NevadaWorks Board (Primary)
Oversight Advisory Board (Primary)
(interlocal agreement to provide water services in Verdi)
Regional Housing Task Force (Primary)
Regional Planning Governing Board (Primary)
Regional Transportation Commission (First Alternate)
Reno-Sparks Convention and Visitors Authority (First Alternate)
Truckee Meadows Water Authority Board (Alternate)
Truckee River Flood Project Coordinating Committee (Third Alternate)
Washoe County School District Oversight Panel on School Facilities
(Primary)

Commissioner Galloway

Criminal Justice Advisory Committee (First Alternate)
Debt Management Commission (Primary)
Joint Fire Advisory Board (Alternate)
Nevada Association of Counties (NACO) – Board of Directors (Alternate)
Nevada Tahoe Conservation District Board of Supervisors
Nevada Tahoe Regional Planning Agency (Primary)
Open Space and Regional Park Commission (Liaison)
Oversight Advisory Board (Alternate)
(interlocal agreement to provide water services in Verdi)
Regional Planning Governing Board (Primary)
Regional Transportation Commission (Second Alternate)
Reno-Sparks Convention and Visitors Authority (Second Alternate)
Senior Services Advisory Board (Alternate)
Tahoe Regional Planning Agency (Primary)
Truckee Meadows Water Authority Board (Alternate)
Truckee River Flood Project Coordinating Committee (Second Alternate)
Washoe County Human Services Consortium Triumvirate (Primary)

Commissioner Humke

Criminal Justice Advisory Committee (Primary)
District Board of Health (Primary)
Joint Fire Advisory Board (Alternate)
Legislative Liaison (Primary)
Nevada Association of Counties (NACO) – Board of Directors (Alternate)
Nevada Commission for the Reconstruction of the V&T Railway
(Alternate)
Oversight Advisory Board (Alternate)
(interlocal agreement to provide water services in Verdi)
Regional Planning Governing Board (Alternate)
Regional Transportation Commission (Primary)
Reno-Sparks Convention and Visitors Authority (Primary)
Truckee Meadows Water Authority Board (Alternate)
Truckee River Flood Project Coordinating Committee (Primary)
Washoe County School District Oversight Panel on School Facilities
(Primary)
Washoe County Human Services Consortium Triumvirate (First Alternate)

Commissioner Sferrazza

Criminal Justice Advisory Committee (Second Alternate)
Internal Audit Committee (Primary)
Investment Committee
Joint Fire Advisory Board (First Alternate)
National Association of Counties – Board of Directors (Primary)
Nevada Association of Counties (NACO) – Board of Directors,
County Representative
NevadaWorks (First Alternate)
Oversight Advisory Board (Primary)
(interlocal agreement to provide water services in Verdi)
Regional Housing Task Force (First Alternate)
Regional Planning Governing Board (Alternate)
Reno-Sparks Convention and Visitors Authority (Primary)
Senior Services Advisory Board (Primary)
Truckee Meadows Water Authority Board (First Alternate)
Truckee River Flood Project Coordinating Committee (First Alternate)
Washoe County Human Services Consortium Triumvirate
(Second Alternate)

07-47 DISCUSSION – BOARD RULES AND PROCEDURES FOR 2007

Chairman Larkin referred to item 5 of the *Rules and Procedures for the Washoe County Board of Commissioners*, pointing out that workshops and caucus meetings were no longer held, only special meetings. Melanie Foster, Assistant District Attorney, stated that workshops were problematic because information could be received

and questions asked but the Commissioners could take no action other than to provide direction. Commissioner Galloway suggested that item 5 could be deleted altogether.

Commissioner Sferrazza questioned the wording of item 3, which limits the term of certain board appointments to “two years,” which he believed was intended to be “two terms.” Commissioner Weber suggested that item 3 be deleted.

Commissioner Galloway preferred that the Board make as few changes to the rules and procedures as possible. He agreed that item 5 should be deleted and proposed that the wording in item 3 be changed from “two years” to “two terms,” with the words “of two years” deleted from the end of the sentence on line eight of the paragraph. Additional discussion took place, indicating that the words “unless a longer term or appointment discretion is established by statute” be deleted from the sentence on lines four and five of the paragraph.

On motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion carried unanimously, it was ordered that item 5 be deleted from the *Rules and Procedures for the Washoe County Board of Commissioners* and the wording in item 3 be changed as follows:

3. **Board Member Appointment to Certain Boards:** Board member appointment to certain boards (RSCVA, RTC, Senior Services Board of Trustees, District Board of Health, Regional Planning Governing Board, Nevada Association of Counties, Merit Board and Investment Committee) limited to two consecutive years terms ~~unless a longer term or appointment discretion is established by statute~~. In the event a Board member has served two years terms on one of the above Boards, and no other Board member wishes to serve on the Board, then the Board member can be reappointed to the Board for another term ~~of two years~~. Notwithstanding the above, preference for appointment to TRPA shall be given to the Commissioner whose district includes the Tahoe Basin. The County Commission will do a self-evaluation every six months.

REPORTS/UPDATES – COUNTY COMMISSION MEMBERS

Commissioner Sferrazza clarified that he would not be attending the January meetings of the Joint Fire Advisory Board and the Truckee Meadows Water Authority Board. He congratulated Commissioner Weber and Chairman Larkin on their appointments to these Boards.

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7:21 p.m. There being no further business to come before the Board, the meeting was adjourned.

ROBERT M. LARKIN, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners

*Minutes Prepared by
Lisa McNeill
Deputy County Clerk*