

**BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA**

TUESDAY

9:00 A.M.

APRIL 17, 2001

PRESENT:

**Jim Shaw, Chairman**  
**Pete Sferrazza, Vice Chairman (arr @ 9:10 a.m.)**  
**Joanne Bond, Commissioner**  
**Jim Galloway, Commissioner**  
**Ted Short, Commissioner**

**Nancy Parent, Chief Deputy County Clerk**  
**Katy Singlaub, County Manager**  
**Paul Lipparelli, Legal Counsel**

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**01-364      AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the agenda for the April 17, 2001, meeting be approved with the following change: **Delete Item 8** Appearance, Nevan Kane, Hydrogeologist, Nevada Department of Environmental Protection.

**PUBLIC COMMENTS**

Sam Dehne, Reno citizen, urged the Board to demand the Airport Authority conduct an Environmental Impact Statement before any expansion is considered. He expressed concern about the RSCVA bringing in former Senator Richard Bryan to mediate the civil war between the northern casinos and southern casinos.

Gary Soverns, area resident, said he is a new homeowner in the area, and has found Washoe County to be a wonderful county. Mr. Soverns said he would like to become more involved in County affairs and is also very impressed with the City of Reno.

**COMMISSIONERS' AND MANAGER'S COMMENTS**

Katy Singlaub, County Manager, reminded the Board of the joint meeting with Reno City Council scheduled for April 24, 2001, at 9:00 a.m.

Commissioner Galloway requested that a topic be added to a future agenda concerning the Sierra Nevada framework; a document that turned out to be something other than what was intended.

Commissioner Bond said she heard there is going to be a considerable increase of the Job Corps Facility in Stead, as well as the number of youth they will be serving. She requested that someone from the Corps make a presentation to the Board.

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**Commissioner Sferrazza arrived.**

Commissioner Short said Galena High School, the only high school selected from this area, has been invited to attend the 225<sup>th</sup> commemorative session for the signing of the Declaration of Independence. He requested an item be placed on a future agenda for the Board to consider financial assistance.

**MINUTES**

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried with Commissioner Short abstaining on both of the March 20<sup>th</sup> minutes as he was absent from those meetings, Chairman Shaw ordered that the minutes of the regular meetings of March 13 & 20, 2001, and the joint meeting of March 20, 2001, be approved.

**01-365 PROCLAMATION – NATIONAL COUNTY GOVERNMENT WEEK**

On motion by Commissioner Short, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following proclamation be adopted and Chairman Shaw be authorized to execute:

**PROCLAMATION**

**WHEREAS**, The concepts upon which County Government is based is thousands of years old, tracing its roots to the English shire; and

**WHEREAS**, Washoe County has served its citizens, Nevada, and the United States since it was established by Nevada's first territorial legislature on November 25, 1861; and

**WHEREAS**, While celebrating the past history of Counties and the important role they play as a local government and a local voice for citizens, Washoe County is also moving to embrace the future by using technology to improve delivery of public services and provide an additional forum for open communications with its citizens; and

**WHEREAS**, In this age of growing technology it becomes even more important to recognize the essential contribution of people – their ideas, visions and compassion – as Counties continue to work toward solving problems and bringing communities together; and

**WHEREAS**, The Washoe County Board of Commissioners and County staff are committed to continuing efforts that increase citizen awareness, input, and involvement in County government; and

**WHEREAS**, Through this important partnership between Washoe County and its citizens Washoe County will continue its role in providing regional leadership and innovative solutions to the challenges facing local government in the 21<sup>st</sup> Century; now, therefore, be it

**PROCLAIMED**, By the Washoe County Board of Commissioners that April 22 – 28, 2001 is National County Government Week and we ask all members of the Washoe County community to join us in acknowledging and commemorating the history and contributions of all our nation's counties and encourage their participation in local government.

**01-366            GENERAL, HEALTH & PUBLIC WORKS CONSTRUCTION**  
**FUNDS – FINANCIAL REPORT – COMPTROLLER**

Upon recommendation of Kathy Garcia, Comptroller, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the General, Health & Public Works Construction Funds Financial Reports for the Eight Months Ended February, 2001 (unaudited), be accepted.

**01-367            WAIVER – ALCOHOLIC BEVERAGES – DAUGHTERS OF**  
**NORWAY – SENIOR SERVICES**

Upon recommendation of Karen Mabry, Director, Senior Services, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the prohibition of serving alcoholic beverages for the Daughters of Norway's annual smorgasbord event on Saturday, May 19, 2001, from 5:00 p.m. to 10:00 p.m. be waived.

**01-368            APPROPRIATION ADJUSTMENT – DISTRICT COURT – BUDGET**

Upon recommendation of Anna Heenan, Senior Administrative Analyst, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the following appropriation adjustments be approved and the Comptroller be directed to make the appropriate adjustments:

	<b>Decrease</b>		<b>Increase</b>
<i>Revenues:</i>			
District Court Admin. 1212-4301	\$73,554	URESA Master 1211G-4301	\$73,554
<i>Expenses:</i>			
District Court Masters 121201		URESA Master – 1211G	
7001 – Regular Pay	\$56,389	7001 – Regular Pay	\$56,389
7004 – Career Incentive	\$ 1,584	7004 – Career Incentive	\$ 1,584
7042 – Health Insurance	\$ 4,118	7042 – Health Insurance	\$ 4,118
7050 – Medicare	\$ 422	7050 – Medicare	\$ 422
7048 – Retirement	\$11,041	7048 - Retirement	\$11,041
<b>Total</b>	<b>\$73,554</b>	<b>Total</b>	<b>\$73,554</b>

**01-369            GRANT OF EASEMENT – CITY OF SPARKS – WILDCREEK GOLF COURSE (APN 027-011-05)**

Upon recommendation of James Gale, Sr. Property Agent, through Dave Roundtree, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Grant of Easement to the City of Sparks (storm drain facilities along the south line of Wildcreek Golf Course) be approved and Chairman Shaw be authorized to execute.

It was noted that the location of the easement is the same as what currently exists for drainage from the golf course. The City plans to contour the slopes of the existing drainage and add a headwall to allow for piping of the water under Wedekind Road. The project is not in any area of play and the RSCVA has approved the granting of this easement.

**01-370            COUNTY COMMISSION DISTRICT 2 – SPECIAL FUNDING ACCOUNT**

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the following expenditure from County Commission District 2 Special Funding Account be approved:

**Commissioner Short**

Not to exceed \$300 to East Washoe Valley Citizen Advisory Board for purchase of a community bulletin board.

**01-371            ANNUAL PAVEMENT OVERLAY ALLOCATION – SOUTH VERDI ROAD – PUBLIC WORKS**

Upon recommendation of Dave Roundtree, Public Works Director, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the expenditure of up to \$80,000 to cover the cost of constructing a portion of South Verdi Road be approved.

**01-372            REGIONAL WATER MANAGEMENT FUND – NATIONWIDE STUDY – WATER RESOURCES**

Upon recommendation of Steve Walker, Acting Water Management Planner, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the expenditure from the Regional Water Management Fund of \$15,000 to participate in a nationwide study to analyze microbial water quality in non-potable recycled water distribution systems be approved.

**01-373            AWARD OF BID – GAS SERVICE RELOCATION AND HVAC MODIFICATION – BID NO. ITB-2277-01 – PURCHASING DEPARTMENT**

In response to a question raised at yesterday’s Caucus, Katy Singlaub, County Manager, advised that the engineer’s estimate for this project was \$43,000.

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on January 31, 2001 and February 9, 2001, for Gas Service Relocation and HVAC Modification for the old Washoe County Courthouse, on behalf of the Facility Management Division of the Washoe County General Services Department. Proof was made that due and legal Notice had been given.

Bids were received from the following:

Mikennis Mechanical Contractors	Bid Item No. 1	\$20,808.00
	Add Alt. No. 1A	\$10,685.00
	<b>Total</b>	<b>\$31,493.00</b>
Applied Mechanical Inc.	Bid Item No. 1	\$24,637.00
	Add Alt. No. 1A	\$11,363.00
	<b>Total</b>	<b>\$36,273.00</b>
Gardner Engineering Inc.	Bid Item No. 1	\$32,897.00
	Add Alt. No. 1A	\$11,104.00
	<b>Total</b>	<b>\$44,001.00</b>

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Galloway,

which motion duly carried, Chairman Shaw ordered that Bid No. ITB-2277-01 for Gas Service Relocation and HVAC Modification on behalf of the Facility Management Division be awarded to Mikennis Mechanical Contractors Inc., in the amount of \$31,493.00. This amount includes the base bid work for the HVAC modifications to the Microfilm Room (\$20,808.00), and add alternate #1A for the Gas Service Relocation (\$10,685.00). It was further ordered that the Purchasing and Contracts Administrator be authorized to execute the agreement with Mikennis Mechanical Contractors, Inc., to perform the work.

**01-374            PROFESSIONAL ENGINEERING SERVICES AGREEMENT –  
COUNTY BACKFLOW PREVENTION PROJECTS –  
PURCHASING DEPARTMENT**

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the hiring of Dinter Engineering Company to provide professional engineering services for five backflow prevention projects to be constructed on behalf of the Facilities Management Division of the Washoe County General Services Department, in the net amount of \$62,545.00 be approved. It was further ordered that the Purchasing and Contracts Administrator be authorized to execute the agreements with Dinter Engineering to provide the engineering services required.

It was noted that engineering design projects are as follows: Reno Library, Sparks Library, Sun Valley Swimming Pool, Washoe Golf Course Club House and Maintenance Building, and Bowers Mansion.

**01-375            AGREEMENT – BIGHORN BMX INC – SUN VALLEY  
COMMUNITY PARK – PARKS DEPARTMENT**

Upon recommendation of Greg Finkler, Parks Department, through Karen Mullen, Parks & Recreation Director, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the agreement between Washoe County and Bighorn BMX, Inc., for the use of the bicycle motocross (BMX) track located within Sun Valley Community Park be approved and Chairman Shaw be authorized to execute.

**01-376            CORRECTION OF FACTUAL AND CLERICAL ERRORS ON  
TAX ROLLS – ASSESSOR**

Upon recommendation of Thomas Sokol, Assistant Chief Deputy Assessor, and Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following Roll Change Requests correcting factual errors on tax bills already mailed, be approved for the reasons indicated thereon and mailed to the property owners, a copy of which is placed on file with the Clerk. It was further ordered that the Orders directing the Treasurer to correct the errors be approved and Chairman Shaw be authorized to execute on behalf of the Commission.

West Side Properties LLC Parcel #007-144-13 [-\$87.08] (2000 Secured Roll)  
 Michael J. Jordan, et al Parcel #008-193-19 [-\$48.48] (2000 Secured Roll)  
 Ira P. Rodman Parcel #122-111-03 [-\$1,695.61] (2000 Secured Roll)  
 Southtowne Crossing LLC Parcel #160-030-13 [-\$327.34] (2000 Secured Roll)  
 Framework I.D. #2/201-799 [-\$323.21] (1999 Unsecured Roll)  
 Long Drive Golf Center Inc. I.D. #2/291-138 [-\$34.40] (1999 Unsecured Roll)  
 Lakeridge Golf Course I.D. #2/680-020 [-\$1,174.07] (1999 Unsecured Roll)  
 Norman L. Wallin Enterprises Inc. I.D. #2/102-969 [-\$22.95] (2000 Unsecured Roll)  
 Advanced Law A. I.D. #2/104-760 [-\$27.57] (2000 Unsecured Roll)  
 Erics Garage I.D. #2/130-259 [-\$31.06] (2000 Unsecured Roll)  
 Marsh USA Inc. I.D. 2/153-190 [-\$1,306.96] (2000 Unsecured Roll)  
 Ernest C. Pike I.D. #2/160-820 [-\$500.54] (2000 Unsecured Roll)  
 Jim Iveson Construction Inc. I.D. #2/174-281 [-\$77.99] (2000 Unsecured Roll)  
 Rodger Holt I.D. #2/181-012 [-\$62.00] (2000 Unsecured Roll)  
 Eplus Group Inc. I.D. #2/191-526 [-\$30.12] (2000 Unsecured Roll)  
 Wiskers & Paws Catering Inc. I.D. #2/200-747 [-\$46.44] (2000 Unsecured Roll)  
 Framework I.D. #2/201-799 [-\$611.16] (2000 Unsecured Roll)  
 Sierra Holistic Health I.D. #2/209-036 [-\$46.44] (2000 Unsecured Roll)  
 North Valley Hardware I.D. #2/235-030 [-\$56.31] (2000 Unsecured Roll)  
 Long Drive Golf Center Inc. I.D. #2/291-138 [-\$32.82] (2000 Unsecured Roll)  
 Mark IV Industries Inc. I.D. #2/300-264 [-\$2,524.46] (2000 Unsecured Roll)  
 IBM Credit Corporation I.D. #2/341-856 [-\$70.98] (2000 Unsecured Roll)  
 IBM Credit Corporation I.D. #2/341-857 [-\$105.93] (2000 Unsecured Roll)  
 Silver Club I.D. #2/700-187 [-\$6,802.09] (2000 Unsecured Roll)

**01-377            RESOLUTION – SPECIAL ASSESSMENT DISTRICT NO. 30**  
**(ANTELOPE VALLEY ROAD)**

Dave Roundtree, Public Works Director, stated that in July 2000, the Board approved the initializing resolution for Special Assessment District #30 (SAD 30) which directed staff to prepare the preliminary plans, cost estimates and the preliminary assessment roll for this project. The project proposes paving approximately 7.6 miles of Antelope Valley Road. The description of the project was divided into two sections, one from Red Rock Road to the intersection of Matterhorn Drive, and one from Matterhorn Drive north to the cattle guard. Mr. Roundtree said preliminary plans have been submitted to the Clerk. He said Board action today would set the date and time of the public hearing for this project, as well as direct staff to send notices to all affected property owners to make them aware of the hearing. The division of the project made property owners believe the special assessment district would be set up in two units, although the initializing resolution was not prepared that way. Staff, in preparation of the plans and assessment rolls, set out the cost of the north portion (the intersection of Matterhorn Drive to the cattle guard) separately, and identified those costs and prepared a second assessment roll to correspond with that.

Commissioner Sferrazza said the majority of written comments oppose the total project with the minority in favor of paving Matterhorn Drive to the cattle guard. He asked if letters had been received from 100 percent of the citizens who would be af-

fect. Mr. Roundtree said they have only received a handful of letters, from the 321 parcels that would be included in the SAD #30.

Commissioner Bond said she would like to know how many parcels will be in the first plan, from Matterhorn Drive north to the cattle guard, and the cost for that portion. She inquired why this project was all lumped together because she thought last year the Board had determined they were only going to look at the first 4.1 miles of this project.

Katy Singlaub, County Manager, said there was a lot of discussion on this matter when it initially came before the Board, and staff will review and clarify previous direction from the Board.

Commissioner Galloway inquired what type of input was received prior to today. He questioned whether a systematic survey was held or could one be conducted prior to the public hearing. Mr. Roundtree said before the initializing resolution last year, the Homeowners Association from the Antelope Valley area conducted a survey, and it was those results that the County relied on as an indication of the level of support. If there had not been an indication of support, staff would not have brought this forward to the Board. Based on the results staff developed preliminary cost estimates to let property owners know what the cost of the project may be. Mr. Roundtree stated his understanding was that the survey conducted by the Homeowner's Association asked whether the property owners would support the entire project or just a portion of the project. He said the southern portion had considerably less support than the northern portion.

In response to Commissioner Bond's inquiry, Mr. Roundtree stated that the cost is relatively uniform throughout the length of the project.

In response to Commissioner Short's inquiry, Mr. Roundtree said there will be considerable maintenance savings to the Homeowner's Association because once the road is paved, the County takes over the maintenance of the road and the Homeowner's Association has no further obligation. He said this project would also save costs spent on maintenance of property owner's vehicles in this area.

Elizabeth McKee, area resident, requested the Board amend the resolution before them today to reflect the wording from the original resolution (00-727), adopted last year. She said that resolution directed engineering staff to do and prepare certain things that are not addressed in the resolution before the Board today. Ms. McKee believes it is the intent of the engineering staff to be misleading and would like the wording clarified. She stated that the support from the residents in the Antelope Valley area is for the 4.1 miles from Matterhorn Drive north to the cattle guard.

Commissioner Sferrazza said the bottom line is the County Commission cannot even vote for this project, or even a portion of the project, if it does not have a majority support from the property owners.



Mac Coakwell, area resident, reviewed the past action of the County Commission concerning this project. He said he came before the Board on July 25, 2000, and advised there would be a problem if the entire project was designed as one special assessment district, and had recommended at that time, the Board consider establishing two special assessment districts for the project. Mr. Coakwell said the resolution before the Board today is for one special assessment district that includes the entire project instead of the two directed by the Board previously. He stated the Antelope Valley Homeowner's Association could conduct a survey quicker than County staff could, and they could send the results to Commissioner Bond.

Commissioner Bond asked if the Board could direct staff to come back with two resolutions; one addressing (a) from Matterhorn Drive south to Red Rock Road (approximately 3.5 miles), and one addressing (b) from Matterhorn Drive north to an existing cattle guard (approximately 4.1 miles). Paul Lipparelli, Legal Counsel, said it would depend on the order the Board issues following the public hearing, which would be the time for the Board to clearly define the project. He said the order would determine the boundaries of the district, as well as the definition of the project.

Jeannie Fow, area resident, submitted a folder with numerous documents, letters, pictures, data, etc., for this project. She said if this project is completed, there would only be 9.1 miles from the end of the cattle guard to the other end of pavement which connects Winnemucca Ranch Road into Pyramid Highway and that would be a great connection for the North Valleys. She reviewed the information included in the folder with the Board.

Commissioner Sferrazza asked what portion of the project, if any, do the Antelope Valley residents support. Ms. Fow responded they support the portion from Matterhorn Drive north to the cattle guard.

Reverend Gene Savoy, Jr., International Community of Christ Church, reiterated the Church's position, as stated in his letter dated April 16, 2001, which advocates paving from Matterhorn Drive to the cattle guard. He suggested reducing that portion by a little over a mile, from Matterhorn Drive to Serpentine Road. He reviewed the reasons why only a portion of the road should be paved, based on costs, support, necessity, etc. He said the survey conducted by the Homeowner's Association was entirely unscientific and unofficial.

Gary Soverns, area resident, said he has only lived in his home on Antelope Valley Road for two weeks. He said this project could also include approximately ½ mile from Matterhorn Drive to the top of the hill towards Red Rock, which is 25 parcels whereby reducing the cost of this project to each property owner.

Sam Dehne, Reno citizen, advised of the open meeting law, in which it states agendas, must be clear and complete and, if they are not, any action taken is void. He said this agenda item is very confusing and no average citizen would understand what

this item is about. Mrs. Singlaub stated that the wording for resolutions concerning Special Assessment Districts are provided by bond counsel and are legally required.

Mr. Roundtree said this project, or any portion of this project, is ultimately up to the property owners. He noted that if the property owners decide they want to include another ½ mile, or they do not want to do any portion of the project, that would be up to them.

Mrs. Singlaub clarified that the Board is directing staff to determine, by mailing a questionnaire to the property owners, whether there is support for a portion of the project, the entire project, or no project.

Mr. Lipparelli advised that there are deadlines tied to the public hearing, such as publishing the notice in the newspaper, etc. He said the Board will have to take into consideration any objections or protests from property owners concerning this project. It is also important that those protests comply with the statute, i.e., in writing or voicing their opinion at the meeting. Mr. Lipparelli said no one should rely on the Homeowner's Association to speak for him or her, and if they have an objection or protest, they need to follow through on their own behalf.

Following further discussion, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw ordered that this matter be continued for purposes of sending out a questionnaire to determine the best alternative proposal; that the resolution would be drafted based on the response from the questionnaire; and that the results be presented to the Board at the first meeting in May.

### **INTRODUCTION OF NEW COUNTY EMPLOYEES**

Katy Singlaub, County Manager, invited approximately 32 new Washoe County employees to come forward and introduce themselves to the Board. Chairman Shaw welcomed the new employees on behalf of the Board.

### **01-378      REPORT – JUSTICE FACILITIES WORKING COMMITTEE**

Katy Singlaub, County Manager, expressed her appreciation to Chuck Weller, Chairman of the Justice Facilities Working Committee, and to all of the members of the Committee who have dedicated many hours to this project.

Chuck Weller, Chairman, Justice Facilities Working Committee (“Committee”) submitted written recommendations (a copy was placed on file with the Clerk), concerning the following:

- \* Location of courts and related agencies
- \* Office space
- \* 195 South Sierra Building
- \* Family Court

- \* District Court
- \* Parking
- \* Future planning
- \* Legislative changes

He stated the Committee unanimously agreed that the Reno Municipal Court be constructed adjacent to the Justice Court at 1 South Sierra Street. Mr. Weller advised of findings of facts the Committee made concerning the District Court, based on the numbers provided by the master plan prepared last year, which indicates that case filing has not changed more than 1 percent since 1985; that criminal cases have declined by 9 percent; and that non-criminal general jurisdiction cases filed in the last 4 years have declined by 9 percent. He said Family Court has increased 9 percent and, during the same 15 years, the number of District Court judges has increased from 9 to 11. Mr. Weller noted that not only have they increased the number of judges, but also the judges have been tremendously efficient in streamlining the administration of cases. There is an early case resolution procedure in the criminal cases with 40 percent of the cases resulting in guilty pleas at a very early stage of the proceeding. He discussed automatic arbitration for probate hearings (under \$40,000), and mandatory mediation for divorce cases that involve children prior to going before a judge. Mr. Weller advised that the cost of a new judge would be tremendous to the County because it includes the cost for a courtroom, as well as staff for the judge.

Mr. Weller said one of the criticisms during the bond issue days was that Washoe County's courtrooms are empty most of the time, but there are no numbers to substantiate that. Clark County, before they built a new courthouse, conducted a study and the results were that their courtrooms were only used 35 percent of the time, and they found creative ways to increase that percentage. He said the Committee did not reach a consensus on whether a new courthouse, if any, be built at the Pioneer Inn site or on top of the existing 1 South Sierra Street building. Mr. Weller stated the County needs to stop using band-aid approaches and review the entire picture before authorizing remodels, expansions, etc. He requested Washoe County pursue legislation to authorize the unification of the Municipal and Justice Courts, as such legislation does not currently exist.

Martin Crowley, member of the Justice Facilities Working Committee, advised the Board that not all of the recommendations were unanimous. He recommended further studies be conducted concerning any new construction, as well as a Facilities Assessment Fee. Mr. Crowley said there needs to be input by the citizens when, and if, any new facilities are constructed.

Commissioner Sferrazza asked what the vote was for the location of a new courthouse. Mr. Crowley said the vote was 4 for 1 South Sierra Street; 4 for the Pioneer Inn site; and 5 for further study.

Richard Gammick, District Attorney, said the Committee has worked very hard on their recommendations and he appreciates all of them taking time to serve on this Committee. He said he is in agreement with all of the recommendations but takes excep-

tion to the criticism that the District Attorney's office spent \$300,000 for remodel at 195 South Sierra Street. He explained the reason for the construction and remodel for more office space and a conference room, and advised that the Committee did meet one time in the conference room but declined using it for further meetings because it is small.

Commissioner Sferrazza said past history is academic at this point, and one of the recommendations is no further renovation be done at 195 South Sierra Street because abandonment is imminent. Mr. Gammick said he agrees with that recommendation, but if they decide to move the warrants division out of the basement, there is some office space and one big room that is being used as a storage room currently. If they determined that space should be used for housing other employees, something would need to be done to that space prior to employees moving in.

Commissioner Sferrazza asked how much the District Attorney spends for rental space for staff. Mr. Gammick stated they just moved their Family Support Division staff to another building, which reduced their rent from approximately \$300,000 per year to \$285,000 per year. He noted with that move, they also acquired 3,000 additional feet plus parking. Mr. Gammick advised the Federal and State welfare system reimburses the County for two-thirds of their rent for the Family Support Division. He advised that he inquired, but has not yet received a response to the question whether they moved the Family Support Division into a building that the County is paying toward the mortgage, whether the government would still allow the County to charge the Family Support Division rent for the space they are using and still be reimbursed.

Michael Robinson, member of the Justice Facilities Working Committee, thanked the Board for establishing this Committee, and said it has been an honor to serve on the Committee. He advised that he had reservations about Mr. Weller being elected Chairman of this Committee because of his opposition to the bond last year, but his leadership has been terrific. He noted that Mr. Weller has led the Committee in places they might not have otherwise gone and he has been most open and fair. He requested the members of the Committee present today stand and applaud Mr. Weller for all of his hard work and dedication.

Commissioner Galloway inquired about the statement that the building on 1 South Sierra Street is suitable for District Court use. Mr. Weller responded that Ian McFarlane, who designed the building, advised the Committee that it is possible to add floors for the District Court by using a transfer beam. The people involved with Mr. Wiley's study acknowledged they had not considered that option. Mr. Weller said the Committee members are not engineers and they cannot say for sure, but from the evidence presented, constructing additional floors is a viable option.

Commissioner Galloway inquired if Clark County is using smaller courtrooms for District Court; Mr. Weller responded they are. Mr. Weller advised that Mr. Wiley represented that the average courtroom size in the United States is 1800 square feet and that is primarily what was on the bond issue. He said the average courtroom size in

Clark County is approximately 1650 square feet, although in the new courthouse several courtrooms will only be 1450 square feet, with the largest courtroom at 2000 square feet.

In response to Commissioner Short's inquiry, Mr. Weller said they have made a finding based on discussions with Mr. McFarlane, that every floor in the existing building at 1 South Sierra Street is strong enough to hold filing cabinets, and a statement made previously that they could not is just some sort of urban myth.

Katy Singlaub, County Manager, commented although Mr. McFarlane says a beam could be used and more floors could be built, that is a matter of opinion. She said that may or may not prove to be what a structural engineer would determine is feasible, and she recommends further study be done to see whether that option is feasible.

On motion by Commissioner Short, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Shaw ordered that the report by the Justice Facilities Working Committee be accepted. It was further ordered that the Committee provide a copy of the report to the City of Reno, prior to the joint meeting scheduled for April 24, 2001, at 9:00 a.m.

**01-379            DISCUSSION – FIRE ADVISORY BOARD ALTERNATES**

Katy Singlaub, County Manager, said this item was placed on the agenda for discussion of possibly appointing alternates to the Fire Advisory Board.

Marty Scheuerman, Chief of Operations, Reno Fire Department, said the meetings are held the second Thursday at 9:00 a.m., on a quarterly basis.

Chairman Shaw recommended that the Chair and Vice-Chair of the Truckee Meadows Fire Protection District Board serve as alternates for the Fire Advisory Board and would only be in the event that Commissioners Bond and Short were unable to attend a meeting. Commissioner Sferrazza said that maybe he and Commissioners Shaw and Galloway could take turns serving as the alternate to the Fire Advisory Board.

Commissioner Bond asked if they needed the approval of the Fire Advisory Board to appoint alternates. Mrs. Singlaub said currently alternates are not provided for the Fire Advisory Board.

Roy Slate, Division Chief, Reno Fire Department, advised this issue was informally raised at the last Board meeting and there seemed to be consensus by the Board that appointing alternates was okay, but is currently not included in the contract.

On motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, Chairman Shaw directed Commissioners Short and Bond to request at the next Fire Advisory Board meeting, that the Truckee Meadows Fire Protection District Board be allowed to appoint alternates to the Fire Advisory Board.

Katie Stevens, Animal Control Officer, reviewed the history that led to the kennel permit application. She advised there are 6 dogs at the residence, all are male and with the exception of 1, they have been neutered. The applicants agreed to two conditions 1) keeping only the listed dogs on the premises, and 2) reducing to 3 dogs by attrition. Animal Control has received 3 letters of objection to the permit application.

Larry Boneck, Animal Control Officer, explained that the animals would be kenneled on the porch. The entire perimeter property is fenced, partially with wood and partially chain link fence. Commissioner Bond said if the applicants use chain link fence on the porch, the porch is high enough for the dogs to see people or other animals, which will cause them to bark.

Commissioner Sferrazza said one of the objections received from a neighbor says the park rules allow no more than 3 dogs on a property. He said if the CC&R's only allow 3 dogs, how can the Board authorize more than 3 dogs. Even if the Board authorizes the kennel permit for 6 dogs, the Homeowner's Association could void the kennel permit based on their CC&R's.

Commissioner Bond inquired if there were any other complaints aside from too many dogs. Ms. Stevens said no, and they only discovered there were 6 dogs at the residence because the Animal Control Officer happened to be in the area.

Elmer McDonald, applicant, stated that he has resided on this property for 4 years, and the dogs have been there for about a year and a half. He said the dogs are inside the house when they are at work, and no one has ever come to them and complained about their dogs barking.

Lisa McDonald, applicant, stated that only 3 dogs are kept outside; the 3 older ones are kept inside the house. She said they are willing to do whatever the Board requires them to do so they can keep their dogs.

Phyllis Winans, area resident, said they moved into their home last year. She stated the McDonald's dogs have not been taught any manners and that the dogs can see through the chain link fence, and any little thing sets them off barking. She said there is not a lot of barking at night, usually just during the day.

Commissioner Short said he would like to see the dogs removed from the porch area and placed behind the home so they cannot see everybody going past.

Chairman Shaw said the barking has to be eliminated, because that seems to be the complaint from the neighbors.

Gary Schmidt, area resident, encouraged the Board to approve the kennel permit. He said he does not like the limitation of 3 dogs on any size parcel in Washoe

County and believes it is inappropriate. Mr. Schmidt said the objections to most kennel permits is barking and not the amount of dogs.

Following further discussion, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried with Commissioner Sferrazza voting "no," Chairman Shaw ordered that the application by Elmer & Lisa McDonald, 3540 Meadowlark Drive, Reno, Nevada, for a kennel permit be approved subject to the following conditions: that the dogs be reduced to 3 by attrition, and the chain link fence be slatted so the dogs cannot see through.

**01-381            APPEARANCE – JESS TRAVER – COUNTY BUILDING OFFICIAL**

Jess Traver, Building & Safety Department, reviewed the Washoe County Department of Building & Safety report with the Board. He advised they conduct about 35,000 inspections per year, and last year they issued 6,790 permits. He said they have a new Sierra Permits computer system which went online March 19<sup>th</sup> and they now have the Health Department, Building Department, Planning Department, Engineering Department and the Fire Department all using this new system. Mr. Traver said he is particularly proud of their new enhanced web page and noted that many people are using the site. He advised they are working with the Cities of Sparks and Reno to standardize some of the code items and amendments to the Uniform Building Code.

In response to Commissioner Short's inquiry, Mr. Traver said their turn-around time for issuing permits is generally 26 to 40 days.

Commissioner Sferrazza requested that names, phone numbers and occupation of the employees listed on page 3 of the report be submitted to the Board.

Commissioner Galloway requested Mr. Traver review the documents submitted to him by Bob Webb, Planning Manager, Community Development, concerning noise control and construction ordinance. Mr. Traver said he is not aware of any ordinances concerning noise or hours when construction can be done.

\*            \*            \*            \*            \*            \*            \*            \*            \*

**Commissioner's Sferrazza and Short temporarily left the meeting.**

**01-382            AWARD OF BID – FAIRVIEW BOULEVARD/COUNTRY CLUB DRIVE WATER QUALITY IMPROVEMENT PROJECT – BID NO. PWP-WA-2001-346 – ENGINEERING DEPARTMENT**

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno-Gazette Journal on March 8, 15, & 22, 2001, for Fairview Boulevard/Country Club Drive Water Quality Improvement Project, on behalf of the Engineering Department. Proof was made that due and legal Notice had been given.

Bids were received from the following:

<b>CONTRACTOR</b>	<b>BID</b>
<i>Burdick Excavating Co., Inc.</i>	<i>\$1,832,098.00</i>
<i>A &amp; K Earth Movers</i>	<i>\$2,067,731.25</i>
<i>Joe Suter Construction</i>	<i>\$2,084,297.00</i>
<i>Highfield Construction</i>	<i>\$2,194,899.25</i>

Upon recommendation of Kimble Corbridge, Engineering Division, through Dave Roundtree, Public Works Director, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried with Commissioners Sferazza and Short temporarily absent, it was ordered as follows:

1. Bid No. PWP-WA-2001-346 for Fairview Boulevard/Country Club Drive Water Quality Improvement Project on behalf of the Engineering Department, be awarded to the lowest responsive, responsible bidder, Burdick Excavating Co., in the amount of \$1,832,098.00 for the referenced project; and
2. Chairman Shaw be authorized to execute the contract documents when presented.
3. Staff's request for additional funding from TRPA Bitterbrush Settlement fund for the County's required 25 percent match for the project be ratified.

It was noted that the referenced project originally approved by the Board of County Commissioners on February 22, 2000 was modified and approved by the Board on June 20, 2000. The project is scheduled to begin construction May 1, 2001.

**01-383            INFORMATION REPORT – US ENVIRONMENTAL PROTECTION AGENCY – STATUS OF ARSENIC FINAL RULE – WATER RESOURCES**

In response to Commissioner Galloway's inquiry, Terri Svetich, Water Resources Department, said at this point and time the Environmental Protection Agency (EPA) has applied for an extension and is looking at withdrawing their current arsenic rule. She said when it is re-proposed, the Board will have an opportunity to respond to the new proposed rule, if any.

Commissioner Galloway asked that this matter be brought back to the Board when the EPA requests comment for the withdrawal.

\*       \*       \*       \*       \*       \*       \*       \*       \*       \*  
**Commissioner's Sferazza and Short returned to the meeting.**



01-384

**RESOLUTION – 102 RANCH – SOUTHERN NEVADA PUBLIC  
LAND MANAGEMENT ACT – BUREAU OF LAND  
MANAGEMENT – PARKS DEPARTMENT**

Upon recommendation of Karen Mullen, Parks & Recreation Director, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Shaw be authorized to execute:

**RESOLUTION**

**WHEREAS**, the Southern Nevada Public Land Management Act of 1998 provides, from proceeds derived from the orderly disposal of certain Federal lands in Clark County, Nevada, acquisition opportunities for environmentally sensitive lands throughout the State of Nevada; and

**WHEREAS**, the 687 acre 102 Ranch, of which 212 acres are on the Truckee River, is considered unique for its Truckee River frontage, wildlife habitat, wetlands, riparian areas, scenic views, and is located adjacent to Bureau of Land Management lands; and

**WHEREAS**, the Board of County Commissioners are committed to enhancing water quality and providing flood protection for the community; and

**WHEREAS**, there is broad public support for the protection of lands along the Truckee River as evidenced by its priority listing in the Regional Plan; and

**WHEREAS**, the Washoe County Commission remains committed to the implementation of the Washoe County Regional Open Space Plan adopted by Washoe County, the City of Reno, and the City of Sparks in 1994, which identifies the lands known here as the 102 Ranch, as worthy of protection; now, therefore, be it

**RESOLVED** that the Washoe Board of County Commissioners strongly supports the protection of the 102 Ranch property on the Truckee River through the Southern Nevada Public Land Management Act program administered by the Bureau of Land Management.

01-385

**ACCESS EASEMENT AND USE AGREEMENT – RED HILL  
PROPERTY – AMERICAN LAND CONSERVANCY – PARKS  
DEPARTMENT**

Upon recommendation of Karen Mullen, Parks & Recreation Director, on motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the donation of the Red Hill property, 399.89 acres for open space from the American Land Conservancy be accepted with gratitude.

It was further ordered that Chairman Shaw be authorized to execute the Access Easement, Use Agreement and all other Escrow Closing documents approved by the District Attorney and Risk Manager.

Commissioner Short expressed appreciation to all the people who worked so hard to make this happen.

**01-386            AGREEMENT – HOBBS GROUP – RISK MANAGEMENT**

Upon recommendation of Raymond Sibley, Risk Management Division, through John Sherman, Finance Director, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the Risk Manager be authorized to enter into an agreement with Hobbs Group, an insurance broker, and purchase property and related miscellaneous insurance coverage effective May 1, 2001.

It was noted that an RFP was issued on December 28, 2000 and sent to 15 brokers. On January 19, the County received eight proposals that were reviewed by Bickmore Risk Services, the consultant used to assist in this process. A recommendation was made by Bickmore to invite four of the eight firms to meet with the County and secure quotes from the market place. The four selected firms and the four non-selected firms were informed on February 21. The County met with the representatives of the four broker firms on February 27 and assigned specific markets to each broker based upon their preferences and the information provided in their proposals.

Two quotes were received from the following brokers:

<i>Broker</i>	<i>Insurance Company</i>	<i>Premium Quote</i>	<i>Broker Fee</i>
Hobbs Group	Affiliated FM Insurance	\$209,273.00	\$19,460.00
Robert F. Driver Co.	PEPIP	\$373,680.00	\$20,000.00

The actual cost will be somewhat greater as the insurance company has been asked to move the program from May 1 to a July 1 renewal. This will require two additional months on this insurance policy so that the coverage is for 14 months instead of 12 months this year; there will be an incremental increase as a result of that. Additionally, the County has several construction projects ongoing and is in the process of purchasing new equipment for the Roads Division, which will need to be added to the policy. These expansions and additions will require additional premium payments later in the year.

**01-387            AGREEMENT – SPECTRUM WEST INC – PHASE II AND PHASE III SHERIFF’S DEPARTMENT DETENTION FACILITY – GENERAL SERVICES AND TELECOMMUNICATIONS**

Upon recommendation of Tom Gadd, Director, General Services and Jim Lencioni, Telecommunications Supervisor, on motion by Commissioner Bond, seconded

by Commissioner Short, which motion duly carried, it was ordered that the Agreement for the Phase II upgrade of security control panels and electronics at the Sheriff's Department Detention Facility with Spectrum West Inc., in the amount of \$360,000 be approved. It was further ordered that the General Services Department be authorized to proceed with completion of Phase III of the security control panel and electronics upgrade upon successful completion of Phase II. It was noted that Phase III is covered under the agreement for an additional \$360,000.

**01-388            REIMBURSEMENT AGREEMENT – SOUTHWEST POINTE ASSOCIATES LLC – WATER RESOURCES**

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Sferrazza, seconded by Commissioner Bond, which motion duly carried, it was ordered that the Reimbursement Agreement between Washoe County and Southwest Pointe Associates relating to oversized water tank construction be approved and Chairman Shaw be authorized to execute. It was further ordered that the Manager of the Utility Services Division be directed to record the same with the County Recorder's office.

**01-389            FACILITIES IMPROVEMENT CONNECTION FEE AGREEMENT – CIMARRON WEST LLC – DESERT SPRINGS AREA – WATER RESOURCES**

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director of Water Resources Department, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, it was ordered that the Facilities Connection Fee Agreement between Washoe County and Cimarron West, LLC be approved and Chairman Shaw be authorized to execute.

**01-390            CAPITAL OUTLAY EXPENDITURE – COMMAND POST – DEPRECIATION AND OPERATIONS AND MAINTENANCE EQUIPMENT SERVICES – SHERIFF'S DEPARTMENT**

Upon recommendation of Dennis Balaam, Sheriff, on motion by Commissioner Bond, seconded by Commissioner Short, which motion duly carried, Chairman Shaw ordered that the reimbursement grant from the United States Department of Justice, Bureau of Justice Assistance, in the amount of \$1,321,840.00 be accepted and the Comptroller be directed to make the following adjustments to the 2000/2001 budget, as well as any necessary cash and transfer adjustments:

	<b>Grant Award and Distribution</b>	<b>Existing Budget Authority</b>	<b>Adjustments to Budget Authority</b>	<b>Notes for Comptroller Posting Key Org and Account for Revenues &amp; Expenditures</b>
<i>Revenue:</i> Grant Award	\$1,321,840.00	\$351,000.00	\$970,840.00	

<i>Expenses:</i>				
Repayment of loan to Toxicology	\$292,012.00		\$292,012	General Fund Cash-Cash Loan BCC #00-1216
Contingency-repayment for Civil	\$184,250.00		\$184,250.00	001-1890 Expense Acct 7328 Revenue 4301
CPC Building	\$100,000.00		\$100,000.00	092-920428G1 Expense Acct 7802 Rev 4301
Courts Basement Holding Cells	\$101,000.00		\$101,000.00	092-920436G Expense Acct 7881 Rev 4301
Basement Staff Office/Locker Room		-\$101,000.00	(\$101,000.00)	092-920441G Expense Acct 7881 Rev 4301
Justice Benefits Inc. Payment	\$182,278.00		\$182,278.00	001-15262G01 Expense Acct 7140 Rev 4301
SCAAP Special Equip	\$15,000.00		\$15,000.00	001-1562G01 Expense Acct 7825 Rev 4301
SCAAP Printers	\$2,000.00		\$2,000.00	001-15262G01 Expense Acct 72052 Rev 4301
SCAAP Personal Computer	\$2,300.00		\$2,300.00	001-15262G01 Expense Acct 72051 Rev 4301
Detention Federal Contribution	\$300,000.00	\$250,000.00	\$50,000.00	001-15090 Expense Acct 7003 Rev 4301
General Training for Records	\$3,000.00		\$3,000.00	001-15262G01 Expense Acct 7385 Rev 4301
Command Post-Truck & Fifth Wheel	\$140,000.00		\$140,000.00	001-15262G01 Expense Acct 7851 Rev 4301
<b>TOTAL</b>	<b>\$1,321,840.00</b>	<b>\$351,000.00</b>	<b>\$970,840.00</b>	

It was further ordered that the following Capital Outlay expenditure be approved:

**\$11,000** High Volume, Duplex Card Printer to be used in Records for employee identification cards and concealed weapon permits.

**\$4,000** RF modem, feed line, power supply, router and antenna at the Criminal Information Center (CIC). This will allow field units to have constant access to CIC for all requests and questions.

**\$140,000** to purchase a Truck with a fifth wheel plus a trailer for a new Command Post.

It was further ordered that the Equipment Services Division be directed to include the Command Post in the 2001/2002 depreciation and operations & maintenance equipment services billing and, that given the computer will be used for a permanent workstation at the Sheriff's office, the computer be part of the County refresh program.

### **COMMUNICATIONS AND REPORTS**

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

**01-391            Communications:**

- A. Copy of signed Memorandum of Understanding between Department of Employment, Training and Rehabilitation, NevadaWorks, Southern Nevada Workforce Investment Board and the State Workforce Investment Board.
- B. Copy of signed Notice of Completion between Washoe County Department of Water Resources, Utility Services Division, and Interstate Utility Constructors, for construction of the South Truckee Meadows General Improvement District Eastside/Westside Intertie.
- C. Agreement between State Department of Human Resources, Welfare Division and Second Judicial District Court, Access and Visitation Program. See BCC Item 00-1071.

**01-392            Reports - Monthly (February 2001)**

- A.     Animal Control
- B.     County Clerk
- C.     Court Clerk
- D.     Treasurer

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There being no further business to come before the Board, the meeting adjourned at 1:15 p.m.

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JAMES M. SHAW, Chairman  
Washoe County Commission

ATTEST: AMY HARVEY, County Clerk

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*Minutes Prepared By:  
Jeraldine Magee  
Deputy County Clerk*