

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 9:00 A.M. FEBRUARY 18, 1997

PRESENT:

Grant Sims, Chairman
Joanne Bond, Vice Chairman
Jim Galloway, Commissioner
Mike Mouliot, Commissioner
Jim Shaw, Commissioner

Judi Bailey, County Clerk
John MacIntyre, County Manager
Maureen Griswold, Legal Counsel
Madelyn Shipman, Legal Counsel [arrived 10:10 a.m.]

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

97-135 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that the agenda for the February 18, 1997 meeting be approved.

PUBLIC COMMENTS

There was no response to the call for public comments.

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The Board convened as the County Liquor Board

97-136 REFUND - MASSAGE PERMIT - CHERYL ANNE MESA - AND MARY MCKENNA - COMMUNITY DEVELOPMENT

Upon recommendation of Karen Carmel, Business License and Code Enforcement, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that a refund in the amount of \$29.00 for a Massage Permit for Cheryl Anne Mesa and a refund in the amount of \$29.00 for a Massage Permit for Mary McKenna, be authorized. It was noted that Ms. Mesa will be relocating and will not need the permit; and that a background investigation constituted grounds for denial of Ms. McKenna's permit.

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The Board reconvened as the Board of County Commissioners

MINUTES

On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that the minutes of the regular meeting of January 28, 1997, be approved.

9:30 a.m. Pursuant to a Notice of Intent published in the Reno Gazette-Journal on January 29, February 5th and 12, 1997 to exchange a 1.0 acre parcel owned by Washoe County located on Golden Valley Road south of North Hills Boulevard (APN 088-202-43) for a 1.5 acre parcel owned by Golden Meadows Ltd., (APN 088-201-40) located on the northwest corner of Golden Valley Road and Beckworth Drive, this time was set to consider all additional offers of cash or exchange for subject property and final action on the proposed exchange. Proof was made that due and legal Notice had been given.

James Gale, Sr. Property Agent, advised that he had not received any bids or calls regarding the proposed exchange.

Chairman Sims opened the public hearing to open and declare all sealed bids received and the call for any oral bids. There being no response to the request for offers, the public hearing was closed.

Maureen Griswold, Deputy District Attorney, stated that the resolution has been amended to include the establishment of an escrow to be paid for by Golden Meadows Ltd. to handle the exchange and all associated documents and the imposition of a 60-day time frame for the close of escrow.

Following discussion, on motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, it was ordered that the following resolution as amended by staff, be adopted and Chairman Sims be authorized to execute the resolution and other pertinent documents related to the exchange:

RESOLUTION

APPROVING EXCHANGE OF COUNTY PROPERTY

WHEREAS, Washoe County is the owner of a 1.0 acre parcel of property located on Golden Valley Road between the Golden Valley exit off of U.S. 395 and North Hills Blvd., within the northeast one-quarter of Section 15, T.20N., R.19E., M.D.B.&M., Assessor's Parcel Number (APN 088-202-43), which property has been appraised at \$38,000.00, and which property was deeded to the County in 1989 by Joyce Sweger, Kathryn Pruitt, J. Robert Brem and Gretchen Redwine by deed which contained the statement that the property was "to be solely used for a library site...."; and

WHEREAS, pursuant to NRS 244.281 the County of Washoe has the power to exchange the subject property for other real property of substantially equal value if it has also determined by resolution that the acquisition of the other real property will be in the best interest of Washoe County; and

WHEREAS, Washoe County has received an offer from Golden Meadows, Ltd., (a Nevada limited liability company composed of Highland Pines, (a Nevada General Partnership, D. Fred Altmann, General Partner) and Pavich & Associates, Inc., (a Nevada corporation, Nicholas J. Pavich, President)) to exchange the subject property for approximately 1.5 acres of land (a portion of APN 088-201-40) which property is located on the northwest corner of Golden Valley Road and Beckwourth Drive within the northeast one-quarter of Section 15, T.20N., R.19E. M.D.B.&M., which property has been appraised at \$38,000.00, and which offer also includes the Offeror filing a parcel map on the property prior to the exchange at Offerors sole cost and expense, and which offer also includes the Offeror making certain improvements on the portion of APN 088-201-40 to be conveyed to County as part of the exchange, which improvements include rough grading of the site for drainage and to stub sewer, water and electric service to the site, the construction and completion of such improvements to be bonded with an improvement bond; and

WHEREAS, Offeror agrees as part of the exchange to obtain from the donors of APN 088-202-43 a quitclaim deed to the County and a general release, releasing the Washoe County Library and Washoe County, their officers, employees, agents and representatives for not developing the property as a library site and for disposing of APN 088-202-43; and

WHEREAS, County has asked its Board of Library Trustees to provide a recommendation regarding the exchange of the two properties, and the Board of Library Trustees has considered the exchange and recommended the exchange as the portion of APN 088-201-40 would

be a better site for a library than APN 088-202-43;

WHEREAS, pursuant to NRS 244.281 the Board of County Commissioners has adopted a Resolution on January 21, 1997, (a copy of which is attached hereto and incorporated by reference herein) stating its intention to exchange APN 088-202-43 for the approximately 1.5 acres of property offered by Golden Meadows, Ltd., as the acquisition of that property, based upon the terms provided for in that Resolution, as in the best interest of Washoe County and the Board of County Commissioners of Washoe County has held a public hearing on February 18, 1997, where offers of cash or exchange from other persons could be received;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY that Washoe County finds that the exchange of the properties as herein above set forth is in the best interest of Washoe County and does hereby accept the offer of Golden Meadows, Ltd., to exchange the properties based upon the terms and conditions herein specified as such offer is the highest and best offer for APN 088-202-43.

BE IT FURTHER RESOLVED AND ORDERED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY that an escrow shall be established at the cost of Golden Meadows, Ltd., to handle the exchange of these properties and associated documents as called for herein; and that the escrow holder upon receipt of: the quitclaim deed and general release from the donors as specified herein, the improvement bond guaranteeing the construction and completion of the improvements as specified herein, and a deed for the approximately 1.5 acres of property wherein the property is configured in the form of a legal parcel, shall notify County and at suchtime, the Chairman is directed to execute a deed transferring APN 088-202-43 to Golden Meadows, Ltd., and submit said deed to the escrow holder.

BE IT FURTHER RESOLVED AND ORDERED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY that in the event all of the documents as specified above are not completed and escrow has not closed by 60 days, then the County may, by resolution, extend the escrow for an additional period of time, or, the County may terminate the escrow, in which event this Resolution Approving Exchange of County Property shall become null and void, and County shall retain title to APN 088-202-43.

97-138 ABANDONMENT CASE NO. AB10-14-96 - MICHAEL & GAYLE GREEN - APN 130-331-01

9:30 a.m. This was the time set in a Notice of Public Hearing mailed to property owners on February 5, 1997 and published in the Reno-Gazette Journal on February 7, 1997 to consider the recommendation of the Washoe County Planning Commission to conditionally approve Abandonment Case No. AB10-14-96 for Michael & Gayle Green to abandon a 2,200 square foot access easement to Lake Tahoe (Reno Avenue) to facilitate a future remodel of the .076-acre parcel adjacent to the north property line addressed at 1705 State Route 28, Lot 1, Block G, Rocky Point Subdivision. The property is designated Medium Density Suburban (MDS) in the Tahoe Area Plan and situated in a portion of Section 26, T16N, R18E, MDM, Washoe County, Nevada (rescheduled from January 28, 1997 meeting).

Sharon Cavas, Department of Community Development, reviewed background information contained in a staff report dated January 16, 1997 concerning the proposed abandonment and answered questions of the Board concerning the location of the abandonment and access to Lake Tahoe explaining that it is possible to access the lakeshore by means of the adjacent public lands climbing over rocks and trails; and that it is her understanding that the Tahoe Regional Planning Agency (TRPA) would look at this request and would provide an easement on the property that would allow the County to come back in the future and construct stairways down to the Lake if they elect to do so.

Chairman Sims opened the public hearing and called on any wishing to speak regarding the propose abandonment.

Gayle Green, applicant and property owner adjacent to the easement explained that upon applying for a building permit, the TRPA requested that they apply for an abandonment of Reno Avenue in order to complete their project. She explained that they have a deck area; that it is not a dock; and only when the water level is over its legal limit which it has been, would there an ability to bring a boat into the area and tie to the deck; that two feet of the deck extends onto the easement; that in the process they were unaware of the conditions requiring stairways, decks and a gas propane tank on the easement which had been obtained by the previous owner; that they have not built any of the structures in question; that they were there when they purchased the property; that the previous owner had obtained a special conditional permit to maintain the decks, stairways and propane tank in this area

on the public easement; that they realized that an extreme liability exists; that they wish to relieve themselves and the County of this particular hazard; that they do not wish to diminish access to the Lake; and that she has proposed to the TRPA that this portion of the property be abandoned with the caveat that there be an easement on the north side away from their home.

There being no one else wishing to speak, the public hearing was closed.

On motion by Commissioner Galloway, seconded by Commissioner Bond, which motion duly carried, Chairman Sims ordered that Abandonment Case No. AB10-14-96 for Michael and Gayle Green be granted subject to the following conditions:

1. Prior to the recordation of the Resolution and Order of Abandonment, the applicant shall submit to the staffs of the Department of Community Development and Engineering Division a letter from the Tahoe Regional Planning Agency (TRPA) indicating the abandonment project has been reviewed and approved by the TRPA pursuant to TRPA rules, regulations and ordinance and the abandonment does not diminish access to Lake Tahoe.
2. Prior to recordation of the Resolution and Order of Abandonment, the applicant shall submit legal descriptions to the County Engineer for review and approval. The legal descriptions shall be prepared by a registered professional and shall be for the area of abandonment, the portion of the abandonment reverting to applicant, and any required replacement easements as conditioned by the Tahoe Regional Planning Agency (TRPA).
3. The applicant shall comply with all conditions necessary to effect the Resolution and Order of Abandonment within two years from the date of the action by the Board of County Commissioners or this conditional abandonment will be null and void.

97-139 ACCEPTANCE OF PUBLIC COMMENT - MEDIUM-TERM FINANCING - PUBLIC PROJECTS

9:30 a.m. This was the time set in a Notice of Public Hearing published in the Reno Gazette-Journal on February 5, 1997 to consider acceptance of public comment for medium-term financing for public projects.

Chairman Sims opened the public hearing and there being no one wishing to speak, the public hearing was closed.

97-140 RESOLUTION - MEDIUM-TERM FINANCING - VARIOUS PUBLIC PROJECTS

Jerry McKnight, Budget Coordinator, answered questions of the Board concerning Capital Improvement Projects and related studies.

On motion by Commissioner Bond, seconded by Commissioner Galloway, which motion duly carried it was ordered that the following resolution be adopted and Chairman Sims be authorized to execute on behalf of Washoe County:

RESOLUTION NO. 97-140

A RESOLUTION AUTHORIZING MEDIUM-TERM FINANCING IN AN AMOUNT OF UP TO \$10,000,000 FOR THE PURPOSE OF FINANCING ALL OR A PORTION OF THE COST OF VARIOUS PUBLIC PROJECTS; DIRECTING THE OFFICERS OF THE COUNTY TO FORWARD MATERIALS TO THE DEPARTMENT OF TAXATION OF THE STATE OF NEVADA; AUTHORIZING THE ASSISTANT COUNTY MANAGER, FINANCE DIVISION OR HER DESIGNEE TO ARRANGE FOR THE SALE OF THE COUNTY'S MEDIUM-TERM BONDS; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Board of County Commissioners of Washoe County, Nevada (the "Board", "County", and "State", respectively) proposes to incur up to \$10,000,000 in medium-term financing of the County under Chapters 350.085 to 350.095, inclusive, of Nevada Revised Statutes (the "Project Act" and "NRS", respectively), in order to finance all or a portion of the cost of acquiring, constructing, improving and equipping public buildings, roads, parking lots, computer and communication projects, water management and flood prevention projects and water projects within the County (the "Project"); bearing interest at a rate or rates which do not exceed by more than 3% the "Index of Twenty Bonds" most recently published in The Bond Buyer before bids are received for such medium-term financing or a negotiated offer is accepted, and maturing within 10 years of the date of issuance thereof, in order to pay the costs of the Project; and

WHEREAS, the Board has determined that legally available funds of the County will at least equal the amount required in each year for the payment of interest and principal on such medium-term financing; and

WHEREAS, NRS 350.087 requires that a notice of intention to authorize medium-term financing be published not less than 10 days prior to the consideration of a resolution authorizing medium-term financing; and

WHEREAS, a notice of intention to act upon the resolution authorizing such medium-term financing has been duly published in a newspaper of general circulation in the County not less than 10 days prior to the date hereof pursuant to NRS 350.087; and

WHEREAS, all comments made at the public hearing held on this date on the adoption of this resolution have been duly considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY, NEVADA:

Section 1. The Board hereby finds and determines that the public interest requires medium-term financing for the Project in a principal amount not exceeding \$10,000,000.

Section 2. The facts upon which the finding stated in 1 above are:

- (a) There is a need to acquire, improve, construct and equip public buildings, roads, parking lots, computer and communication facilities, water management and flood prevention facilities and water facilities due to increased demand for and uses of County facilities beyond the existing capacity of such facilities due to the population growth in the County.
- (b) It is in the best interests of the County and its inhabitants, and would best serve the health and welfare thereof, if the Project is now accomplished, thereby assisting in alleviating the needs mentioned in (a) above;
- (c) It is not feasible to finance the Project from other funds of the County, among other reasons, because of restraints on the County's budget for the current fiscal year and other demands on and needs for existing funds of the County.

Section 3. The County proposes to borrow a sum not to exceed \$10,000,000 at an annual interest rate estimated to be 6% to be repaid over a period of not more than 10 years. Such medium-term financing shall be evidenced by the issuance by the County of medium-term negotiable bonds which mature not later than 10 years after the date of issuance, said term being less than the estimated useful life of the assets to be purchased with the proceeds from the financing, and the interest rate shall in no event exceed by more than 3 percent the "Index of Twenty Bonds" which is most recently published before bids are received or a negotiated offer is accepted (the "Bonds"). Such medium-term bonds shall be issued on such other terms and conditions as the Board determines, all as provided in the Project Act and NRS 350.500 to 350.720, inclusive, (the "Bond Act") and as specified by the adoption of a bond ordinance and the execution of a certificate of the Assistant County Manager, Finance Division specifying the Bond terms and details approving and ratifying their sale (the "Bond Ordinance").

Section 4. The medium-term financing shall not be paid in whole or in part from a levy of a special tax exempt from the limitations on the levy of ad valorem tax, but shall be paid from other legally available funds of the County, including the general fund.

Section 5. The Assistant County Manager, Finance Division or her designee is hereby authorized to arrange for the issuance and sale of the Bonds in a total principal amount of not more than \$10,000,000 to finance the cost of the Project, in accordance with Project Act and the Bond Act.

Section 6. The Assistant County Manager, Finance Division or her designee is authorized to specify the terms of the Bonds, the method of their sale, the final principal amount of the Bonds (not in excess of \$10,000,000) the terms of their repayment and security therefor, and other details of the bonds, and if deemed appropriate by the Assistant County Manager, Finance Division or

her designee, to advertise the Bonds for sale, subject to the Project Act and the Bond Act and subject to ratification by the Board by the Bond Ordinance.

Section 7. The officers of the County are hereby authorized to take all action necessary or appropriate to effectuate the provisions of this resolution, including without limitation, (a) forwarding all necessary documents to the Executive Director, Department of Taxation, Carson City, Nevada, (b) assembling of financial and other information concerning the County and the Project, and the bonds, and (c) preparing and circulating an official statement for the Bonds, and, if deemed appropriate by the Assistant County Manager, Finance Division, or her designee, preparing and circulating a preliminary official statement, a notice of bond sale for the Bonds, or both, in the forms specified by the Assistant County Manager, Finance Division or her designee. The Assistant County Manager, Finance Division or her designee is authorized to deem the official statement or preliminary official statement to be a "final" official statement on behalf of the County for the purposes of Rule 15c2-12 of the Securities and Exchange Commission.

Section 8. The Assistant County Manager, Finance Division, or her designee shall, after arranging for the sale of the Bonds, present the proposed terms of the sale to the Board for its approval by adoption of the Bond Ordinance.

Section 9. Sections 1 through 4 of this Resolution shall become effective upon the approval hereof by the Executive Director of the Department of Taxation of the State of Nevada as provided in NRS 350.089. Sections 5 through 8 of this Resolution shall become effective upon passage and approval.

97-141 RESOLUTION - TERMINATION OF LOCAL STATE OF EMERGENCY - EMERGENCY MANAGEMENT

Upon recommendation of Press Clewe, Emergency Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Sims be authorized to execute on behalf of Washoe County:

RESOLUTION - TERMINATION OF LOCAL STATE OF EMERGENCY

WHEREAS, A local state of emergency presently exists in the County of Washoe, in accordance with the Resolution thereof by the Board of Commissioners and the County Manager on January 6, 1997, as a result of conditions of extreme peril to the safety of persons and property caused by flooding; and

WHEREAS, the situation resulting from said condition of extreme peril is now deemed to be within the control of normal protective services, personnel, equipment and facilities of and within the County of Washoe; now, therefore, be it

RESOLVED, that the Board of Commissioners of the County of Washoe, State of Nevada, does hereby terminate said local emergency.

97-142 CONTINGENCY TRANSFER TO ROADS - FINANCE

Upon recommendation of Jerry McKnight, Budget Coordinator, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that a contingency transfer to the Roads Division of the Public Works Department be approved; and that the following account transactions be authorized:

Decrease		
Contingency	001-1890-7328	\$200,000.00
Increase		
Road Division:		
Overtime	001-1652-7003	\$ 32,500.00
Materials	001-1652-7267	\$167,500.00

Upon recommendation of James Gale, Sr. Property Agent, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that a Grant of Easement between Washoe County and Arneson Development, Inc., (APN 140-072-10) and Joseph and Mary Sager (APN 140-072-08) concerning maintenance of an existing storm drain be accepted; and that Chairman Sims be authorized to execute.

97-144 GRANT - NEVADA JUVENILE JUSTICE COMMISSION - JUVENILE SERVICES

Upon recommendation of Michael Martino, Community Outreach Program, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that the Department of Juvenile Services permission to apply for and receive a \$3,500 mini-grant from the Nevada Juvenile Justice Commission be retroactively approved; and that the following account transactions be authorized:

Increase Revenues		Increase Expenditures	
Account	Amount	Account	Amount
129576-4302	\$ 3,500.00	129576-7140	\$ 1,200.00
		7103	800.00
		7181	800.00
		7266	700.00
 TOTAL:	 \$ 3,500.00	 TOTAL:	 \$ 3,500.00

97-145 GRANT - STATE DIVISION FOR AGING SERVICES - WEEKEND RESPITE CARE PROGRAM - SENIOR SERVICES

Upon recommendation of Karen Mabry, Director Washoe County Senior Services, On motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, Chairman Sims ordered that a Federal Grant from the State Division for Aging Services in the amount of \$30,000 to provide a weekend Respite Care Program, be approved; and that the following account transactions be authorized:

Revenue		Expenditure	
Amount	Account	Amount	Account
\$30,000.00	25302G-4301	\$30,000	25302G-7002
	(Respite Care Program)		(Respite Care Program)

97-146 GRANT OF ACCESS EASEMENT - ROSTON COMPANY, L.L.C. - GRANT OF ACCESS EASEMENT & SEWER LINE EASEMENT - COLD SPRINGS 2000 - SAD NO. 21 - UTILITY

Upon recommendation of John Collins, Utility Services Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that a Grant of Access Easement (approximately 60 feet in width for approximately 2.3 acres) between The Roston Company, a Nevada Limited Liability Company, and Washoe County as Grantee, be approved and accepted; that a Grant of Access and Sewer Line Easement (40 feet in width for approximately 1.2 acres), between Cold Springs 2000, a Nevada Corporation as Grantor and Washoe County as Grantee, be approved and accepted; and that the Water Resources Manager be directed to record both easements with the County Recorder.

97-147 WATER RIGHTS DEED - BRENT NICHOLAS DOUGLAS - UTILITY

Upon recommendation of John Collins, Utility Services Division Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that a Water Rights Deed for 15.0 acre-feet of water rights from a portion of Permit 39167, Certificate 10457, between Brent Nicholas Douglas as Grantor and Washoe County as Grantee, be approved; that Chairman Sims be authorized to execute the Water Rights Deed; and that the Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

It was noted that the water rights are being dedicated in support of two parcel maps by Palomino Farms Estates.

97-148 WATER RIGHTS DEED - MANOUKIAN FAMILY TRUST - UTILITY

Upon recommendation of John Collins, Utility Services Division Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that a Water Rights Deed for 2.0 acre-feet of surface water rights being a portion of Claim 142, changed by application 62539, between Manoukian Family Trust, a Nevada corporation, as "Grantor" and Washoe County as "Grantee", be approved; that Chairman Sims be authorized to execute the Deed; and that the Utility Services Division Manager be directed to record the Deed with the County Recorder.

It was noted that the water rights are being dedicated on behalf of North Springs Estates, Ltd., in support of North Springs Estates Subdivision, Phase 3.

97-149 WATER RIGHTS DEED - PAVICH & ASSOCIATES, INC. - UTILITY

Upon recommendation of John Collins, Utility Services Division Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that a Water Rights Deed for 10.10 acre-feet of water rights from a portion of Permit 59607 between Pavich & Associates, Inc., a Nevada corporation, as Grantor and Washoe County as Grantee, be approved; that Chairman Sims be authorized to execute the Water Rights Deed; and that the Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

It was noted that Pavich & Associates, Inc., is dedicating 6.06 acre-feet of water rights on behalf of K.L. Learey and/or Diana L. Learey for future parceling and 4.04 acre-feet of water rights on behalf of Reno Radiological Associates Chtd. Profit Sharing Plan for future a parcel map.

97-150 WATER RIGHTS DEED - W. R. ROGGENBIHL - UTILITY

Upon recommendation of John Collins, Utility Services Division Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that a Water Rights Deed for 1.23 acre-feet of surface water rights from a portion of Claim 550 between W. R. Roggenbihl as Grantor and Washoe County as Grantee, be approved; that Chairman Sims be authorized to execute the Water Rights Deed; and that the Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

It was noted that the water rights are be dedicated on behalf of North Springs Estates, Ltd., in support of North Springs Estates, Phase 3.

97-151 WATER RIGHTS DEED - W. R. ROGGENBIHL - UTILITY

Upon recommendation of John Collins, Utility Services Division Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that a Water Rights Deed for 1.5 acre-feet of surface water rights from a portion of Claim 209 between W. R. Roggenbihl as Grantor and Washoe County as Grantee, be approved; that Chairman Sims be authorized to execute the Water Rights Deed; and that the Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

It was noted that W.R. Roggenbihl is dedicating 1.5 acre-feet of surface water rights on behalf of Hawco Investment and

Development Company, Inc., in support of future development.

97-152 WATER RIGHTS DEED - W. R. ROGGENBIHL - UTILITY

Upon recommendation of John Collins, Utility Services Manager, on motion by Commissioner Bond, seconded by Commissioner Shaw, which motion duly carried, it was ordered that two Water Rights Deeds for a combined total of 8.8 acre-feet of surface water rights from a portion of Claim 474/475 between W. R. Roggenbihl as Grantor and Washoe County as Grantee, be approved; that Chairman Sims be authorized to execute the two Water Rights Deeds; and that the Utility Services Division Manager be directed to record the two Water Rights Deeds with the County Recorder.

It was noted that the water rights are being dedicated on behalf of Hawco Investment and Development Company, Inc., in support of future development.

97-153 MAJOR EARTHQUAKE PLAN SCENARIO - EMERGENCY MANAGEMENT

Press Clewe, Emergency Manager, reviewed background information contained in his agenda memorandum concerning the request to approve the use of the Nevada Bureau of Mines and Geology, Planning Scenario for a Major Earthquake in Western Nevada as the basis for emergency preparedness planning in the County organization and to encourage its use throughout all local government organizations, special districts and tribal governments in Washoe County.

Dr. Jonathan Price, Director/State Geologist of the University's Bureau of Mines and Geology and member of the State of Nevada Division of Emergency Management's Seismic Safety Council gave an overhead presentation and answered questions of the Board concerning the Planning Scenario.

The Board commended Mr. Clewe and Dr. Price for their efforts in this regard.

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Legal Counsel Madelyn Shipman arrived at the meeting.

Chairman Sims left the meeting and Vice Chairman Bond assumed the gavel.

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97-154 AWARD OF BID NO. 1970-97 - SAFETY VEHICLE EQUIPMENT - EQUIPMENT SERVICES

This was the time to consider award of bid, Notice of Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on December 17, 1996, for Safety Vehicle Equipment for the Equipment Services Division of the Washoe County General Services Department. Proof was made the due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- F. Morton Pitt Co.
- Motorola, Inc.
- Rolie Sales Co.
- Lehr Auto Electric Inc.
- Professional Police Supply
- Sierra Electronics Inc.

Radio Sales Inc. submitted a "disqualified" bid, Gall's Inc. and Law Enforcement Equipment Co. submitted a "no-bid" response; and Adamson Industries, Dun-Barr Nunn Corporation, Emergency Vehicle Equipment, Hi-Tech Emergency Vehicle Services, Direct Safety Co.,

Eastern Police Supply, Federal Signal Corporation and Roy Huggins, DBA - EVE, L.N. Curtis and Sons, Professional Armament, Setina Manufacturing Co. Inc., Texas Instruments, Inc., Weco Industries, Inc., Whelen Engineering Co. Police and Law Enforcement Supply, River City Installation Specialists, Sierra Valley Installations, Troy Products, Western States Police Supply and W Marcus Electronics failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Mouliot, which motion duly carried, Vice Chairman Bond ordered that Bid No. 1970-97 for Safety Vehicle Equipment for the Equipment Services Division of the General Services Department be awarded in the following manner:

BIDDER	BID ITEM #	DESCRIPTION OF ITEMS OFFERED	UNIT COST
F. Morton Pitt Co.	#4 Bid #1	Federal TS 100 Siren Speakers	\$ 75.50
	#11 Bid #1	Aedoc Rear Prisoner Seat	228.00
	#15 Bid #2	(2) Map Light ML5	17.17
Lehr Auto Electric	#1	Code 3 Light Bar MX7000	\$1,200.00
	#7	Troy Cage TP3-S	420.00
Motorola C. & E	#13	Mobile Data Terminals 9100-T	\$5,455.00
	Extended three (3) year warranty		972.00
Professional Police Supply	#3	Initrol TM4 Siren & Light Control	\$ 473.75
	#6	Setina Cage w/lower Extension	319.90
	#8	Backflash Rear Lighting	37.95
	#9	Power Pulse Headlamps (Wig-Wags)	37.97
Rolie Sales Co.	#2	Whalen Engineering Lightbar	\$ 933.00
	#12	Thermal Vision System	7,995.00
Sierra Electronics	#5	Troy Console w/Cup Holder & Posse Box	\$ 323.70
	#10	Santa Cruze Shotgun Mount w/timer	69.22
	#14	Car Kit for a DPC 550 (Analog)	269.00
	#14	Car Kit for a DPC 550 (Digital)	298.75

It was noted that the awards represent the most advantageous awards for Washoe County for the various equipment in Washoe County owned vehicles; that pricing for various equipment as stated in Washoe County Invitation to Bid #1970-97 shall be honored and adhered to until December 31, 1997, with a one (1) year renewal option; and that it was further noted that the estimated value of this award for Washoe County is approximately \$110,000.00.

97-155 AWARD OF RFP - NO. 1957-97 - CONSULTANT SERVICES - DOCUMENT IMAGING MASTER PLAN

This was the time to consider award of bid, Notice of Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on September 18, 1996, for Consultant Services to Develop a Document Imaging Master Plan. Proof was made the due and legal Notice had been given.

Proposals, copies of which were placed on file with the Clerk, were received from the following firms:

- Imerge Consulting
- KPMG Peat Marwick LLP
- DeLoitte & Touche Consulting Group
- The Mattox Group

IBM Corp. and Hughes-Calihan submitted a "no-bid" response; and Apex Associates, Automated Concepts, Inc., Avacon Corp., Best Consulting, BMI Imaging Systems, David M. Griffith & Associates, Delphi Consulting Group, Wang, Ernst & Young LLP, National Center for State Courts, Nevada Contractors Registry, Omni Micrographics, Rapid Action Assoc., Telos Corp., and Unisys failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Mouliot, which motion duly carried, Vice Chairman Bond ordered that RFP No. 1959-97 for Consultant Services to Develop a Document Imaging Five (5) Year Master Plan be awarded to Imerge Consulting, in the amount of \$72,640.00.

It was further ordered that the Purchasing & Contracts Administrator be authorized to execute the Agreement for Consultant Services.

97-156 DEPARTMENTAL CARRYOVERS FROM FY 1995/96 - APPROVAL OF UNBUDGETED CAPITAL OUTLAY ASSOCIATED WITH PLANS - FINANCE

Jerry McKnight, Budget Coordinator, distributed a handout concerning Retiree Health Benefit Funding stating that a few departments have proposed to forego a portion of their carryover money in order to help fund the Retiree Health Benefit Program explaining that the departments consist of the District Attorney's Office with a project for dictation system replacement, and the remodel of Community Development. Mr. McKnight explained that in the approval of this Board item, he would request that the Board approve the District Attorney's carryover project and in the event that they should need that funding they would defer that project and put in it as a priority project in 1997/98; that in the event there are sufficient funds from the other sources they would still request that the project be approved and have it go forward as funding is available to complete the project.

Mr. McKnight stated with regard to the remodel project in Community Development, there are three remodel projects including the Clerk's Office remodel (\$35,000) the Treasurer's Office (\$60,000) and Community Development remodel (\$60,000). He stated that he would recommend that as these are approved, that the above-mentioned projects due to the amount and the involvement of multiple departments such as the County Architect and General Services would come back to the Board for a final approval once they are detailed out with plans and specifications; that he would like to see the three remodels approved as part of the carryover; that the two items that would be "deferred" would be the District Attorney's project in the amount of \$63,159 and \$60,000 for the remodel for Community Development; and that other items would be referred to "review" items.

On motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried, Vice Chairman Bond ordered that the departments plans to expend carryover amounts for fiscal year 1996/97 be acknowledged subject to the deferred items for the District Attorney and Community Development, and review items for the County Clerk and Treasurer as outlined by staff; that the schedules allocating said funds (placed on file with the Clerk) be authorized; and that an unbudgeted capital outlay for the schedules be approved.

97-157 CORRECTION OF FACTUAL ERROR - 1996/ 97 UNSECURED TAX ROLL - G E CAPITAL COMPUTER LEASING -ASSESSOR

Upon recommendation of Thomas Sokol, Assistant Chief Deputy Assessor, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried, Vice Chairman Bond ordered that a correction of factual error for the 1996/97 Unsecured Roll for G E Capital Computer Leasing, APN #2190204 as reflected in a roll change request placed on file with the Clerk, be corrected for the reasons indicated thereon and mailed to the property owner.

97-158 PARTICIPATION AGREEMENT - NEVADA HEALTH CARE COALITION - RISK MANAGEMENT

Upon recommendation of Ray Sibley, Risk Manager, on motion by Commissioner Galloway, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that new contracts for the following outpatient surgery centers retroactive to January 1, 1997 be approved; and the Risk Manager be authorized to execute the Participation Agreement:

- Center for Outpatient Surgery (COPS)
- Northern Nevada Medical Center

Reno Medical Plaza
Reno Outpatient Surgery Center
Reno Endoscopy Center

97-159 FEDERAL CONTRACT RENEWAL - INMATE PER DIEM U.S. MARSHALL - SHERIFF

Upon recommendation of Richard Kirkland, Sheriff, on motion by Commissioner Shaw, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that a recently renegotiated contract between Washoe County (Sheriff) and the United States Marshals office, reflecting increase of per diem cost of housing, safekeeping and subsistence of adult male and female Federal prisoners, be approved and Vice Chairman Bond be authorized to execute.

97-160 TERMINATION OF AGREEMENT - PROGRESSIVE SOLUTIONS INC. - DISTRICT COURT

Upon recommendation of Cathy Krolak, Court Administrator, on motion by Commissioner Mouliot, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the District Court be authorized to terminate an agreement entered into between Progressive Solutions, Inc. (PSI) on September 26, 1995 and to execute any documents necessary to do so.

97-161 INTERLOCAL AGREEMENT - REGIONAL TRANSPORTATION COMMISSION (RTC) - ACQUISITION OF PROPERTY - ZOLEZZI LANE PROJECT

Upon recommendation of Madelyn Shipman, Assistant District Attorney, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried, it was ordered that an Interlocal Cooperative Agreement between Washoe County and the Regional Transportation Commission (RTC) authorizing RTC to acquire by eminent domain (if necessary) certain property needed by RTC for the previously approved Zolezzi Lane roadway project, be approved; and that Chairman Sims be authorized to execute.

97-162 STATUS REPORT - REMEDIATION DISTRICT LEGISLATIVE PROPOSAL - DISTRICT ATTORNEY

Madelyn Shipman, Assistant District Attorney, reviewed background information contained in a staff report concerning an update on Remediation District Legislation which was placed on file with the Clerk and answered questions of the Board.

She explained that a meeting was held on February 7, 1997 including all players; that the initial concern brought forward in December from Sierra Pacific Power Company wherein they indicated a desire not to be the billing party for any fees that may be established has been resolved by agreeing to have the fees billed with taxes and included as part of an annual tax bill.

John Hester, Director, Department of Community Development, advised that the bill draft request went in last Fall; that they have backed all of the language including remediation; that they were holding flood control, the Water Planning Commission Remediation Revisions and Meter Retrofit to present as one package; that he would strongly suggest that they move ahead; and that the Board will have an opportunity to review it before it is finalized.

Following discussion, on motion by Commissioner Mouliot, seconded by Commissioner Shaw, which motion duly carried, it was ordered that the Remediation District Legislation Update be accepted and approved as outlined by staff; and that attempts to locate the perpetrators continue.

COMMISSIONERS' /MANAGER'S COMMENTS

Commissioner Mouliot stated that he has received several telephone calls concerning the County's policies regarding accepting or not accepting business checks and requiring Cashier's Checks. County Manager John MacIntyre stated that he will look into this and report back to him.

John Hester, Director, Community Development, discussed the recruitment of a Water Resources Director stating that this will come back to the Board on a future agenda; that they will have the candidates in the office between April 16th through the 18th for the Assessment Center; that they will conduct interviews with the County Manager; and that his recommendation will come to the Board after that time.

Commissioner Galloway stated that there are preliminary indications that ordinances regarding placement of snow on public right of ways may not be adequate; that this has been a problem at Lake Tahoe this winter; and this issue might be discussed in a future workshop session.

Commissioner Shaw requested a update on the Registrar of Voter's process and Mr. MacIntyre advised that the process is moving ahead.

COMMUNICATIONS AND REPORTS

The following Communications and Reports were received, duly noted, and placed on file with the Clerk.

97-163 Communications

- A. Public Notice that the Members of the Board of County Commissioners were invited to attend and participate in a Regional Governing Board Workshop on January 16, 1997.
- B. A follow-up report on area identification signs/community bulletin boards to the workshop held with the Board of County Commissioners on November 11, 1996.
- C. Criteria for Creating Washoe County Citizens Advisory Boards follow-up report from the workshop in October, 1996.
- D. Notice of Completion by Mike's Trenching, Inc., of the Galena Transmission Main & PRV, Camp We-che-me Water Storage Tank & Galena Forest Estates Tank Pump Station Rebid Project.
- E. Minutes of the Workshop held by the Board at the Detention Facility concerning the Sheriff's positive production program, a review of the master plan for the Detention Facility, and a tour of the Positive Production Facility held on February 12, 1996.
- F. Minutes of the Workshop on Strategic Planning held on February 5, 1996, held at the Rancho San Rafael Regional Park in the Ranch House.
- G. Minutes of the November 25, 1996, meeting of the State Land Use Planning Advisory Council held at the Conference Room of the Nevada Division of Wildlife, 1100 Valley Road, Reno, Nevada.
- H. Original Copy of a document containing special provisions, proposal, contract, and bond from NDOT on their Contract No. 2787 with Granite Construction Company on the SPTCO crossing at Vine Street in Reno.

97-164 Reports - Monthly [December, 1996]

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Sheriff Detention/Courts Facility [Also October]
- E. Social Services
- F. Treasurer [November and December]

97-165 Reports - Quarterly [October 1 to December 31, 1996]

- A. Gerlach General Improvement District
- B. South Truckee Meadows General Improvement District (Apr - June 1996)
- C. Sparks Justice Court
- D. Court Clerk/County Clerk
- E. Incline Village Justice Court
- F. Reno Constable
- G. Verdi Justice Court

H. Gerlach Justice Court

I. Grand View Terrace General Improvement District

97-166 Report - Financial - Year Ended June 30, 1996

North Lake Tahoe Fire Protection District

There being no further business to come before the Board, the meeting adjourned at 10:55 a.m.

GRANT D. SIMS

Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk