

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 5:15 P.M. OCTOBER 10, 1995

PRESENT:

Jim Shaw, Chairman
Steve Bradhurst, Vice Chairman
Mike Mouliot, Commissioner
Grant Sims, Commissioner

Judi Bailey, County Clerk
John MacIntyre, County Manager
Madelyn Shipman, Legal Counsel

ABSENT:

Joanne Bond, Commissioner

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that the agenda for the October 10, 1995, meeting be approved with the following amendments: Delete Items 12, Appointments to the Organizational Effectiveness Committee; and 17A, Second reading and adoption of Bill No. 1107, an ordinance amending Chapter 110 regarding scenic roadway corridor standards, open space standards, and site compatibility.

PUBLIC COMMENTS

There was no response to the call for public comments.

MINUTES

On motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that the minutes of the regular meeting of September 12, 1995, be approved.

95-909 PROCLAMATION - NATIONAL FIRE PREVENTION WEEK

On motion by Commissioner Bradhurst, seconded by Commissioner Mouliot, which motion duly carried, it was ordered that the following Proclamation be adopted and Chairman Shaw authorized to execute on behalf of Washoe County:

P R O C L A M A T I O N

WHEREAS, October 8 through 14, 1995, is National Fire Prevention Week which observes the date of the Great Chicago Fire of 1871; and

WHEREAS, This fire marked the start of community efforts to prevent fires; and

WHEREAS, Fire Prevention Week is observed by informing the public about the hazards of home fires and measures they can take to prevent fires and protect themselves and their families in the event of fire; and

WHEREAS, A goal of the fire service is to work together with organizations, communities and individuals in a cooperative effort to attack the Nation's fire problem; and

WHEREAS, We call upon our citizens to actively support fire prevention activities during this week as a prelude to a year-round fire prevention effort; and

WHEREAS, This year's national campaign is "Watch What You Heat;" and

WHEREAS, Fire safety education is helping to protect lives and property from the dangers of fire; and

WHEREAS, The Fire District is recommending to all residents "To Learn Not To Burn By":

1. Installing and maintaining smoke detectors in their homes.
2. Planning and practicing home fire escape drills with all family members; and

WHEREAS, Truckee Meadows Fire Protection District is presenting the Junior Fire Marshal Program to the Third Grade in Washoe County; now, therefore, be it

PROCLAIMED BY THE BOARD OF COMMISSIONERS OF WASHOE COUNTY, NEVADA, That the week of October 8, 1995, is designated as National Fire Prevention Week and the Board urges all residents to participate in this cooperative community fire prevention awareness program and to cooperate in promoting fire prevention throughout the year.

95-910 SOUTHWEST TRUCKEE MEADOWS CITIZENS COMMITTEE - NEIGHBORHOOD TRAFFIC AND SAFETY CONCERNS - COMMENTS ON INTERIM REPORT

Pursuant to Board questions at Caucus, County Manager John MacIntyre distributed and reviewed additional material regarding the Southwest Truckee Meadows Citizens Committee Interim Report and recommendations for solutions to traffic safety issues in the Broili, Edmands, Foothill and Caribou Streets and for Lenz and Picollo Schools.

Mr. MacIntyre stated that he is also recommending that the Board provide direction to staff for development of a policy regarding the placement of speed humps and other traffic safety items because there will probably be other requests as residents feel the need to improve neighborhood traffic safety.

Bob Webb, Comprehensive Planning, and Craig McConnell, Public Works Director, provided additional information and answered questions of the Board. Mr. McConnell stated that the speed humps are the only capital expense and reiterated that a policy regarding placement of speed humps needs to be established.

Following discussion, on motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that receipt of the report dated September 28, 1995, be acknowledged; that staff be directed to continue the process of working with the citizen's committee(s) and distributing surveys and urging that they be returned in an effort to obtain maximum neighborhood input; that staff continue to implement measures such as striping, etc., which do not require Board approval; and that staff be directed to schedule a workshop to discuss criteria to be used for the placement of speed humps.

95-911 WASHOE AND SIERRA SAGE GOLF COURSES - 1996 FEE SCHEDULE

County Manager John MacIntyre reminded the Board that this item was considered on August 22, 1995 (See BCC Item 95-781) and referred back to staff so that outstanding issues could be addressed with interested parties.

Karen Mullen, Assistant Parks Director, reported that after many meetings since August 22nd, the Park Commission unanimously approved a new fee schedule for both Washoe and Sierra Sage Golf Courses, and recommended that the Golf Sub-Committee report, as amended, be adopted, with the caveat that the County Commissioners review the schedule and the report recommendations annually. The master plan for improvements and further development of both courses was also discussed, as well as funding the depreciation account.

Ms. Mullen then answered questions of the Board and Commissioner Bradhurst pointed out that these efforts will determine whether a \$3-million bond is necessary for the golf courses.

Ron Mestre, Parks Commission, urged the Board to adopt the revised fees and recommendations. Shirley Canale, Public Golfers Sub-Committee II, submitted written comments from the committee and stated that the important thing is to keep working on the issues to resolve the questions and problems.

Jim Barth, Washoe Golf Course Men's Club, stated that where the recommendation states "...'Golf Operations and Financial Status' report and to approve the 5 year fee schedule, subject to the Park Commission's review each year and subject to the scope of the Revenue Bond," he is requesting that "subject to Board of County Commissioner's review" be added. Chairman Shaw agreed that that would be added. Mr. Barth also stated that the \$400 50-play rate is not fair and that the Senior Golden Years pass should be at 70 not 80.

Leonard Howard, senior golfer, stated that the Board needs to establish a policy regarding senior citizens so that staff will have guidelines to follow. He also stated that the annual passes are not fair and everyone should pay for their play.

Following further discussion, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that:

1. The 1996 fee schedule for Washoe and Sierra Sage Golf Courses recommended by the Washoe County Park Commission on September 19, 1995, as attached to the Agenda memorandum dated September 26, 1995, be approved for one year (1996) only to be effective November 1, 1995;
2. The Washoe County Park Commission's September 19, 1995, recommendation to approve the "Golf Subcommittee Review of County Golf Operations and Financial Status Report" be accepted;
3. The 5-year fee schedule be approved subject to annual review by the Park Commission and the County Commission and subject to the scope of the Revenue Bond;
4. Any future changes in fees or improvement proposals be approved by the Board of County Commissioners as well as the Park Commission; and
5. Staff (Karen Mullen and Gary Goelitz) be directed to work with the golfing public in an effort to resolve remaining issues.

95-912 HOME OCCUPATION COMPLAINT - THE MIGHTY DISTRIBUTING SYSTEM OF NEVADA, INC./KELVIN LAU - BUSINESS LICENSE DIVISION

Carla Fells, Business License Compliance Officer, reviewed background information pertaining to a complaint made by John and Carol Raphel regarding the operation of Mighty Distributing System of Nevada, Inc., licensed as a home occupation business at 3220 Markridge Drive in Washoe County. Ms. Fells stated that she is requesting authorization from the Board to conduct an investigation, which would include inspecting the business and the property for compliance with the County Code and the conditions of the business license as well as the variances and building permits that have been granted on subject property, and canvassing the neighborhood, noting that there have been many complaints to various departments over the years, which all need to be pulled together.

Legal Counsel Madelyn Shipman advised that the Board is being asked to make a determination as to whether there is sufficient information to direct staff to conduct an investigation, not to make a decision regarding the business license.

John and Carol Raphel, 3240 Markridge Drive, distributed pictures of subject property and read a prepared statement, which items were placed on file with the Clerk. In response to Chairman Shaw, Mr. Raphel stated that although Mr. Lau has had this business license since 1982, the problems started in 1991 when the forklift showed up and Mr. Lau started warehousing the auto parts in his garage.

Janine Ernst, 3250 Markridge Drive, stated that she feels it is dangerous to have the big trucks parked there right on a curve;

and that she feels this has devalued her property.

Del Hardy, attorney representing the Lau family, pointed out that there have been many investigations over the past four and a half years and there have never been any violations found. He further stated that this is just a dispute between neighbors; that there are less than 2 truck deliveries per month; and that the forklift is used less than 16 hours per year.

Commissioner Sims asked if Mr. Lau is using the garage for commercial purposes. Mr. Hardy answered that he is. Commissioner Sims asked if they were aware that when the variance was granted there was a condition prohibiting commercial use of the garage. Mr. Hardy responded that that is not correct; and that what was intended was that it not be used for manufacturing.

Commissioner Mouliot questioned the size and weight of the delivery trucks, noting that the pictures indicate that they probably far exceed what can be used in a residential area.

Pat Kurtz, 3235 Markridge Drive, stated that she does not have a problem with Mr. Lau running his business out of his home; that Mr. Lau has been very accommodating; that she does not believe the noise is excessive or that the neighborhood has changed; and that the delivery trucks do come, do back into Mr. Lau's driveway, and do block the street, but only for a short period of time.

Barbara Keighley, 3216 Markridge Drive, stated that she is the neighbor on the other side of Mr. Lau; that she thinks he is a very good neighbor; that they are exposed to the same things as the Raphels; and that they do not feel this is a problem.

In regard to the condition prohibiting commercial use that was placed on the Variance approval, Kelvin Lau stated that at that Board of Adjustment meeting a great deal of discussion occurred regarding use of the property for commercial purposes; that he explained exactly that his intentions were to use the building for storage of automotive parts and products; that the agreement at that meeting was that he could store the parts there but there was to be no manufacturing of any products; and that he has complied completely with that requirement. Mr. Lau also stated that he could produce records that show there are less than two deliveries per month; and that he got the forklift to decrease the impact on the neighborhood as he can unload the deliveries much faster with it. Mr. Lau then answered questions of the Board stating that he uses the pallets for firewood; that he has been inspected several times; and that he could pick up his merchandise rather than having it delivered, but at this point he feels that would just be another concession on his part and would not solve the problem.

Commissioner Bradhurst noted that if this is not resolved, there will continue to be one complaint after another requiring more staff investigations, which up until now have focused on land use rather than on the business license; that this would be the opportunity to bring all involved departments and parties together for a thorough investigation; and that it does appear there might be a violation of the variance condition relating to commercial use of the property as well as a violation of the home business license regarding noise, vibrations and use of yard space.

Commissioner Mouliot agreed and also encouraged Mr. Lau to implement other mitigating measures such as reducing the piles of pallets, stopping the deliveries, removing the bells on the forklift, etc., to solve these problems.

Based on the finding that it appears violations are occurring, on motion by Commissioner Bradhurst, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that the Business License Division conduct an investigation regarding the operation of the Mighty Distributing System of Nevada, Inc., in conjunction with all other involved departments and parties, for compliance with the County Code and conditions of approval of both the business license and the variance, and report its findings back to the Board of County Commissioners for further action.

95-913 CONTRACTUAL LETTER OF INTENT - ENERGY MASTERS CORPORATION - ENERGY CONSERVATION PLAN - GENERAL SERVICES DEPARTMENT

Pursuant to questions at Caucus, Gary Goelitz, Finance Division, prepared and reviewed a detailed report regarding the proposal from Energy Masters Corporation regarding a comprehensive energy conservation analysis and management plan. In response to the Board, Mr. Goelitz stated that approximately three-quarters of the savings will be realized through lighting retrofits and the other one-quarter will be from heating and air conditioning ventilation; and that conditions of the contract that Energy Masters has agreed to are they will generate a 5-year payback on installation costs, a 15 percent minimum reduction in energy costs county-wide will be achieved equating to savings of about \$270,000 per year, and if these objectives are not achieved, the County

does not have to pay Energy Masters. The shared savings program and potential funding options were also discussed.

Upon recommendation of Bud Fujii, General Services Director, and Gary Goelitz, Finance Division, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, it was ordered that the contractual letter of intent with Energy Masters Corporation to provide a comprehensive energy conservation analyses, preliminary energy assessments and a comprehensive energy management plan for County buildings and facilities, be approved, with the amendments guaranteeing a 5-year simple payback on installation costs and a 15 percent minimum reduction in energy costs county-wide or the County has the option of canceling the program and no costs will be incurred, and that Chairman Shaw be authorized to execute.

95-914 AWARD OF BID - COMBINATION DUMP BODY/MATERIAL SPREADERS AND REVERSIBLE SNOW PLOWS - BID NO. 1883-95 - EQUIPMENT SERVICES DEPARTMENT

This was the time to consider award of bid continued from the September 26, 1995, meeting (see BCC Item No. 95-888), for combination dump body/material spreaders and reversible snow plows for the Equipment Services Division of the General Services Department.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Choquettes Son Truck Body
Lodi Equipment

The bid from Jordan's Thermo King, Inc., dba Jordan's Truck Trailer was received late and therefore disqualified. Heil West, Inc., Kodiak Northwest, and Silver State International failed to respond to the Invitation to Bid.

Upon recommendation of John Balentine, Purchasing and Contract Administrator, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that Bid No. 1883-95 for combination dump body/material spreaders and reversible snow plows for the Equipment Services Division of the General Services Department, be awarded to the lowest responsive, responsible bidder, Choquettes Son Truck Body, in the net amount of \$82,050.00. It was noted that this award encompasses bid item one for three combination dump body/material spreaders and reversible snow plows at \$27,950 each with a trade-in allowance, bid item 1A, of \$600 per old dump body.

95-915 ORDINANCE NO. 936, BILL NO. 1111 - ADOPTION OF SUPPLEMENT 6 TO THE WASHOE COUNTY CODE

7:00 p.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on September 28, 1995, to consider second reading and adoption of Bill No. 1111. Proof was made that due and legal notice of hearing had been given.

Chairman Shaw opened the public hearing by calling on those wishing to speak for or against the adoption of said ordinance. There being no response, the hearing was closed.

On motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that Ordinance No. 936, Bill No. 1111, entitled, "An ordinance adopting supplement number 6 to the Washoe County Code and all clerical and technical corrections made therein," be approved, adopted and published in accordance with NRS 244.100.

95-916 ORDINANCE NO. 937, BILL NO. 1112 - AMENDING WCC CHAPTER 5 - COUNTY OFFICERS/EMPLOYEES TRAVEL REGULATIONS

7:00 p.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on September 28, 1995, to consider second reading and adoption of Bill No. 1112. Proof was made that due and legal notice of hearing had been given.

Chairman Shaw opened the public hearing by calling on those wishing to speak for or against the adoption of said ordinance. There being no response, the hearing was closed.

On motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that Ordinance No. 937, Bill No. 1112, entitled, "An ordinance amending the Washoe County Code by revising the travel regulations pertaining to

County officers and employees; and other matters properly relating thereto," be approved, adopted and published in accordance with NRS 244.100.

95-917 ADOPTION OF TRAVEL BUDGET LINE ITEMS

Upon recommendation of Robert Jasper, Assistant County Manager, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that the travel budget line items, as delineated on the attachment to Mr. Jasper's memorandum dated September 29, 1995, be adopted.

95-918 ORDINANCE NO. 939, BILL NO. 1114 - AMENDING WCC CHAPTER 110 - DEVELOPMENT CODE - HIGH DESERT AREA/SUN VALLEY AREA - ACCESSORY STRUCTURES, PARKING, FENCE HEIGHTS, SETBACKS

7:00 p.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on September 29, 1995, to consider second reading and adoption of Bill No. 1114. Proof was made that due and legal notice of hearing had been given.

In response to Board questions, Bob Katai, Development Review Department, explained size limitations on accessory structures; stated that currently the code requires the construction of a garage or carport when a mobile home is set up outside of a mobile home park or in the Sun Valley and High Desert areas; that staff is now asking that implementation of those requirements be severed from this ordinance; and that these regulations will be taken to the Citizen Advisory Boards for their input prior to final action by the Commission.

Chairman Shaw opened the public hearing by calling on those wishing to speak for or against the adoption of said ordinance. There being no response, the hearing was closed.

On motion by Commissioner Mouliot, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that Ordinance No. 939, Bill No. 1114, entitled, "An ordinance amending Chapter 110 of the Washoe County Code (Development Code) to amend Article 206, High Desert Area, Article 218, Sun Valley Area, Article 300, Regulation of Uses: Title and Contents, Article 306, Accessory Uses and Structures, Article 312, Fabricated Housing, Article 400, Development Standards: Title and Contents, Article 406, Building Placement Standards, Article 410, Parking and Loading, and Article 804, Variances, and other matters pertaining thereto," as amended be approved, adopted and published in accordance with NRS 244.100.

95-919 ORDINANCE NO. 938, BILL NO. 1113 - AMENDING WCC CHAPTER 110 - DEVELOPMENT CODE - REGIONAL ROAD IMPACT FEES

7:00 p.m. This was the time set in a Notice of Public Hearing, published in the Reno Gazette-Journal on September 29, 1995, to consider second reading and adoption of Bill No. 1113. Proof was made that due and legal notice of hearing had been given.

Gregory Krause, Regional Transportation Commission Planning Manager, presented a viewfoil demonstration outlining the process that was followed in developing a regional road impact fee and stated that the Sparks City Council has adopted their ordinance and Reno's Council will be considering the first reading of their ordinance on October 24th, with second reading and adoption on November 14, 1995. In response to the Chairman, Mr. Krause stated that there have been many, many meetings all of which were noticed and open to the public; and that during September, the RTC ran large, extensive newspaper ads that listed the entire proposed fee schedule for all land uses.

Mr. Krause also explained how the trip rates and fees were determined using baseline data from the Institute of Transportation Engineers, particularly the fee for convenience stores. He further stated that if the national data does not seem to be representative of our area, any fee payer can do an independent study of trips for his type of land use and have the impact fee adjusted accordingly.

Chairman Shaw opened the public hearing by calling on those wishing to speak for or against the adoption of said ordinance.

Ann Harrington, Executive Director, Affordable Housing Resource Council, urged the Board to consider some type of reduced fees for units built for low income housing.

Peter Krueger, Nevada Petroleum Marketers and Convenience Stores Association, representing independent convenience store businesses, stated that they are flabbergasted at the amount of the fee proposed for convenience stores and that they are the second highest land use on the list. He stated that the national traffic count numbers are way out of line and that they would not be opposed to a reasonable fee.

Alfredo Alonzo, attorney representing Arco AM-PM mini-markets and Southland Corporation, stated that they agree everyone needs to pay their fair share, but the question is - what is a fair share.

Don Throp, Southland Corporation, stated that he oversees 48 7-11 Stores in the Reno-Tahoe area; that the numbers used by the Institute of Transportation Engineers are nothing at all like his actual numbers; and that he would request that the convenience store operators have an opportunity to work with the RTC on these baseline numbers before this is implemented.

Randy Ralston, area resident, requested special consideration be given to churches.

David Loring, Dermody Properties, stated that he has been involved in this process since the very beginning; that he is not unsympathetic to affordable housing, churches, etc.; that while this is not a perfect solution, it is a very good first step towards solving the transportation needs of this community; and that in the next couple of years these fees will be reviewed, refined and perfected as there will be transportation studies done by various groups. He stated that what the development community needs is certainty and predictability of the future in terms of infrastructure and costs and a program where everybody is treated fairly; that they feel this proposal fills those needs; and that if exemptions are granted for this use or that use, then it is no longer an equitable program. Mr. Loring further stated that the Boards and Councils will have to continue to look for other funding sources as this will not solve all the problems.

David Howard, Greater Reno-Sparks Chamber of Commerce, urged the Board to adopt this ordinance stating that this is an important business issue and quality of life issue for Truckee Meadows residents. He pointed out that the ordinance includes provisions to allow amendments to the fees; and stated that the Chamber is willing to work with the convenience store people and others to make sure the fees are equitable.

There being no one else wishing to speak, Chairman Shaw closed the public hearing.

Mr. Krause responded to the concerns regarding providing affordable housing by stating that the impact fee must be equitable and based on traffic impacts; that if certain groups are exempted, problems of fairness and legal defensibility develop; and that funding all infrastructure on affordable housing projects through CDBG funds or other grants is an on-going effort. In regard to the fees proposed for the convenience stores, Mr. Krause reiterated previous comments regarding the data used and stated that if the convenience stores have data that will justify a lower rate, staff will certainly look at it and amend the ordinance accordingly. He also stated that the ordinance does allow provisions for churches and organizations with accessory buildings that do not produce additional travel over and above the principle purpose.

Commissioner Bradhurst asked if the RTC can initiate a study if staff feels that the numbers in a particular area are not correct. Mr. Krause stated that, if that would occur for a particular land use, the RTC may then be liable to do studies for all the others, and RTC does not have the staff for that. He further stated that they have been advised that the cost of an independent study would range from \$2,000 to \$10,000.

In response to Commissioner Sims, Mr. Krause explained benefit districts and inter-regional travel; and stated that the baseline numbers used are average, not peak time numbers.

On motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion carried by a unanimous vote of the members present, Chairman Shaw ordered that Ordinance No. 938, Bill No. 1113, entitled, "An Ordinance amending Chapter 110 of the Washoe County Code (Development Code) to add Article 706, Regional Road Impact Fees, and other matters pertaining thereto," be approved, adopted and published in accordance with NRS 244.100.

Upon recommendation of Gregory Krause, Planning Manager, Regional Transportation Commission, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that the General Administrative Manual for the Regional Road Impact Fee System be approved and adopted.

95-921 CAPITAL IMPROVEMENT PROGRAM (CIP) FOR THE REGIONAL ROAD IMPACT FEE SYSTEM

Upon recommendation of Gregory Krause, Planning Manager, Regional Transportation Commission, on motion by Commissioner Bradhurst, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that the Capital Improvement Program (CIP) for a Regional Road Impact Fee System be approved and adopted.

95-922 INTERLOCAL COOPERATIVE AGREEMENT - CITY OF RENO, CITY OF SPARKS, AND REGIONAL TRANSPORTATION COMMISSION - REGIONAL ROAD IMPACT FEE

Upon recommendation of Gregory Krause, Planning Manager, Regional Transportation Commission, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, it was ordered that an interlocal cooperative agreement between Washoe County, the City Council of Reno, the City Council of Sparks, and the Regional Transportation Commission concerning the Regional Road Impact Fee Ordinance be approved and Chairman Shaw authorized to execute on behalf of Washoe County.

95-923 AWARD OF BID - INMATE UNIFORM CLOTHING - BID NO. 1861-95 - SHERIFF'S DEPARTMENT

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette- Journal on August 11, 1995, for inmate uniform clothing for the Sheriff's Office. Proof was made that due and legal Notice to Bidders had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

- Care Free Uniforms
- ICS
- Robinson Textiles, Inc.
- Walter F. Stephens, Jr., Inc.

Bob Barker Company, Inc., and Leslee Scott, Inc. submitted "no bid" responses. American Institutional Supply and Uniforms Manufacturing, Inc., failed to respond to the Invitation to Bid.

Upon recommendation of John Balentine, Purchasing and Contract Administrator, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that Bid No. 1861-95 for inmate uniform clothing on behalf of the Washoe County Sheriff's Office, be awarded to the overall low bidder meeting bid specifications, Robinson Textiles. It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a one-year requirements agreement with Robinson Textiles for inmate uniform clothing, commencing November 1, 1995, through October 31, 1996, with a one-year renewal option, provided vendor meets all pricing requirements agreed to in their original bid.

It was noted that items will be purchased on an as-needed basis and the estimated value of this award is approximately \$20,000. It was further noted that Care Free Uniforms was the low bidder; however, bid specifications required a 14-day delivery which Care Free took exception to quoting a 45 to 60-day delivery time; and that Care Free's bid was disqualified as that length of delivery time was not acceptable.

95-924 AWARD OF BID - INSTITUTIONAL SOFT GOODS - BID NO. 1862-95 - SHERIFF, WITTENBERG HALL MCGEE CENTER

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette- Journal on August 11, 1995, for institutional soft goods for the Sheriff, Wittenberg Hall and McGee Center. Proof was made that due and legal Notice to Bidders had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Abou Dewan Hanna Co. Inc.
 American Institutional Supply Inc.
 Bob Barker Company, Inc.
 Frank L. Robinson
 Hamilton Uniforms, Inc.
 Leslee Scott Inc.
 National Rubber Footwear Inc.
 Uniforms Manufacturing Inc.

Adamson Industries and Walter F. Stephens, Jr., Inc., submitted "no bid" responses. Converse, Inc., H.W. Baker Linen Co., Silver State Industries, Sobel Westex, Inc., Southwest Sales Mkt., and Wegbreit Group, Inc., failed to respond to the Invitation to Bid.

Upon recommendation of John Balentine, Purchasing and Contract Administrator, on motion by Commissioner Sims, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that Bid No. 1862-95 for institutional soft goods for the Sheriff, Wittenberg Hall and McGee Center, be awarded to the lowest bidders meeting bid specifications as follows:

Bidder	Bob Barker Company, Inc.	Leslee Scott Inc.	National Rubber Footwear Inc.	Uniforms Manufacturing Inc.
Bid Items	35, 36, 37, and 40	1, 2A, 3A, 4, 5, 7A, 7B, 8A, 8B, 9, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 32, 33, 34, and 38	39	10, 11, 12, 13, and 14

It was further ordered that the following bid items be rejected: 2B and 3B because they are irregulars and the Sheriff's Office wants only first-quality based on previous problems with irregulars, 6 due to this item being a very large size that has not been purchased in over a year, and 31 due to the qualified bids exceeding budgetary estimates.

It was also ordered that the Purchasing and Contracts Administrator be authorized to enter into one-year requirements agreements with the specified vendors for institutional soft goods, commencing November 1, 1995 through October 31, 1996, with one-year renewal options, provided vendors meet all pricing requirements agreed to in their original bids.

It was noted that the estimated annual value of this award is \$94,000, however, no specific dollar value will be assigned to this award as items will be purchased on a requirements basis only.

95-925 AWARD OF BID - CARPETING INSTALLATION FOR RENO, SPARKS INCLINE VILLAGE LIBRARIES - BID NO. 1864-95 - GENERAL SERVICES DEPARTMENT

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette- Journal on August 11, 1995, for carpeting and installation of Reno, Sparks and Incline Village libraries for the General Services Department. Proof was made that due and legal Notice to Bidders had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Bandy Floors, Inc.
Dayton's Floors, Inc.

Carpets Interiors, Carpet Tender, Inc., Keechler Carpets, Sierra Nevada Floors, Simas Floor Company, Inc., and Walker's Advanced Carpet Service failed to respond to the Invitation to Bid.

Upon recommendation of John Balentine, Purchasing and Contract Administrator, on motion by Commissioner Mouliot, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that Bid No. 1864-95 for carpeting and installation of Reno, Sparks and Incline Village libraries for the General Services Department, be awarded to the lowest responsible, responsive bidder meeting bid specifications, terms and conditions, Dayton's Floors, in the amount of \$47,543.00.

It was further ordered that the furniture moving costs for this Bid No. 1864-95, in the amount of \$15,181.00, be awarded to O'Brien's Moving and Storage, Inc.

Commissioner Mouliot requested that in the future the use of inmate labor be investigated on some of these projects.

95-926 AUTHORIZATION FOR CAPITAL ITEMS - TRANSMITTERS FOR COLD SPRINGS AND LEMMON VALLEY SNOW GAUGES

Upon recommendation of John Hester, Director, Comprehensive Planning, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that the purchase of two programmable data transmitters at a cost of \$3,398 each, to be used in conjunction with snow gauges for the Cold Springs and Lemmon Valley Water Resource Investigations, be authorized.

95-927 KIDS KOTTAGE II PROJECT - NEVADA WOMEN'S FUND GRANT

Upon recommendation of May Shelton, Social Services Director, on motion by Commissioner Bradhurst, seconded by Commissioner Sims, which motion duly carried, it was ordered that submission of a grant to the Nevada Women's Fund for assistance in purchasing a clothing storage system for Kids Kottage II, now under construction, be retroactively approved; and that Chairman Shaw be authorized to execute the letter of support with regard to the aforementioned grant.

95-928 TRAVEL

On motion by Commissioner Mouliot, seconded by Commissioner Bradhurst, which motion duly carried, Chairman Shaw ordered that the following travel requests and advancement of travel funds be approved:

Name	Department	Destination	Date	Amount
R. Beebe	Health	Santa Barbara, CA	11/01/95 - 11/03/95	\$649.80
R. Breaux	Sheriff	San Jose, CA	12/11/95 - 12/15/95	480.00
T. Brooks	Manager	Austin, TX	10/31/95 - 11/03/95	750.00

J. Digesti	District Attorney	Kent, WA	10/24/95 - 10/27/95	937.18
J. Ganyon	Sheriff	Las Vegas, NV	11/28/95 - 12/02/95	550.00
M. Goo	Sheriff	Phoenix, AZ	10/29/95 - 10/31/95	960.00
C. Hinxman	District Court	Cincinnati, OH	10/14/95 - 10/18/95	104.00
R. Lewallen	District Attorney	Kent, WA	10/24/95 - 10/27/95	794.82
J. Redmond	District Court	Cincinnati, OH	10/14/95 - 10/18/95	750.00
T. Wiley	Sheriff	Las Vegas, NV	10/16/95 - 10/20/95	331.20

95-929 AUTHORIZATION FOR VOLUNTEER TO DRIVE COUNTY VEHICLE - SENIOR SERVICES DEPARTMENT

Upon recommendation of Karen Mabry, Senior Services Director, on motion by Commissioner Bradhurst, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that the VISTA volunteer assigned to the Department of Senior Services be authorized to drive a County/Department vehicle.

95-930 AUTHORIZATION FOR UNIVERSITY STUDENT INTERNS TO DRIVE COUNTY

VEHICLES - DEPARTMENT OF SOCIAL SERVICES

Upon recommendation of May Shelton, Social Services Director, on motion by Commissioner Bradhurst, seconded by Commissioner Mouliot, which motion duly carried, Chairman Shaw ordered that University of Nevada social work student interns assigned to the Department of Social Services be authorized to drive County vehicles.

95-931 CORRECTION OF FACTUAL ERROR - 1995/96 SECURED TAX ROLL

Upon recommendation of Tom Sokol, Assistant Chief Deputy Assessor, on motion by Commissioner Mouliot, seconded by Commissioner Sims, which motion duly carried, Chairman Shaw ordered that a Roll Change Request correcting factual errors on a tax bill already mailed for APN 049-356-04 for the 1995/96 secured roll be approved for the reasons indicated thereon and mailed to the property owner, a copy of which is on file in the Clerk's office.

SPECIAL PRESENTATION

Chairman Shaw requested that Sparks Tribune reporter Kristen Story come up to the podium. The Board then congratulated her on her upcoming wedding, thanked her for her fair and accurate reporting during her time at the Tribune, and wished her well in her new position in Michigan.

BOARD/STAFF COMMENTS

County Manager John MacIntyre advised that discussions are continuing with the City of Reno regarding the fire station in the McQueen area and that a joint workshop with Reno will be scheduled in the near future to talk about this as well as police consolidation and parks and recreation

between the two entities.

Commissioner Sims expressed his desire for a "consent" agenda, and relayed a problem occurring with the Washoe Valley Citizen Advisory Board. Commissioner Bradhurst discussed the need to finalize plans for the courthouse space.

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There being no further business to come before the Board, the meeting adjourned at 9:15 p.m.

JAMES M. SHAW, Chairman
Washoe County Commission

ATTEST: JUDI BAILEY, County Clerk