



Washoe County  
Open Space and Regional Parks Commission  
**NOTICE OF MEETING AND AGENDA**  
Tuesday, January 4, 2022 ~ 2:30 p.m.  
Via Zoom Teleconference

Washoe County  
Community Services  
Department  
1001 E 9<sup>th</sup> Street  
Reno, NV 89512  
Tel: (775) 328-3600  
Fax: (775) 328-6133

**Commissioners:**  
Stephanie Chen– Chair  
Heidi Anderson  
Doug Doolittle  
Darla Lee  
Chris Nenzel  
Jennifer Oliver

**County Commission  
Liaison:**  
Kitty Jung

**Staff:**  
Dave Solaro, Assistant  
County Manager

Eric Crump, Operations  
Division Director

Colleen Wallace Barnum  
Parks Operations  
Superintendent

**Our Mission...**  
To provide exceptional  
parks, open space and  
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resources

This meeting will be held via ZOOM webinar only. To attend this meeting, please log into ZOOM by typing zoom.us in your computer browser, clicking “Join a Meeting” on the ZOOM website, and entering this Meeting ID: **898 2690 0042**. NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing +1 346 248 7799, entering the Meeting ID: **898 2690 0042** and pressing #.

The meeting will be televised live and replayed on Washoe Channel at:  
<https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and also on  
Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

**Possible Changes to Agenda and Timing:** The Open Space and Regional Parks Commission may consider items on this agenda out of order, may combine two or more items for consideration, may remove items from the agenda, and may move items to the agenda of another later meeting at any time.

**Public Comment:** Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during individual action items and are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by attending the meeting via teleconference by logging into the ZOOM webinar and utilizing the “Raise Hand” feature during any public comment period. To provide public comment via telephone, press \*9 to “Raise Hand” and \*6 to mute/unmute. Additionally, members of the public may submit written comments via email to Denise Evans at [devans@washoecounty.gov](mailto:devans@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00pm on the day prior to the meeting to the Commissioners prior to the meeting.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. For the remainder of the agenda, public comment will only be heard during items listed “(For Possible Action)” and should be about the specific item being considered by the Commission.

**Response to Public Comments:** The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “\*Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.



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**Forum Restrictions and Orderly Conduct of Business:** The Commission Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Posting of the Agenda:** Pursuant to NRS 241.020, please be advised that the agenda for the Open Space & Regional Park Commission Meeting has been posted at the Washoe County Administration Building (1001 E 9<sup>th</sup> Street); and has been electronically posted on the State of Nevada Public Notice website at: <https://notice.nv.gov> and the Washoe County Regional Parks and Open Space website at: [https://www.washoecounty.us/parks/board\\_committees/index.php](https://www.washoecounty.us/parks/board_committees/index.php).

**How to Get Copies of the Agenda and Supporting Materials:** Copies of this agenda and supporting materials for the items on the agenda provided to the Open Space and Regional Parks Commission may be obtained on the Washoe County Regional Parks and Open Space website at: [https://www.washoecounty.us/parks/board\\_committees/index.php](https://www.washoecounty.us/parks/board_committees/index.php) or by contacting Denise Evans at [devans@washoecounty.gov](mailto:devans@washoecounty.gov). If you make a request, we can provide you with a link to the website, send you the material by email or prepare copies for you at no charge. Supporting material are available to the public at the same item they are available to the Commission. If materials are distributed at a meeting, they are available within one business day after the meeting.

**Appeal Procedure for Discretionary Permits for Active Recreation Uses:** Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at (775) 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Public Comment: Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Election of the Open Space and Regional Parks Commission Chair and Vice Chair for a term of January 1, 2022 thru December 31, 2022. (For Possible Action)



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5. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of January 4, 2022. (For Possible Action)
6. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of [November 2, 2021](#). (For Possible Action)
7. [Resolution of appreciation for Bill Carlos](#) for his outstanding 16+ years of service and contributions as the Washoe County Horticulturist. (For Possible Action)
8. [Presentation, discussion, and possible recommendation](#) to the Board of County Commissioners to approve a Consent to Use Agreement between Washoe County and Syncon Homes, a Nevada corporation, which states that Syncon Homes, as manager and trustee of Shadow Ridge 192, LLC, a Nevada limited liability company, agrees that the following easements would not be in conflict with the deed restriction placed on Assessor's Parcel Number (APN) 534-450-05 when the parcel was granted to Washoe County by Shadow Ridge 192, LLC in 2007; and, if supported, recommend to the Board of County Commissioners approval of the following easement deeds between Washoe County and the Truckee Meadows Water Authority: an exploratory well easement totaling ±4 square feet, a conditional water facilities easement totaling ±10,000 square feet for a production well and wellhouse, and a temporary construction easement totaling ±22,415 square feet on APN 534-450-05, part of Sugarloaf Peak Open Space [at the appraised value of \$3,450.00]. (Commission District 4.) (For Possible Action.)
9. [Presentation, discussion, and possible recommendation](#) to the Board of County Commission to approve a Special Event Agreement with E720 LLC for the Battle Axe and Tracks Music Festival held at Rancho San Rafael Regional Park October 1 & 2, 2022. (For Possible Action)
10. Presentation, discussion, and possible recommendation to the Board of County Commissioners to approve the following right-of-way acquisition deeds and easement deeds between Washoe County and the Regional Transportation Commission to support the Sky Vista Boulevard Widening Project: a right-of-way acquisition totaling ±18 square feet and a temporary construction easement totaling ±445 square feet on APN 550-020-19; a temporary construction easement totaling ±48,364 square feet, a drainage easement totaling ±2,553 square feet, and a public use easement totaling ±276 square feet on APN 550-020-21; and a right-of-way acquisition totaling ±14,458 square feet, a temporary construction easement totaling ±22,549 square feet, a drainage easement totaling ±10,770 square feet, and a public use easement totaling ±2,737 square feet on APN 550-020-22, part of North Valleys Regional Park [at the appraised value]. (Commission District 5.) (For Possible Action.)



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11. Parks Reports

- [Park District Reports](#) to include staffing, activities, upcoming events at Regional Parks and Open Space parks
- [May Center Report](#) to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum
- [Volunteer Service Report](#) to include volunteer projects, programs, and statistics
- [Park Planning Report](#) to include the highlights of current planning and construction projects, trails, interpretive features, natural resource management efforts, grants, State Question 1 and interjurisdictional/regional open space planning issues
- [Golf Report](#) to include updates on course conditions, rounds of play, financials, and current projects

12. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships.

13. Commissioner's Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas.)

14. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.

15. Adjournment