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2 IN THE JUSTICE COURT OF RENO TOWNSHIP
3 COUNTY OF WASHOE, STATE OF NEVADA
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5 IN THE ADMINISTRATIVE MATTER OF
6 STATUS HEARINGS IN CRIMINAL CASES ADMINISTRATIVE ORDER 2022-04
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10 Pursuant to NRS 4.157(c) and JCRRT 21, the Chief Justice of the Peace of Reno
11 Township hereby enters this Administrative Order to address the management of cases on the
12 Court’s criminal docket. On April 27, 2021, this Court issued Administrative Order 2021-01,
13 which created a procedure for holding status hearings in criminal cases to ensure that cases were
14 proceeding in a timely manner. After reviewing the effectiveness of this new procedure and
15 conferring with members of the bar including the Washoe County Public Defender, the Washoe
16 County Alternate Public Defender, the Washoe County District Attorney, and private defense
17 counsel, the Court finds it necessary to modify the current procedure as set forth in greater detail
18 below.

19 THEREFORE, the Court hereby ORDERS as follows:

20 (1) Administrative Order 2021-01 is rescinded in its entirety and supplanted by the terms
21 of this Order.

22 (2) At all initial arraignments, the Court will continue to set one attorney conference
23 approximately seven business days from the date of the arraignment.
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- 1 a. No court appearance is necessary for the attorney conference. The setting is
2 intended to provide defendants and their counsel with a deadline by which
3 time they are expected to initially meet and confer.
- 4 b. Defendants will be advised that the conference is NOT a scheduled court
5 appearance and that their attorney should attempt to contact them in
6 approximately seven business days. The Court will (upon request) provide
7 indigent defendants who have been appointed counsel with contact
8 information for the offices of the public defender and/or the alternate public
9 defender.
- 10 c. This conference will be set as an "event" in the Court's Odyssey Case
11 Management System. The date and time will be provided to the parties, but it
12 will not create a scheduled calendar setting. The Court will confer with Pretrial
13 Services to ensure that they do not notify defendants that the attorney
14 conference is a required court appearance.
- 15 d. The Court will not be responsible for continuing or resetting the attorney
16 conference. That function will be managed by counsel or their staff.

17 (3) In addition to setting an attorney conference at a defendant's initial arraignment, the
18 Court will also set a status hearing approximately sixty (60) days from the date of the
19 arraignment.

- 20 a. This status hearing is a mandatory in-person appearance by defendants, their
21 counsel, and the prosecuting attorney. In-custody defendants will appear
22 remotely from the Washoe County Detention Facility. Except as provided by
23 paragraph 3(e), below, Defense counsel may waive their client's appearance
24 if no disposition is pending and the defendant is compliant with any conditions
25 placed upon their pre-trial release.

1 b. At the status hearing, the Court will ask both sides about the case status and
2 any issues that are impeding resolution, such as incomplete discovery,
3 pending test results, additional investigation, or other similar concerns. Based
4 upon the content of the discussions, the Court may either set another status
5 hearing or require the parties to set the case for trial or preliminary hearing. If
6 the parties have resolved the case, the Court will either hear the plea (if time
7 permits) or set the matter on the Court's plea and sentencing calendar. If the
8 parties reach a plea agreement prior to the date of the status hearing, they shall
9 contact the Court to vacate the status hearing and set the case on the Court's
10 plea and sentencing calendar.

11 c. Counsel may stipulate to up to two continuances of the initial status hearing.
12 Email stipulations will be accepted, but the parties must agree to the date and
13 time of the continued status hearing before the hearing will be continued by
14 the Court. Any requests to continue a status hearing may be communicated
15 to the Court via e-mail, with a copy to opposing counsel, at
16 RJCCC@washoecounty.gov.

17 d. Any further requests to continue a status hearing must be made by motion or
18 stipulated Order (signed by a judge) upon good cause shown.

19 e. If a status hearing is continued more than two times by the parties, the
20 defendant shall be required to attend the continued status hearing in-person
21 unless relieved of that obligation by order of the Court.

22 (4) The status hearing will be vacated automatically if the parties set the matter for a plea,
23 trial, or preliminary hearing, or when a counter plea, preliminary hearing waiver, or
24 other similar disposition is received.

25 (5) Generally, all documents necessary for a plea and sentencing must be submitted to
the Court at least 24 hours in advance of the date for entry of plea or other disposition.

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For urgent, day-of requests, all documents should be submitted at the time of the request, but the case will not be placed on the calendar without judicial approval.

(6) This Order will remain in effect until it is modified or rescinded by a subsequent order.

DATED this 4th day of March 2022.



SCOTT E. PEARSON
CHIEF JUSTICE OF THE PEACE
RENO JUSTICE COURT
DEPARTMENT 4